



# The Regional Municipality of Durham COUNCIL INFORMATION PACKAGE

Friday, November 24, 2023

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2097.

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6.3	Elgin County	46
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6.4	Village of South River	49
	<ul style="list-style-type: none"><li>Resolution passed at their Council meeting held on November 14, 2023, in support of the Township of McKellar’s resolution regarding Call for an Amendment to the Legislation Act, 2006 regarding digital publications as an acceptable means of notice requirements</li></ul>	
6.5	Prince Edward County	50
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	<ul style="list-style-type: none"><li>Resolution passed at their Council meeting held on November 15, 2023, in support of the Township of McKellar’s resolution regarding a Call for an Amendment to the Legislation Act, 2006 regarding digital publications as an acceptable means of notice requirements</li></ul>	

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6.10	Township of Coleman	59
	<ul style="list-style-type: none"><li>Resolution passed at their Council meeting held on November 20, 2023, in support of the Ontario Conservation Officer’s Association (OCA) in their efforts to have the Conservation Officers in the Province of Ontario reclassified as Enforcement Officers</li></ul>	

7. Miscellaneous Correspondence

7.1	Toronto and Region Conservation Authority (TRCA)	60
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8. Advisory / Other Committee Minutes

There are no Advisory/Other Committee Minutes

Members of Council – Please advise the Regional Clerk at [clerks@durham.ca](mailto:clerks@durham.ca), if you wish to pull an item from this CIP and include on the next regular agenda of

the appropriate Standing Committee. Items will be added to the agenda if the Regional Clerk is advised not later than noon the day prior to the meeting, otherwise the item will be included on the agenda for the next regularly scheduled meeting of the applicable Committee.

Notice regarding collection, use and disclosure of personal information:

Written information (either paper or electronic) that you send to Durham Regional Council or Committees, including home address, phone numbers and email addresses, will become part of the public record. If you have any questions about the collection of information, please contact the Regional Clerk/Director of Legislative Services.

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# The Regional Municipality of Durham Information Report

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From: Acting Commissioner of Works  
Report: #2023-INFO-96  
Date: November 24, 2023

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**Subject:**

Waste Management Curbside and Multi-Residential Waste and Green Bin Audit

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**Recommendation:**

Receive for information.

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**Report:**

**1. Purpose**

- 1.1 The purpose of this report is to provide information on the Regional Municipality of Durham's (Region) Waste Audit Program and the subsequent waste audit conducted by Waste Reduction Group Inc. (WRG) on behalf of the Region. The Waste Audit Program was developed and implemented in the fall of 2022 through early 2023 to assist in establishing a baseline for waste composition as the Region transitions to the Extended Producer Responsibility (EPR) program and implements new programs.
- 1.2 The primary objective of the audit program is to gain an understanding of the composition of black bag garbage and green bin material for single-family residential curbside households and multi-residential buildings/complexes. This data will support the goals of the Long-Term Waste Management Plan, which aims to reduce the quantity of divertible items in the garbage and avoidable food waste in the Green Bin and enhance or develop new programs to divert additional segments of the waste stream.

## **2. Background**

- 2.1 The Region developed the Long-Term Waste Management Plan (Waste Plan) for the next twenty years (2022 to 2040) to plan for the expected population growth and the waste generation that will follow. A copy of the Waste Management Plan can be viewed at <https://www.durham.ca/en/living-here/long-term-waste-management-strategy.aspx>
- 2.2 Several Waste Management Plan objectives require that the Region establish new baseline data for specific waste types to track trends and support new waste diversion efforts. Auditing of waste composition on a regular basis will provide quantities of unavoidable/avoidable food waste, recyclable materials, durable goods, textiles, single-use plastics, etc. remaining in black bag garbage, and avoidable food waste and compostable packaging in the Green Bin organics program, which will help inform future communication priorities.
- 2.3 Consistent data collection will be especially important as the private sector takes over responsibility for the Blue Box program in Durham Region on July 1, 2024. The transition will occur as part of the implementation of the provincial extended producer responsibility framework, and although the program should not experience changes initially the Region will benefit from continuing to assess any impacts post transition.
- 2.4 Data from the audit program will also evaluate resident participation in the Enhanced Green Bin Program launching July 1, 2024, which moves diapers, personal sanitary products, incontinence products, pet waste and pet litter from the garbage stream to the Green Bin.

## **3. Previous Reports and Decisions**

- a. In January 2022, Report #2022-WR-1, Regional Council endorsed the Long-term Waste Management Plan 2022-2040 with actions to support the objective to reduce the quantity of waste generated.

## **4. Project Results for Initial Single-Family Residential Curbside Waste Audit**

- 4.1 The Region contracted the services of Waste Reduction Group (WRG) to conduct a single-family residential curbside waste composition study, where 1000 households from the eight municipalities in Durham Region were sampled over a two-week period where samples from the garbage and organic streams were

collected and audited from December 19 – December 22, 2022, and January 9 – January 13, 2023.

## **5. Key Findings of Single-Family Garbage Stream Composition**

- a. An average of 2.5 bags/containers were set out per household per week, with a participation rate of 71 per cent.
- b. 16,669 kg of garbage was collected over the two-week period or an average of 6.3 kilograms per household per week (kg/hh/wk).
- c. Based on the kilograms generated per week and census data of 2.87 persons per household as of 2021, annual curbside waste generation was extrapolated as 114 kg/per capita. While this is less than the 166 kg/per capita reported in the 2022 Waste Management Annual Report, the annual report also includes garbage disposed at the Region's Waste Management Facilities, multi-residential garbage and bulky item collection.
- d. Divertible materials in the garbage by Municipality ranged from 36 per cent to 54 per cent. The average percentage of divertible materials in garbage from all municipalities was 43 per cent. The previous audit data from 2018 showed 38 per cent of divertible materials in the garbage waste stream.
- e. Non-recyclable and non-organic material (i.e., chip bags, pet waste, plastic bags) represented the largest material category in the garbage stream with a percentage of 57 per cent.
- f. Textiles made up 2 per cent of single-family garbage audited. This establishes the baseline data for the Region's goal of reducing textile waste by up to 5 per cent through promotion and education campaigns in the first five years of the Long-term Waste Management Plan.
- g. Pet waste, diapers and sanitary products were found to be 5.5 per cent of the garbage stream. These materials will be accepted and processed as part of the Enhanced Green Bin Program starting 2024.

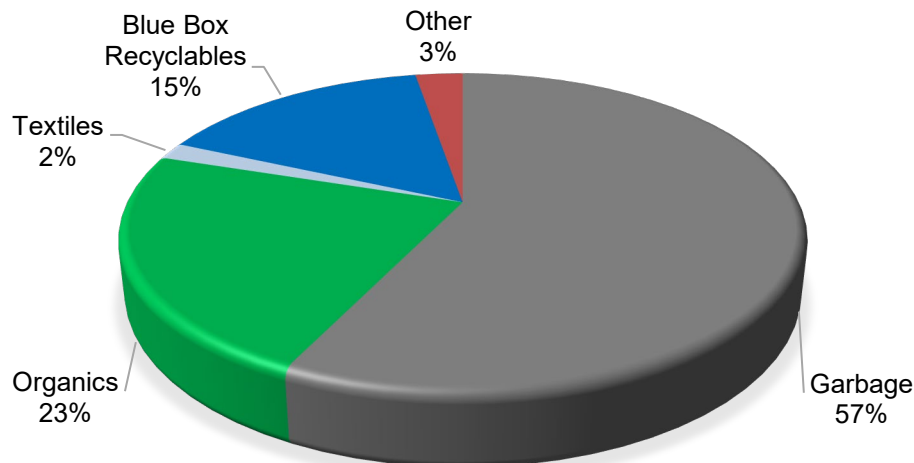


Figure 1: Composition of Divertible Materials and Non-Divertible Materials in Single Family Residential Garbage

## 6. Key Findings of Single-Family Organics Stream Composition

- a. An average of 0.5 bags/containers were set out per household per week, with a participation rate of 53 per cent.
- b. The percentage of non-organics in the organic stream by Municipality ranged from 4 per cent to 16 per cent. The average contamination rate from all municipalities was 9 per cent.
- c. The total sorted weight of organics set out was 1700 kg or an average of 3.4 kg/hh/wk.
- d. The organic materials in the green bin were found to be 90 per cent or 3 kg/hh/wk., with unavoidable food waste as the largest material category with 48 per cent or 1.6 kg/hh/wk.
- e. Avoidable food waste was found to comprise 33 per cent of the stream, consisting mainly of produce and bakery items. This establishes the baseline data for the Region's goal of reducing avoidable food waste through promotion and education campaigns in the first five years of the Long-term Waste Management Plan.
- f. Pet waste, diapers and sanitary products were 8 per cent of the organic waste stream. While these materials are not accepted in the current program, they



will be accepted and processed as part of the Enhanced Green Bin Program in 2024.

- g. The overall capture rate for all organic materials was 52 per cent. This number includes those materials that will be moved into the expanded stream.

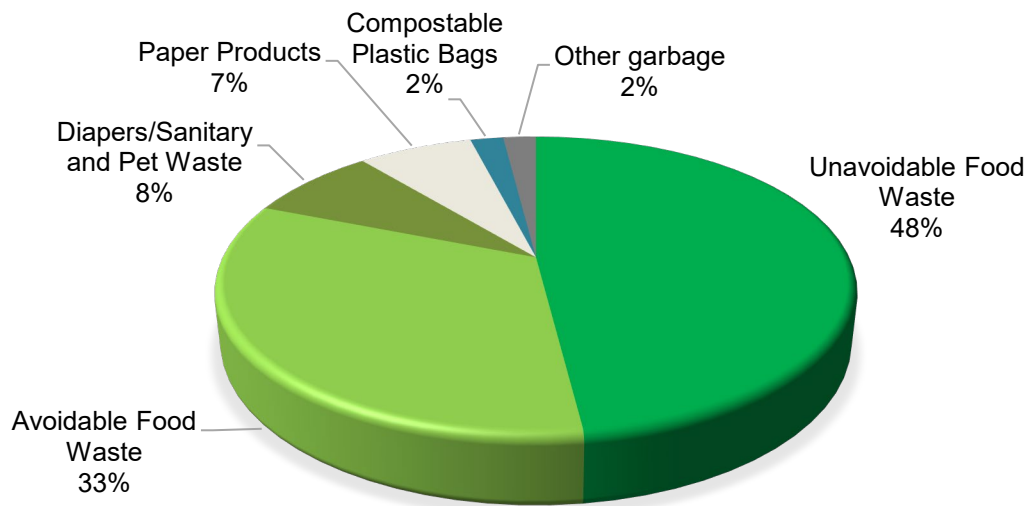


Figure 2: Composition of Organic and Non-Organic Materials in the Organic Stream

## 7. Project Results for Initial Multi-Residential Waste Audit

- 7.1 The Region contracted WRG to conduct a multi-residential waste composition study, where six multi-unit residential buildings from four municipalities within Durham Region were sampled over a one-week period. Samples from the garbage streams were collected and audited from March 27 – 31, 2023. The subsequent report included an analysis of the waste audit data to help develop a greater understanding of residential waste disposal practices in the multi-residential sector and guide policy decisions that aim to improve awareness and performance among this resident group.
- 7.2 The multi-residential audit gathered data from six buildings, ranging in size from 76 to 215 dwelling units located within Ajax, Oshawa, Pickering, and Whitby. The buildings represent a mix of rental and condominium ownership, and included townhouse complexes, and two to twelve storey buildings with one to three bedroom units.

**8. Key Findings of the Multi-Residential Garbage Composition**

- a. The average percentage of divertible materials in garbage from all the multi-residential buildings was 70 per cent, with a range of 65 to 73 per cent.
- b. Organic materials (i.e., food waste, tissues, compostable bags) represented the largest material category in the garbage stream with 44 per cent.
- c. Municipal hazardous and special waste (i.e., batteries, pressurized cylinders) represented the smallest material category in the garbage stream with 0.8 per cent.

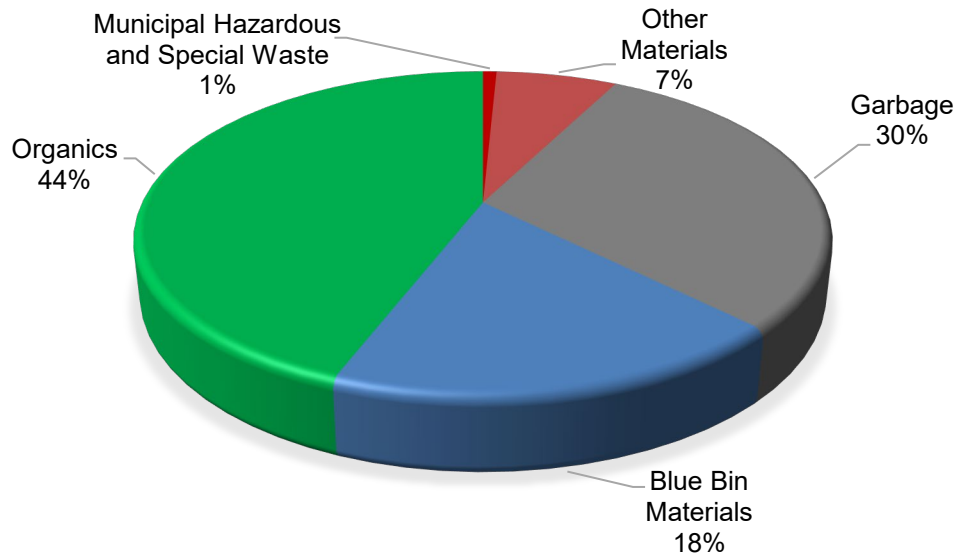


Figure 3: Composition of Divertible Materials and Non-Divertible Materials in Multi-Residential Garbage

**9. Relationship to Strategic Plan**

- 9.1 This report aligns with/addresses the following strategic goals and priorities in the Durham Region Strategic Plan:
  - a. Goal 1.2 Increase waste diversion and resource recovery
  - b. Goal 5.1 Optimize resources and partnerships to deliver exceptional quality services and value

## 10. Conclusion

- 10.1 The waste composition audit provides the Regional Municipality of Durham with valuable data that establishes a baseline for future waste composition audits. The comparison analysis will allow staff to track the progress of waste diversion of single-family households and multi-residential buildings/complexes in the Regional Municipality of Durham. Increasing the Regional Municipality of Durham's diversion rate is a key component of the Waste Management Plan. Currently, divertible materials in the garbage stream for single-family homes are estimated to be 43 per cent. If all materials from the current Blue Box and Green Bin programs are diverted into the appropriate streams, divertible materials would decrease to 4.4 per cent remaining in the garbage for this sector.
- 10.2 A notable part of the Regional Municipality of Durham's single-family garbage stream consisted of organic food waste and other organic waste. This result suggests that the Regional Municipality of Durham's upcoming Green Bin Enhancement Program will be a key opportunity to relaunch the program for those households that are not currently participating and encourage additional sorting of accepted organics from the garbage into the diversion program.
- 10.3 Based on the result of the single-family residential curbside waste audit and the multi-residential waste audit conducted for the Regional Municipality of Durham, there are opportunities for residents of the Region to improve the diversion rate through increased participation in the Green Bin program, and improved sorting of organic and recyclable materials in the garbage stream. Staff will continue to carefully review the barriers and benefits residents experience using the Regional Municipality of Durham's waste programs to improve upon campaign messaging and reference the ongoing waste composition audit program to track progress.
- 10.4 For additional information, please contact Andrew Evans, Director of Waste Management, at 905-668-4113, extension 4102.

Respectfully submitted,

**Original signed by:**

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Ramesh Jagannathan, MBA, M.Eng., P.Eng., PTOE  
Acting Commissioner of Works

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 3111



# The Regional Municipality of Durham Information Report

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From: Commissioner & Medical Officer of Health  
Report: #2023-INFO-97  
Date: November 24, 2023

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**Subject:**

Prevention System Quality Index 2023

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**Recommendation:**

Receive for information

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**Report:**

**1. Purpose**

1.1 To provide an update on the report entitled [Prevention System Quality Index \(PSQI\) 2023](#), released by the Population Health and Prevention Unit at Ontario Health on November 8, 2023.

**2. Background**

2.1 The PSQI report provides information on indicators that demonstrate risks for chronic disease and policies and programs that can reduce the incidence of chronic disease risk factors and exposures in Ontario. This year's PSQI report is the sixth report in the series and the first to expand beyond cancer to include other chronic diseases.

2.2 The PSQI report focuses on four major chronic diseases categories: cancer, diabetes, cardiovascular diseases and chronic lower respiratory diseases.

2.3 The report also provides an overview of the health disparities that exist for equity-deserving groups and provides best evidence on prevention efforts to address these inequities.

**3. PSQI Report Key Findings**

3.1 The PSQI report describes key findings on the relationship between chronic diseases and various factors, including the social determinants of health, First

Nations, Inuit, Métis, and urban Indigenous (FNIMUI) Peoples, commercial tobacco, alcohol, healthy eating, physical activity (PA), environmental exposures, occupational exposures, and infectious agents. Examples of key findings are summarized below. Data show:

- a. A greater prevalence of multimorbidity in the lowest income quintile compared to the highest income quintile. Adults who lived in households experiencing food insecurity had more than twice the risk of developing type 2 diabetes compared to food secure households. In addition, race-based data showed that racialized populations had up to seven times higher rates of COVID-19 infection than White Ontarians.
- b. Generally, FNIMUI Peoples experience a greater impact on health and well-being from chronic diseases compared to other populations living in Canada. In Ontario, the prevalence of cardiovascular disease (CVD) and CVD mortality, and incidence of common cancers is disproportionately higher among First Nations. Métis people have a higher prevalence of chronic obstructive pulmonary disease and hospitalizations compared to the general Ontario population. In addition, urban healthcare services are not consistently appropriate for First Nations, Inuit, Métis Peoples, and urban Indigenous populations have reservations about accessing healthcare services due to the risk of stigmatization and discrimination.
- c. That 15.4 per cent of adults reported they currently smoke commercial tobacco every day or occasionally. Smoking is more common in adults with lower household income and differs by racial group and immigration status.
- d. In 2022, Ontario had the third lowest taxation rate in the country. The taxation rate in Ontario is 57.5 per cent of the average retail price of tobacco products, whereas the World Health Organization recommends a relative tax of 75 per cent on tobacco products.
- e. In 2020, people in Canada reported the highest level of second-hand smoke exposure within multi-unit housing compared to United Kingdom and the United States. In Ontario, 68 per cent of local housing corporations had smoke-free policies for all properties.
- f. Men, people in rural areas and people in the highest income quintile were more likely to exceed drinking guidelines. In addition, regulations in Ontario were amended to increase the availability of alcohol during the COVID-19 pandemic.
- g. More adults in the lowest income household income quintile reported inadequate fruit and vegetable consumption than adults in the highest household income quintile.
- h. That 42.3 per cent of adults did not achieve the recommended moderate-to-vigorous PA per week and 73 per cent of adolescents were not meeting the

recommended moderate-to-vigorous PA per day. Women and people in lower income households were more likely than men to report inadequate aerobic physical activity, in addition to differing by immigration and racial group.

- i. All municipalities had a shade policy to prevent harmful ultraviolet exposure.
- j. There was an increase in exposure to asbestos for Ontario workers. In addition, 327,000 Ontario workers were exposed to diesel engine exhaust in 2016, which is an eight per cent increase from 2006.
- k. Both human papillomavirus and hepatitis B school-based vaccination coverage remained lower than prior to the pandemic.

#### **4. Relationship to Strategic Plan**

4.1 This report aligns with the following strategic goal and priorities in the Durham Region Strategic Plan:

- a. Goal 2: Community Vitality
  - 2.3: Enhance community safety and well-being
  - 2.4: Influence the social determinants of health to improve outcomes for vulnerable populations

#### **5. Conclusion**

- 5.1 The findings of the PSQI report suggest that Ontario had limited improvements in the system-level policy and programs aimed at reducing chronic disease risk factors and exposures. Tackling chronic disease prevention will require a multi-faceted and multi-sectoral approach.
- 5.2 The PSQI report outlines many opportunities to improve chronic disease prevention in Ontario. One of the greatest impacts will come from addressing the social determinants of health that factor in economic root causes. In addition, tailoring programs specific to the needs of FNIMUI, Black, and racialized people will benefit the populations who lack adequate access to healthcare.
- 5.3 Local trends and statistics are available on the [Rapid Risk Factor Surveillance System \(RRFSS\) Data Explorer](#). The RRFSS Data Explorer provides data on health behaviours, knowledge and attitudes among Durham Region residents using various indicators and stratifiers.
- 5.4 Local cancer rates and screening data are available on the new [Durham Region Cancer Data Tracker](#). The Cancer Data Tracker provides information about cancer incidence (new diagnosed cases of cancer) and mortality (deaths from cancer) for Durham Region and Ontario.

5.5 Health and wellness information on various topics (e.g., alcohol use, tobacco use, immunization, child and school-age child health, healthy eating, physical activity, and environmental health) is available at [Health and Wellness - Region of Durham](#).

Respectfully submitted,

Original signed by

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R.J. Kyle, BSc, MD, MHSc, CCFP, FRCPC, FACPM  
Commissioner & Medical Officer of Health



# Interoffice Memorandum

**Date:** November 24, 2023

**To:** Health & Social Services Committee

**From:** Dr. Robert Kyle

**Subject:** Health Information Update – November 19, 2023

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Health  
Department

Please find attached the latest links to health information from the Health Department and other key sources that you may find of interest. Links may need to be copied and pasted directly in your web browser to open, including the link below.

You may also wish to browse the online Health Department Reference Manual available at [Board of Health Manual](#), which is continually updated.

Boards of health are required to “superintend, provide or ensure the provision of the health programs and services required by the [Health Protection and Promotion] Act and the regulations to the persons who reside in the health unit served by the board” (section 4, clause a, HPPA). In addition, medical officers of health are required to “[report] directly to the board of health on issues relating to public health concerns and to public health programs and services under this or any other Act” (sub-section 67.(1), HPPA).

Accordingly, the Health Information Update is a component of the Health Department’s ‘Accountability Framework’, which also may include program and other reports, Health Plans, Quality Enhancement Plans, Durham Health Check-Ups, business plans and budgets; provincial performance indicators and targets, monitoring, compliance audits and assessments; RDPS certification; and accreditation by Accreditation Canada.

Respectfully submitted,

Original signed by

R.J. Kyle, BSc, MD, MHSc, CCFP, FRCPC, FACPM  
Commissioner & Medical Officer of Health

*“Service Excellence  
for our Communities*



**UPDATES FOR HEALTH & SOCIAL SERVICES COMMITTEE**  
**November 19, 2023**

**Health Department Media Releases/Publications**

**[tinyurl.com/mt5kyef9](https://tinyurl.com/mt5kyef9)**

- Health Equity Series – Improve Health Through Financial Empowerment #2 (Nov 6)

**GOVERNMENT OF CANADA**

**Environment and Climate Change Canada**

**[tinyurl.com/2z9cprpp](https://tinyurl.com/2z9cprpp)**

- Government of Canada's response to the reports tabled by the Commissioner of the Environment and Sustainable Development (Nov 7)

**Health Canada**

**[tinyurl.com/mpubk9fh](https://tinyurl.com/mpubk9fh)**

- Message from the Minister of Health and Minister of Mental Health and Addictions and Associate Minister of Health – National Pain Awareness Week (Nov 6)

**[tinyurl.com/3sb8u47u](https://tinyurl.com/3sb8u47u)**

- Message from the Minister of Health and Minister of Mental Health and Addictions and Associate Minister of Health on Digital Health Week November 13-19, 2023 (Nov 14)

**[tinyurl.com/43sxewhs](https://tinyurl.com/43sxewhs)**

- Message from the Minister of Health and Minister of Mental Health and Addictions and Associate Minister of Health on National Nurse Practitioner Week November 12-18, 2023 (Nov 15)

**<https://tinyurl.com/2p8z3j7a>**

- Government of Canada Supports Non-profit Organization to Advance Grief Literacy (Nov 16)

**[tinyurl.com/5n7t5ftn](https://tinyurl.com/5n7t5ftn)**

- Message from the Minister of Health and Minister of Mental Health and Addictions and Associate Minister of Health – International Survivors of Suicide Loss Day (Nov 18)

**Public Health Agency of Canada**

**[tinyurl.com/mrxavxbs](https://tinyurl.com/mrxavxbs)**

- Message from the Minister of Health – Diabetes Awareness Month and World Diabetes Day (Nov 14)

**[tinyurl.com/3fzfrhby](https://tinyurl.com/3fzfrhby)**

- Government of Canada Announces Kids Help Phone 9-8-8 Network Partner (Nov 17)

[tinyurl.com/mw4u5jak](https://tinyurl.com/mw4u5jak)

- Public Health Notice: Outbreak of Salmonella infections linked to Malichita brand cantaloupes (Nov 17)

### **Public Safety Canada**

[tinyurl.com/yhxu2z6x](https://tinyurl.com/yhxu2z6x)

- Seventh Meeting of the North American Drug Dialogue (Nov 14)

### **Statistics Canada**

[tinyurl.com/2s3zc85p](https://tinyurl.com/2s3zc85p)

- Canadian Statistics Advisory Council Report – The Way Forward: Addressing Challenges Facing the National Statistical System (Nov 9)

[tinyurl.com/3z3wv4nz](https://tinyurl.com/3z3wv4nz)

- Statement on the release of the Canadian Statistics Advisory Council’s annual report (Nov 9)

### **Treasury Board of Canada Secretariat**

[tinyurl.com/584bzzte](https://tinyurl.com/584bzzte)

- Minister Anand tables 2022-23 Departmental Results Report (Nov 9)

### **Women and Gender Equality Canada**

[tinyurl.com/5n85tnud](https://tinyurl.com/5n85tnud)

- The Governments of Canada and Ontario sign bilateral agreement to end gender-based violence (Nov 15)

## **GOVERNMENT OF ONTARIO**

### **Ministry of Colleges and Universities**

[tinyurl.com/45dvdwsp](https://tinyurl.com/45dvdwsp)

- Ontario Receives Report to Support Financial Sustainability of Postsecondary Education System (Nov 15)

### **Ministry of Health**

[tinyurl.com/z4ceahex](https://tinyurl.com/z4ceahex)

- Ontario Expanding Role of Registered Nurses to Prescribe and Administer More Medications (Nov 6)

[tinyurl.com/25js8sj4](https://tinyurl.com/25js8sj4)

- Ontario Connecting Northern and Rural Communities to Critical Care (Nov 7)

## **OTHER ORGANIZATIONS**

### **Adult Vaccine Alliance**

[tinyurl.com/tuu79kf6](https://tinyurl.com/tuu79kf6)

- Canada’s Adult Vaccine Alliance Officially Launches to Champion Improved Access to Vaccines (Nov 7)

### **Canada's Premiers**

[tinyurl.com/bdeauafm](https://tinyurl.com/bdeauafm)

- Premier's hold health summit (Nov 6)

[tinyurl.com/bdej3m7n](https://tinyurl.com/bdej3m7n)

- Premiers focus on affordability, housing, strategic infrastructure, and health (Nov 6)

### **Canadian Cancer Society**

[tinyurl.com/2u8ferzd](https://tinyurl.com/2u8ferzd)

- New Canadian Cancer Statistics report reveals lung cancer death rates are declining faster than any other cancer type in Canada (Nov 8)

### **Canadian Centre for Occupational Health and Safety**

[tinyurl.com/3ba3khny](https://tinyurl.com/3ba3khny)

- Free Webinar Series on Mental Health in the Workplace (Nov 14)

### **Canadian Institute for Health Information**

[tinyurl.com/4z7ak5tw](https://tinyurl.com/4z7ak5tw)

- Health spending in Canada sees modest growth for second consecutive year (Nov 2)

### **Canadian Institutes of Health Research**

[tinyurl.com/y42b9kfe](https://tinyurl.com/y42b9kfe)

- Government of Canada invests more than \$4.7M in health researchers who will tackle high-priority challenges in our health systems (Nov 7)

### **Canadian Medical Association**

[tinyurl.com/3jvx4few](https://tinyurl.com/3jvx4few)

- Canadians need to see health system solutions now: CMA (Nov 6)

### **Canadian Ophthalmological Society**

[tinyurl.com/337ujhrf](https://tinyurl.com/337ujhrf)

- Diabetes Awareness Month highlights importance of eye care for vision loss prevention: Canadian Ophthalmological Society (Nov 7)

### **IC/ES**

[tinyurl.com/pzvu2znb](https://tinyurl.com/pzvu2znb)

- New research highlights stroke care disparities in vulnerable communities (Nov 1)

[tinyurl.com/y7tyd94e](https://tinyurl.com/y7tyd94e)

- Charting a new approach to improving kidney transplant access (Nov 3)

### **OECD**

[tinyurl.com/58rcv6ku](https://tinyurl.com/58rcv6ku)

- Digitalisation of health systems can significantly improve performance and outcomes (Nov 7)

### **Office of the Auditor General of Canada**

**[tinyurl.com/56y7pcar](https://tinyurl.com/56y7pcar)**

- Federal government not on track to meet 2030 emission reduction target under new act (Nov 7)

### **Patient Ombudsman**

**[tinyurl.com/52cdrxvy](https://tinyurl.com/52cdrxvy)**

- Patient Ombudsman's 2022/23 annual report highlights the growing number of Ontarians who have nowhere to turn with their health care concerns (Nov 15)

### **Physicians for a Smoke-Free Canada**

**[tinyurl.com/ycx6csjc](https://tinyurl.com/ycx6csjc)**

- Health Canada makes it legal for flavoured nicotine products from Imperial Tobacco to be sold to children (Nov 14)

### **Registered Nurses' Association of Ontario**

**[tinyurl.com/bdfhzzwb](https://tinyurl.com/bdfhzzwb)**

- Gov't answers RNAO's call to expand RN scope of practice to prescribe medications (Nov 6)

### **World Health Organization**

**[tinyurl.com/5xkza262](https://tinyurl.com/5xkza262)**

- Tuberculosis response recovering from pandemic but accelerated efforts needed to meet new targets (Nov 7)

**[tinyurl.com/45ck7uua](https://tinyurl.com/45ck7uua)**

- WHO unveils framework for climate resilient and low carbon health systems (Nov 9)

**[tinyurl.com/hkr2nky9](https://tinyurl.com/hkr2nky9)**

- Lancet Countdown report calls for climate-driven health action (Nov 15)


**[tinyurl.com/2mp6cxey](https://tinyurl.com/2mp6cxey)**

- New WHO campaign highlights tobacco industry tactics to influence public health policies (Nov 16)

**[tinyurl.com/mrx5t9u6](https://tinyurl.com/mrx5t9u6)**

- Global partners cheer progress towards eliminating cervical cancer and underlying challenges (Nov 17)



 Corporate Services Department Legislative Services Division	
Date & Time Received:	November 21, 2023 2:37 pm
Original To:	CIP
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Notes/Comments:	

The Corporation of  
 The Township of Brock  
 1 Cameron St. E., P.O. Box 10  
 Cannington, ON L0E 1E0  
 705-432-2355

## Media Release

For Immediate Release

### The Township of Brock welcomes Michelle Willson as the new Chief Administrative Officer

The Township of Brock is pleased to announce the appointment of Michelle Willson as the new Chief Administrative Officer (CAO), effective January 2, 2024.

*“On behalf of The Council of The Township of Brock I am proud and pleased to welcome Michelle Willson aboard Team Brock as our next CAO. Michelle’s strong professional credentials and experience will serve her well in helping guide Brock through the many exciting changes and improvements coming to our Township. It was critical for Council to make sure that we not only achieved the goal of obtaining an excellent CAO but that the candidate would provide the support to our outstanding staff and deliver on an atmosphere at the Township that supports personal and professional growth in our team. I want to thank Council, the members of the Hiring Committee, and our interim CAO Ingrid Svelnis for the hard work reviewing and interviewing many excellent candidates over the past month. Michelle represents the best of the best and we all look forward to her transitioning into this vital role in the new year,” said Mayor Schummer.*

Michelle brings over twenty years of public sector leadership experience, delivering results through collaboration, strategic thinking, and innovation. Michelle comes to Brock from the Regional Municipality of York, where she is currently the Director of Housing Finance and CFO of the Region’s community housing company. Before joining York Region, she was a senior leader at several Ontario universities. She is passionate about team building, community engagement and continuous improvement. Michelle is a Chartered Professional Accountant and holds a Master of Arts degree in Economics from the University of Waterloo.

*“I am honoured and excited to be Brock’s next CAO and am committed to serving the community with passion and integrity,” said Michelle Willson. “I look forward to advancing Council’s priorities and working with the Township’s dedicated team to continue delivering exceptional services to the residents of Brock.”*

Michelle will work with retiring CAO Ingrid Svelnis to ensure a smooth transition.



# Municipality of South Bruce

 Corporate Services Department Legislative Services Division	
Date & Time Received:	November 21, 2023 10:14 am
Original To:	CIP
Copies To:	
Take Appropriate Action	<input type="checkbox"/> File <input type="checkbox"/>
Notes/Comments:	

**MUNICIPAL OFFICE**

P.O. Box 540, 21 GORDON ST E. TEESWATER, ONTARIO NOG 2S0  
Phone (519) 392-6623x229 | Fax (519) 392-6266 | Email [vkennedy@southbruce.ca](mailto:vkennedy@southbruce.ca)

September 25, 2023

*Via Email*

Prime Minister of Canada  
House of Commons  
Ottawa, ON K1A 0A6  
[pm@pm.gc.ca](mailto:pm@pm.gc.ca)

Minister of Municipal Affairs and Housing  
College Park 17th Flr, 777 Bay St,  
Toronto, ON M7A 2J3  
[minister.mah@ontario.ca](mailto:minister.mah@ontario.ca)

Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto ON M7A 1A1  
[premier@ontario.ca](mailto:premier@ontario.ca)

Ministry of Agriculture, Food and Rural  
Affairs (OMAFRA)  
1 Stone Road West  
Guelph, ON N1G 4Y2  
[minister.omafra@ontario.ca](mailto:minister.omafra@ontario.ca)

Lisa Thompson, Huron-Bruce MPP  
408 Queen Street, Box 426  
Blyth, ON N0M 1H0  
[lisa.thompsonco@pc.ola.org](mailto:lisa.thompsonco@pc.ola.org)

Minister of the Environment, Conservation  
and Parks  
P.O. Box 8097, Station T CSC  
Ottawa, ON K1G 3H6  
[minister.mecp@ontario.ca](mailto:minister.mecp@ontario.ca)

Benn Lobb, Huron-Bruce MP  
30 Victoria Stret North  
Goderich, ON N7A 2R6  
[ben.lobb@parl.gc.ca](mailto:ben.lobb@parl.gc.ca)

AMO  
[resolutions@amo.on.ca](mailto:resolutions@amo.on.ca)

Dear Sir and Madams,

Re: Ontario Association of Sewage Industry Services (OASIS)

Please be advised that the Municipality of South Bruce Council met at their regular session of Council on September 12, 2023, at which time it heard from the Ontario Association of Sewage Industry Services (OASIS) as a delegate.

In response to the delegation, the following motion was passed:

**Motion M23-570**

**Moved by: Ron Schnurr**

**Seconded by: Mike McDonagh**

THAT Council instructs staff to forward a copy of this presentation along with the formal letter submitted by OASIS to be sent to all levels of Municipal Governments across the Province including but not limited to the various Provincial Ministries, including the Ministry of Municipal Affairs and Housing, Ministry of Environment Conservation and Parks and The Ministry of Agriculture, Food and Rural Affairs and all other relevant parties;

AND FURTHER THAT OASIS be involved in discussions and communications pertaining to the discussed issue to help provide recommendations and solutions to help mitigate the issues surrounding approved disposal sites;

AND FURTHER THAT Council encourage other Municipalities to communicate directly with OASIS to allow for an open, transparent and collaborative dialogue with other stakeholders.

**Carried**

Should you have any questions in regards to the above resolution please contact our office.

Sincerely,

A handwritten signature in black ink, appearing to read 'Vivian Kennedy', written in a cursive style.

Vivian Kennedy  
Deputy Clerk  
Municipality of South Bruce

## Summary of Content

### Summary of Concerns: Lack of Proper Hauled Sewage Disposal locations, privately owned or Municipal Wastewater Plants

- 2.1 Definition of Municipal Waste as per Ontario Regulation 347 of the Environmental Protection Act
- 2.2 Zoning Issues and Concerns
- 2.3 Challenges Faced by Homeowners in Municipalities during Plant Upgrades and Maintenance
- 2.4 OASIS's Efforts to Promote Awareness and Proper Waste Disposal
- 2.5 Establishing an Open and Transparent Dialogue on the Issue
- 2.6 Providing Solutions and Recommendations to Municipalities
- 2.7 About Us

### Summary of Concerns: Lack of Proper Hauled Sewage Disposal locations, privately owned or Municipal Wastewater Plants

The primary focus of our letter should not solely revolve around the lack of disposal capacity at wastewater treatment facilities. It is important to exercise caution in order to avoid potentially upsetting individuals. It should be noted that wastewater treatment facilities are not the exclusive or definitive method of approved disposal at present. We have members who have made substantial investments in their own lagoons, field sites, and alternative technologies. Additionally, many of our members have fostered positive relationships with their respective municipalities and have access to disposal options at wastewater plants. In order to provide a comprehensive perspective, we may consider including examples of other approved options for proper disposal, such as MECP licensed lagoon and field spreading sites. However, due to varying perceptions, a lack of understanding, and differences in requirements among municipalities, obtaining the necessary approvals can be challenging at times. It is important to emphasize that we are not suggesting wastewater treatment as the sole solution. We must explore and support all available options at this juncture.

We should acknowledge that certain municipalities have historically accepted hauled sewage from outside their boundaries for disposal at wastewater facilities or at lagoons and field spreading sites operated by licensed haulers. Haulers were able to enter into agreements with municipal wastewater facilities and paid a fee for the privilege of disposing at those sites. The operation and management of lagoon and field sites are the responsibility of the haulers, with an annual reporting requirement to the MECP. With the anticipated significant increase in residential construction, wastewater facilities will undoubtedly face capacity constraints, potentially limiting their ability to accept waste generated from outside their municipalities. Once again, it is crucial to avoid causing any discontent among municipalities or haulers.

The call to escalate residential construction has raised significant concerns, particularly regarding waste management. It is impossible to intensify home construction without considering how the resulting waste will be effectively handled. This includes not only domestic garbage waste, which may be directed to landfills, but also septic waste, whether through sewers or hauled sewage. The



interplay between residential growth and waste management must be addressed comprehensively to ensure sustainable and efficient practices.

In Ontario, the lack of proper disposal of sewage and septic waste to approved municipal wastewater plants poses significant challenges and concerns. This issue encompasses a range of environmental, public health, and regulatory factors that need to be addressed for the well-being of communities across the province.

Proper disposal of sewage and septic waste is essential to ensure public health and protect the environment. When sewage is not disposed of correctly, it can contaminate water sources, posing risks to human health and ecosystems. Approved municipal wastewater plants play a crucial role in treating and managing sewage to mitigate these risks. However, the failure to adhere to proper disposal guidelines leads to a variety of challenges.

One of the primary challenges arising from the lack of proper disposal is the contamination of water sources. Improperly disposed sewage and septic waste can seep into groundwater, lakes, rivers, and other water bodies, polluting them with harmful bacteria, viruses, and other pathogens. This contamination not only endangers the health of those who rely on these water sources for drinking, swimming, or recreational purposes but also harms aquatic life and ecosystems.

Furthermore, the inadequate disposal of sewage and septic waste can lead to ecological damage. The excess nutrients present in wastewater, such as nitrogen and phosphorus, can cause eutrophication in bodies of water. This excessive nutrient enrichment leads to the growth of harmful algal blooms, which deplete oxygen levels in water, harming fish and other aquatic organisms. The resulting imbalance in ecosystems can have far-reaching consequences for biodiversity and the overall health of ecosystems.

From a regulatory perspective, the improper disposal of sewage and septic waste violates Ontario's environmental protection laws and regulations. Ontario Regulation 347 of the Environmental Protection Act defines municipal waste, including sewage and septic waste, and outlines the proper procedures for its disposal. Non-compliance with these regulations not only undermines environmental protection efforts but can also lead to legal consequences for individuals or organizations responsible for the improper disposal.

Moreover, the lack of proper disposal infrastructure and facilities poses challenges for municipalities and homeowners. When municipalities decide to upgrade or perform maintenance on their wastewater treatment plants, the limited availability of approved disposal sites can hinder proper waste management. This limitation creates logistical difficulties for homeowners who need to find alternative disposal options. Homeowners may face delays and disruptions in their sewage management systems, which can be both inconvenient and costly.

Addressing the issues surrounding the lack of proper disposal of sewage and septic waste requires a multi-faceted approach. Collaboration among stakeholders, including municipalities, regulatory bodies, industry professionals, and homeowners, is crucial. It is essential to raise awareness among homeowners about the importance of proper waste disposal and educate them about available options. Additionally, expanding the capacity of approved disposal sites, promoting advanced treatment technologies, and establishing transparent dialogue between stakeholders can help overcome these challenges.

In conclusion, the lack of proper disposal of sewage and septic waste to approved municipal wastewater plants in Ontario poses significant challenges for public health, the environment, and regulatory compliance. Addressing these issues requires a comprehensive approach that involves

raising awareness, expanding disposal infrastructure, and fostering collaboration among stakeholders. By prioritizing responsible sewage management, Ontario can protect its water resources, preserve ecosystems, and ensure the well-being of its communities.

## **2.1 Definition of Municipal Waste as per Ontario Regulation 347 of the Environmental Protection Act:**

According to Ontario Regulation 347 of the Environmental Protection Act, municipal waste refers to waste generated by households, commercial establishments, and institutions within a municipality. It includes both solid and liquid waste, such as sewage, septic waste, and other forms of non-hazardous waste.

To put into perspective – OASIS Members service a wide range of areas and manage a total estimated volume of over 210 million gallons on a yearly basis servicing only Ontario residents.

Based on location septic haulers manage the following estimated amounts:

Northern Ontario: 25-45 million gallons  
Central Ontario: 45-75 million gallons  
Eastern Ontario: 35-55 million gallons  
Western Ontario: 30-35 million gallons

## **2.2 Zoning Issues and Concerns:**

It is imperative for municipalities to understand that operators within their townships who have acquired or already possess property do not always require rezoning. A key example of this lies in agriculturally zoned properties that can be effectively utilized for spreading purposes. Rezoning such properties to a "Commercial/Industrial" zoning category not only diminishes the value of the land but also proves to be unnecessary. This message carries significant importance as we aim to convey it to municipalities across various regions.

First and foremost, the practice that agriculturally zoned properties can be utilized for spreading purposes is crucial. These properties, which have been designated for agricultural use, often possess characteristics that make them suitable for activities such as manure spreading, composting, or other forms of land treatment. Such practices can contribute to soil fertility, promote sustainability, and ensure the efficient utilization of resources. By recognizing the inherent compatibility between agricultural zoning and spreading activities, municipalities can support operators in making the most of their land without resorting to rezoning.

Moreover, it is important to highlight refraining from unnecessary rezoning, municipalities can contribute to the preservation of the property's value and economic viability.

Furthermore, existing agricultural zoning designation already takes into account the specific characteristics and requirements of farming activities. These designations are typically established based on extensive research, land suitability assessments, and community development plans. Agricultural land also requires and uses many of the much needed nutrients provided by the septage being spread. MECP monitors these sites very closely with quarterly and annual reports from the operators of these sites. By recognizing the multifunctionality of agriculturally zoned land and its ability to accommodate spreading activities, municipalities can ensure that land-use regulations align with the intended purposes while minimizing the need for rezoning.

In conclusion, municipalities must comprehend the fact that operators within their townships who possess or acquire property do not always require rezoning. Agriculturally zoned properties can serve as effective spaces for spreading activities, enhancing soil fertility and resource utilization. By conveying this crucial message, we can encourage municipalities to support operators in making the most of their agriculturally zoned land while preserving its economic viability and minimizing unnecessary rezoning.

### **2.3 Challenges Faced by Homeowners in Municipalities during Plant Upgrades and Maintenance:**

When municipalities decide to upgrade or perform maintenance on their wastewater treatment plants, the limited availability of disposal sites poses significant challenges for homeowners. Proper disposal becomes even more critical during these periods, as the capacity of approved facilities may be temporarily reduced. Homeowners and Haulers may face difficulties finding suitable disposal options, resulting in added costs, potential delays and disruptions in their sewage management systems.

### **2.4 OASIS's Efforts to Promote Awareness and Proper Waste Disposal:**

As a proactive organization, OASIS is committed to creating awareness and encouraging proper waste disposal practices. The association aims to foster an open and transparent dialogue among stakeholders, including homeowners, municipalities, regulatory bodies, and industry professionals, to address the challenges associated with sewage and septic waste disposal.

### **2.5 Establishing an Open and Transparent Dialogue on the Issue:**

OASIS actively engages with municipalities, conducting workshops, seminars, and public awareness campaigns to educate policy makers about the importance of proper waste disposal. By fostering open communication channels, OASIS encourages dialogue between all stakeholders, facilitating the sharing of knowledge, best practices, and innovative solutions.

### **2.6 Providing Solutions and Recommendations to Municipalities:**

To address the limitations in disposal sites and support municipalities in managing sewage and septic waste effectively, OASIS offers solutions and recommendations. These may include advocating for the development of additional approved disposal sites, promoting advanced treatment technologies, and collaborating with relevant authorities to streamline waste management processes. OASIS strives to provide municipalities with the necessary tools and guidance to ensure responsible sewage management within their jurisdictions.

## **2.7 About Us:**

The Ontario Association of Sewage Industry Services (OASIS) plays a vital role in the promotion and advancement of sewage management practices in Ontario. With the objective of fostering responsible and sustainable approaches to sewage disposal, OASIS brings together industry professionals who are passionate about protecting public health, preserving the environment, and complying with regulatory requirements.

As a non-profit organization, OASIS operates as a collective voice for its members, representing their interests and advocating for environmentally friendly practices within the sewage industry. By collaborating with stakeholders from various sectors, including homeowners, municipalities, regulatory bodies, and experts in the field, OASIS strives to address challenges, share knowledge, and develop effective solutions that benefit the entire community.

OASIS recognizes the significance of proper waste disposal in safeguarding public health and minimizing the environmental impact of sewage management. The association actively engages in initiatives that raise awareness among homeowners and communities about the importance of responsible sewage practices. Through workshops, seminars, public awareness campaigns, and educational programs, OASIS aims to empower individuals and organizations with the necessary knowledge to make informed decisions regarding sewage disposal.

Moreover, OASIS fosters an open and transparent dialogue among stakeholders to address the issues and concerns associated with sewage management. By facilitating discussions, sharing best practices, and collaborating with regulatory bodies, OASIS works towards finding practical and innovative solutions for the industry. The association strives to create a supportive network where stakeholders can exchange ideas, seek guidance, and collaborate on initiatives that enhance sewage management practices across Ontario.

Recognizing the challenges faced by municipalities during plant upgrades and maintenance, OASIS actively supports the development of sustainable solutions. By providing recommendations, advocating for the expansion of approved disposal sites, and promoting the adoption of advanced treatment technologies, OASIS seeks to assist municipalities in managing sewage and septic waste effectively.

In summary, the Ontario Association of Sewage Industry Services (OASIS) serves as a leading advocate for responsible sewage management in Ontario. Through its collective efforts, OASIS aims to promote awareness, foster dialogue, and provide recommendations to stakeholders, ensuring that sewage disposal practices prioritize public health, environmental preservation, and regulatory compliance.

# Understanding the Limitations on Hauled Septage Disposal Sites in Ontario



# Summary of Discussion



Definition of Municipal Waste as per Ontario Regulation 347 of the Environmental Protection Act (EPA)



Zoning Issues and Concerns



Challenges Faced by Homeowners in Municipalities during Plant Upgrades and Maintenance



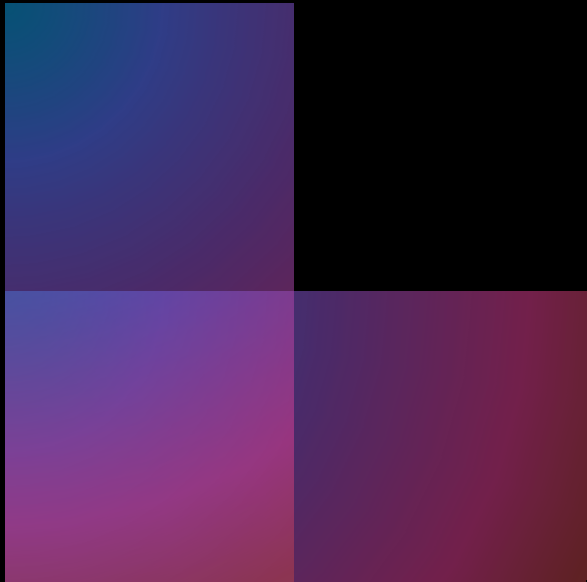
OASIS's Efforts to Promote Awareness and Proper Waste Disposal



Providing Solutions and Recommendations to Municipalities



Final Thoughts



# About OASIS

OASIS was established in 1991 to support and represent businesses in the septic, portable toilet and biosolid land application industry. We are dedicated to working with various levels of government, associations and those in related fields to improve and conform to regulations and guidelines pertaining to the sustainability of the environment in the Province of Ontario.



# OASIS Strives



To maintain and promote the highest standards of safety, environmental responsibility, regulatory compliance and environmental due diligence.



To institute open forum discussions regarding operational challenges, implementation of maintenance protocols, employee development, administrative practices, and operator safety programs.



To act as a liaison between several tiers of government and Ministries while representing the interests of the industry with legislative recommendations.



To promote uniformity and consistency throughout the industry.



# Overall Concern

In Ontario, the lack of proper disposal of septage and septic waste to approved municipal wastewater plants including Ministry of Environment approved wastewater lagoons and field spreading sites poses significant challenges and concerns. This issue encompasses a range of environmental, public health, and regulatory factors that need to be addressed for the well-being of communities across the province.



# Lack of Hauled Septage Disposal Sites in Ontario

Proper disposal of septage and septic waste is essential to ensure public health and protect the environment. When septage is not disposed of correctly, it can contaminate water sources, posing risks to human health and ecosystems. Approved municipal wastewater plants play a crucial role in treating and managing septage to mitigate these risks.

- One of the primary challenges arising from the lack of proper disposal is the contamination of water sources. Improperly disposed septage and septic waste can seep into groundwater, lakes, rivers, and other water bodies, polluting them with harmful bacteria, viruses, and other pathogens. This contamination not only endangers the health of those who rely on these water sources for drinking, swimming, or recreational purposes but also harms aquatic life and ecosystems.

**Municipal Concern:** The call to escalate residential construction has raised significant concerns, particularly regarding waste management. It is impossible to intensify home construction without considering how the resulting waste will be effectively handled. This includes not only domestic garbage waste, which may be directed to landfills, but also septic waste, whether through sewers or hauled septage.

# Misconception and Concerns

Ministry of Environment driven studies in partnership with OASIS have shown that application of hauled septage on agricultural properties is a safe and beneficial when completed in accordance with Ministry guidelines. This practice provides effective use of important nutrients. This practice also has been utilized for centuries with the application of manure as a common agricultural practice.

Lack of disposal sites for septic systems poses concerns for the Environment causing homeowners to “take matters into their own hands” if proper disposal facilities are not available.

# Definition of “Municipal Waste”

Under Ontario Regulation 347 of the Environmental Protection Act:

**Municipal Waste:** Refers to waste generated by households, commercial establishments, and institutions within a municipality. It includes both solid and liquid waste, such as septage, septic waste, and other forms of non-hazardous waste.

- **Point of Consideration:** Household garbage generated in the municipality is the responsibility of the municipality to dispose and manage.

# Volume of Hauled Septage Managed

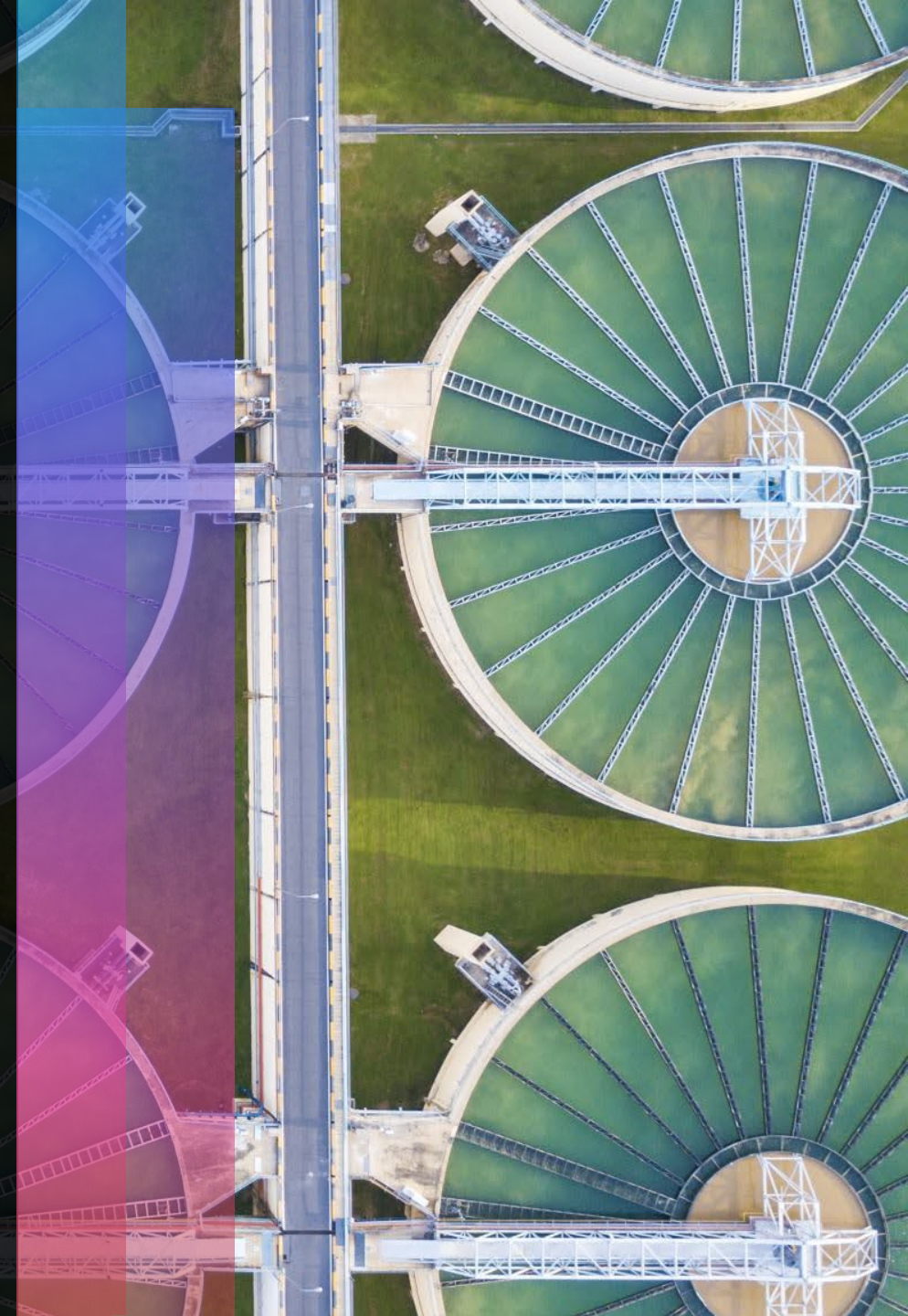
OASIS Members service a wide range of areas and manage a total estimated volume of over 210 million gallons on a yearly basis servicing only Ontario residents.

Northern Ontario: 25-45 million gallons

Central Ontario: 45-75 million gallons

Eastern Ontario: 35-55 million gallons

Western Ontario: 30-35 million gallons



# Municipal Zoning

- Existing agricultural zoning designation already takes into account the specific characteristics and requirements of farming activities. These designations are typically established based on extensive research, land suitability assessments, and community development plans. Agricultural land also requires and uses many of the required nutrients provided by the septage being spread.
- MECP monitors these sites very closely with quarterly and annual reports from the operators of these sites to ensure compliance and no regulatory limits are breached. By recognizing the multifunctionality of agriculturally zoned land and its ability to accommodate spreading activities, municipalities can ensure that land-use regulations align with the intended purposes while minimizing the need for rezoning.
- Municipalities must comprehend the fact that operators within their townships who possess or acquire property do not always require rezoning. Agriculturally zoned properties can serve as effective spaces for spreading activities, enhancing soil fertility and resource utilization. Rezoning such properties to a "Commercial/Industrial" zoning category needlessly decreases the land's value and is often unwarranted.

# Municipal Challenges

- Many rural housing, community centers, municipal buildings are on septic systems and do not have a common municipal wastewater treatment plant to manage the septage produced in the respective municipality
- When municipalities decide to upgrade or perform maintenance on their wastewater treatment plants, the limited availability of disposal sites poses significant challenges for homeowners.
- Proper disposal becomes even more critical during these periods, as the capacity of approved facilities may be temporarily reduced or eliminated
- Septic Haulers are providing a service to homeowners to help effectively and safely manage the septage produced in their residence or facility
- **Misconception**: When a homeowner requires a septic to be emptied the responsibility does NOT fall entirely on the septic operator to dispose the waste. Municipalities need to provide the infrastructure/resources to dispose of the waste produced in their municipality properly and safely.

# Raising Awareness

As a proactive organization, OASIS is committed to creating awareness and encouraging proper waste disposal practices. The association aims to foster an open and transparent dialogue among various stakeholders, including homeowners, municipalities, regulatory bodies, and industry professionals, to address the challenges associated with septage and septic waste disposal.

Municipal Approval: Providing companies the ability to apply and provide Ministry approved and monitored disposal sites is a viable and effective option in the event municipal wastewater infrastructures are not available or provide the capacity required to manage the waste produced in their respective municipalities.

These include but not limited to:

- Ministry of Environment approved wastewater lagoons with the option of introducing alternative wastewater management technologies
- Field Spreading sites



# Offering Solutions and Resources

OASIS actively engages with municipalities, conducting workshops, seminars, and public awareness campaigns to educate policy makers about the importance of proper waste disposal. By fostering open communication channels, OASIS encourages dialogue between all stakeholders, facilitating the sharing of knowledge, best practices, and innovative solutions.

To address the limitations in disposal sites and support municipalities in managing septage and septic waste effectively, OASIS offers solutions and recommendations. These may include advocating for the development of additional approved disposal sites, promoting advanced treatment technologies, and collaborating with relevant authorities to streamline waste management processes. OASIS strives to provide municipalities with the necessary tools and guidance to ensure responsible septage management within their jurisdictions.

# Action Items

## OASIS would like to propose the following action items:

1. A copy of this presentation along with the formal letter submitted by OASIS to be sent to all levels of Municipal Governments across the Province including but not limited to the various Provincial Ministries including the Ministry of Municipal Affairs and Housing, Ministry of Environment Conservation and Parks and The Ministry of Agriculture, Food and Rural Affairs and all other relevant parties.
2. OASIS be involved in discussions and communications pertaining to the discussed issue to help provide recommendations and solutions to help mitigate the issues surrounding approved disposal sites
3. Allow OASIS to communicate directly with other Municipalities in the Province of Ontario to allow for a open, transparent and collaborative dialogue with other stakeholders



# Final Thoughts

# OASIS

## Ontario Association of

### Sewage Industry Services.



EMAIL:  
[NUMAIR.UPPAL@OASISONTARIO.ON.CA](mailto:NUMAIR.UPPAL@OASISONTARIO.ON.CA)



PHONE:  
(289) 795 – 2528



WEBSITE:  
[WWW.OASISONTARIO.ON.CA](http://WWW.OASISONTARIO.ON.CA)



**CORPORATION OF THE TOWNSHIP OF RYERSON**

**Date:** November 14, 2023

**Resolution Number:** R- 178 - 23

**Moved by:** Councillor Robertson

**Seconded by:** Councillor Miller

Corporate Services Department Legislative Services Division	
Date & Time Received:	November 16, 2023 4:04 pm
Original To:	CIP
Copies To:	
Take Appropriate Action	<input type="checkbox"/> File <input type="checkbox"/>
Notes/Comments:	

Be it resolved that the Ryerson Township Council support the resolution No. 23-671 passed by the McKellar Township Council to amend the Legislation Act, 2006 to include digital publications as an acceptable means of publication and notice requirements for Provincial Acts and Regulations.

Carried  Defeated

*George Sterling*


(Chair Signature)

Declaration of Pecuniary Interest by: \_\_\_\_\_

RECORDED VOTE					
Vote called by Clerk in random order, Chair to vote last					
Members of Council		Yea	Nay	Abstention	Absent
Councillors	Beverly Abbott				
	Glenn Miller				
	Delynne Patterson				
	Dan Robertson				
Mayor	George Sterling				

November 16, 2023

Hon. Doug Ford  
Premier of Ontario  
Premier's Office  
Room 281  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1  
[premier@ontario.ca](mailto:premier@ontario.ca)

 Corporate Services Department <b>Legislative Services Division</b>	
Date & Time Received:	November 20, 2023 8:52 am
Original To:	CIP
Copies To:	
Take Appropriate Action	<input type="checkbox"/> File <input type="checkbox"/>
Notes/Comments:	

**Re: Resolution in Support for Bill 21, Fixing Long-Term Care Amendment Act**

Dear Premier Ford,

At its meeting on November 14, 2023 Elgin County Council considered a resolution passed by the Council of the Corporation of the City of Cambridge in support of Bill 21, Fixing the Long-Term Care Amendment Act (Till death do us part), and passed the following resolution:

“Moved by: Councillor Noble  
Seconded by: Councillor Couckuyt

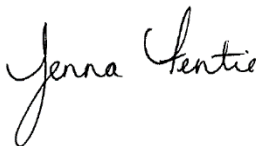
RESOLVED THAT Elgin County Council support the resolution from the Council of the City of Cambridge regarding support of Bill 21, Fixing Long-Term Care Amendment Act; and

THAT a copy of this resolution be sent to the Premier of Ontario, Member of Parliament Karen Vecchio, and all Ontario Municipalities.

Motion Carried.”

A copy of the motion from the City of Cambridge is attached for your reference.

Yours truly,



**Jenna Fentie**  
Manager of Administrative Services/Deputy Clerk  
[jfentie@elgin.ca](mailto:jfentie@elgin.ca)

cc Karen Vecchio, Member of Parliament  
All Ontario Municipalities

**The Corporation of the City of Cambridge**  
**Corporate Services Department**  
**Clerk's Division**  
**The City of Cambridge**  
**Tel: (519) 740-4680 ext. 4585**  
[mantond@cambridge.ca](mailto:mantond@cambridge.ca)

October 27, 2023

**Re: Support for Bill 21, Fixing Long-Term Care Amendment Act**

At its Council Meeting of October 24, 2023, the Council of the Corporation of the City of Cambridge passed the following Motion:

WHEREAS the care, support, and happiness of older adults in Cambridge is a priority for City Council;

WHEREAS older adults deserve dignity in care and should have the right to live with their partner as they age;

WHEREAS within the Province of Ontario couples do not have the right to be accommodated together when entering long term care facilities;

WHEREAS the separation of spouses upon entering long term care facilities is a common occurrence across Ontario;

WHEREAS Bill 21, Fixing Long-Term Care Amendment Act (Till death do us part) was first introduced in the provincial legislature in 2019 and was reintroduced in 2022;

WHEREAS Bill 21 amends the Residents' Bill of Rights set out in section 3 of Fixing Long-Term Care Act, 2021 by adding the right of residents not to be separated from their spouse upon admission and to have accommodation made available for both spouses so they may continue to live together;

WHEREAS Bill 21 passed its second reading in the provincial legislature on November 15, 2022 and was subsequently ordered referred to the Standing Committee on Social Policy and has since yet to be called to the Standing Committee;

WHEREAS the Conservative provincial Government may bring forward a new Bill that in principle supports the intent of Bill 21 to fix the Long-Term Care Amendment Act;

BE IT RESOLVED THAT the City of Cambridge supports any future Bill to fix the Long-Term Care Amendment Act;

AND THAT the City of Cambridge requests the provincial legislature enact any current and future proposed Bills to fix the Long-Term Care Amendment Act.

AND FURTHER THAT the City Clerk be directed to send a copy of this motion to the Region of Waterloo, Province of Ontario, The Honourable Premier of Ontario, The Right Honourable Provincial Members of Parliament, and all Ontario Municipalities.

Should you have any questions related to the approved resolution, please contact me.

Yours Truly,



Danielle Manton  
City Clerk

Cc: (via email)  
Hon. Premier Ford  
Hon. Provincial Members of Parliament  
Region of Waterloo  
Province of Ontario  
All Ontario Municipalities





**Village of South River  
Notice under Legislation Act, 2006**

Date: November 14, 2023

Motion Number: 320-2023

Moved By: Brian O'Hallarn

Seconded By: Robert Brooks

**WHEREAS** communities such as Village of South River may not be able to comply with publication requirements in Provincial Acts and Regulations as the Almaguin News publication is no longer being printed in sheet form and there are no clear local news publications fitting the definition of “newspaper”;

**BE IT RESOLVED THAT** the Council of the Village of South River does hereby support the Township of McKellar’s Resolution No. 23-671 that the Provincial government make an amendment to the *Legislation Act, 2006* to include digital publications as an acceptable means of publication and notice requirements for Provincial Acts and Regulations; and

**FURTHER THAT** this resolution be forwarded to the Minister of Municipal Affairs and Housing, Paul Calandra; Parry Sound-Muskoka MPP, Graydon Smith; The Association of Ontario Municipalities (AMO); CEO and President of Metroland Media Group, Neil Oliver and the Township of McKellar.

Carried By: Jim Coleman

Lost By: \_\_\_\_\_

Name of Council Member	Yeas	Nays	Abstention	Pecuniary Interest	Recorded Vote
Mayor Coleman					
Councillor Brandt					
Councillor Brooks					
Councillor O’Hallarn					
Councillor Scott					

November 17, 2023


Please be advised that during the regular Council meeting of November 14, 2023 the following motion regarding urging the Federal and Provincial governments to establish a guaranteed livable income was carried:

**RESOLUTION NO. 2023-568**

**DATE: November 14, 2023**

**MOVED BY: Councillor Roberts**

**SECONDED BY: Councillor Maynard**

 Corporate Services Department Legislative Services Division	
Date & Time Received:	November 20, 2023 9:25 am
Original To:	CIP
Copies To:	
Take Appropriate Action	<input type="checkbox"/> File <input type="checkbox"/>
Notes/Comments:	

**WHEREAS** on November 23, 2021 Prince Edward County was certified as a 'Living Wage' Employer at the "support" level, through the Ontario Living Wage Network;

**AND WHEREAS** the Ontario livable wage for Hastings & Prince Edward, in 2022 was determined to be \$19.05, which is \$3.55 more than the Provincial minimum wage rate of \$15.50; and this rate is paid to all staff including students in 2023;

**AND WHEREAS** our residents on programs such as Ontario Works, receive targeted fixed monthly incomes of \$733, and ODSP recipients receive \$1,376;

**AND WHEREAS** the current Ontario minimum wage rate, a person working 37.5 hours per week will earn approximately \$2,500 monthly (before tax);

**AND WHEREAS** in accordance with the 2023 Vital Signs Report, up to 3,500 residents (10.1% to 13.5%) are living on low income (less than \$36,000 a year after taxes) and PEC's median income lags behind Ontario by \$7,500/year;

**AND WHEREAS** the median rent for one bedroom in Prince Edward County in accordance with the County Housing Plan for 2023 \$1,513 a month;

**AND WHEREAS** rent is considered affordable, when it is no more than 30% of gross annual income and the number of people receiving government benefits has increased to a level above the provincial average in Prince Edward County. Extrapolated, a full 30% of County residents are deemed to be low-income and unable to afford either market real estate or rental housing prices;

**AND WHEREAS** as of March 31, 2023, there are 1,089 households on the Prince Edward - Lennox and Addington Social Services wait list for subsidized housing in Prince Edward County;

**AND WHEREAS**, in accordance with the County Food Collective, Food bank use is up 26% in Prince Edward County and as many as 6,000 residents experience food insecurity over a year's time;

**AND WHEREAS** on July 25, 2023 Council expressed support for a more generous Canada Child Benefit targeting low-income families struggling with food insecurity and urged Federal government expedite its 2021 election promise to roll-out Canada's first national school food policy, and endorsed the Coalition for Healthy School Food mission to work with partners across Canada to advocate for a universal cost-shared healthy Canada-wide school food program on September 26, 2023;

**AND WHEREAS** the 2017 Business Retention and Expansion (BR+E) study/survey identified the general affordable workforce housing as a primary obstacle in our workforce attraction;

**AND WHEREAS** the collected data of housing and poverty statistics, and continuing to examine their pending economic vulnerability as a result is important in establishing a livable income;

**THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of Prince Edward County join other municipalities across Ontario, including Belleville, Napanee to urge the Federal and Provincial governments to establish a Guaranteed Livable Income program; and

**THAT** this resolution be sent to The Right Honourable Justin Trudeau, Prime Minister of Canada, The Honourable Doug Ford, Premier of Ontario, The Honourable Michael Parsa, M.P.P., Minister of Children, Community and Social Services, Ryan Williams, Bay of Quinte M.P., Todd Smith, Bay of Quinte M.P.P, Marit Stiles, Leader of the Official Opposition of Ontario and Pierre Poilievre Leader of the Official Opposition of Canada requesting a response on this matter within 30 days of receipt; and

**THAT** this resolution be shared with all 444 municipalities in Ontario, The Federation of Canadian Municipalities (FCM), The Association of Municipalities Ontario (AMO), and The Eastern Ontario Wardens' Caucus (EOWC).

**CARRIED**

Yours truly,




Catalina Blumenberg, **CLERK**

cc: Mayor Steve Ferguson, Councillor Roberts, Councillor Maynard and Marcia Wallace,  
CAO

November 17, 2023

Please be advised that during the regular Council meeting of November 14, 2023 the following motion regarding support for the Province to stop the Ministry of the Environment, Conservation and Parks (MECP) proposal to expand the use of the permit-by-rule to waste management systems, storm water management systems, and certain water taking activities was carried:

**RESOLUTION NO. 2023-569**  
**DATE: November 14, 2023**  
**MOVED BY: Councillor Maynard**  
**SECONDED BY: Councillor Roberts**

 Corporate Services Department Legislative Services Division	
Date & Time Received:	November 20, 2023 9:28 am
Original To:	CIP
Copies To:	
Take Appropriate Action	<input type="checkbox"/> File <input type="checkbox"/>
Notes/Comments:	

**WHEREAS** the Municipality, in support of the Quinte Conservation Authority, actively supports the Source Water Protection Program, as part of local efforts to implement the Clean Water Act, 2006 and its regulations to protect local municipal drinking water sources;

**AND WHEREAS** the Ministry of the Environment, Conservation and Parks (MECP) is proposing to expand the use of the permit-by-rule to waste management systems, stormwater management systems, and certain water taking activities;

**AND WHEREAS** In 2018, Bill 68, the Open for Business Act was passed, whereby it legislated that less complex activities that pose low-risk to the environment should not be required to go through the approval process and instead, should self-register on the Environmental Activity and Sector Registry (EASR);

**AND WHEREAS** Quinte Conservation Authority has outlined in their October 24, 2023 report to their Board, that the activities proposed to move to the EASR may pose too much risk to drinking water, and can pose threats to human health and the environment;

**AND WHEREAS** Quinte Conservation Authority noted the source water protection concern generally lies in the fact the Ministry will no longer undertake an up-front detailed review of applications related to the specified activities, thereby potentially weakening regulatory oversight;

**AND WHEREAS** the specified activities, which have the potential to cause significant adverse impacts to the natural environment and human health will no

longer be subject to public and site-specific scrutiny prior to commencing operation in Ontario;

**THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of Prince Edward County supports the concerns outlined by Quinte Conservation Authority and urges the Provincial government to stop the Ministry of the Environment, Conservation and Parks (MECP) proposal to expand the use of the permit-by-rule to waste management systems, stormwater management systems, and certain water taking activities; and

**THAT** this resolution be sent to Premier Doug Ford, Todd Smith, Bay of Quinte M.P.P. and Andrea Khanjin, Minister of the Environment, Conservation and Parks; and

**THAT** this resolution be shared with all 444 municipalities in Ontario, The Federation of Canadian Municipalities (FCM), The Association of Municipalities Ontario (AMO), The Eastern Ontario Wardens' Caucus (EOWC) and all Ontario Conservation Authorities.

**CARRIED**

Yours truly,



Catalina Blumenberg, **CLERK**


cc: Mayor Steve Ferguson, Councillor Roberts, Councillor Maynard and Marcia Wallace, CAO



**RESOLUTION NO. 2023 - 343** **NOVEMBER 15, 2023**

Moved by: *John Hetherington*

Seconded by: *Bishop*

 Corporate Services Department Legislative Services Division	
Date & Time Received:	November 16, 2023 4:00 pm
Original To:	CIP
Copies To:	
Take Appropriate Action	<input type="checkbox"/> File <input type="checkbox"/>
Notes/Comments:	

**BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan endorses and supports item 4.1 Township of McKellar Call for an Amendment to the Legislation Act, 2006;

**AND FURTHER THAT** this resolution be circulated to the Minister of Municipal Affairs and Housing, Paul Calandra; Parry Sound-Muskoka MPP, Graydon Smith; The Association of Ontario Municipalities (AMO); CEO and President of Metroland Media Group, Neil Oliver and all Ontario Municipalities.

Carried *✓* Defeated \_\_\_\_\_ Deferred \_\_\_\_\_

*Sam Dunnett*

Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			




*Knowing our heritage  
we will build our future*



November 16, 2023

The Honourable Doug Ford, M.P.P.  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto, ON M7A 1A1

 Corporate Services Department Legislative Services Division	
Date & Time Received:	November 21, 2023 8:29 am
Original To:	CIP
Copies To:	
Take Appropriate Action	<input type="checkbox"/> File <input type="checkbox"/>
Notes/Comments:	

Re: Motion regarding Provincial Consideration for Amendments to the Residential Tenancies Act

At their Regular Meeting of Council on November 15, 2023, the Council of the Town of Aylmer endorsed the following motion regarding Provincial Consideration for Amendments to the Residential Tenancies Act:

**Whereas** the Ontario government has acknowledged an affordable housing and housing supply crisis, communicating a targeted approach to build 1.5 million homes by 2031; and

**Whereas** nearly one-third of Ontario households rent, rather than own, according to the most recent 2021 Census of Population; and

**Whereas** the Ontario government has reported that Ontario broke ground on nearly 15,000 purpose-built rentals in 2022, a 7.5 percent increase from 2021 and the highest number on record, with continued growth into 2023; and

**Whereas** the Residential Tenancies Act, 2006, provides for the maximum a landlord can increase most tenants rent during a year without the approval of the Landlord and Tenant Board; and

**Whereas** the Ontario government recently strengthened protections for tenants with the intention of preserving affordability, by holding the rent increase guideline for 2024 to 2.5 percent, well below the average inflation rate of 5.9 percent; and

**Whereas** the rental increase guideline protection does not apply to rental units occupied for the first time after November 15, 2018, leaving an increasing number of tenants susceptible to disproportionate and unsustainable rental increases compared to those benefiting from legislated increase protection;

**Now Therefore Be It Resolved that** the Council of the Town of Aylmer requests provincial consideration for amendments to the Residential Tenancies Act, 2006, to ensure that all tenants benefit from protections intended to preserve affordability;

**That** a copy of this Resolution be sent to:

- Honourable Doug Ford, Premier of Ontario
- Honourable Paul Calandra, Minister of Municipal Affairs and Housing
- Honourable Rob Flack, Associate Minister of Housing
- The Association of Municipalities of Ontario (AMO)
- And all Ontario Municipalities.

Thank you,

**Owen Jaggard**

**Deputy Clerk / Manager of Information Services | Town of Aylmer**

46 Talbot Street West, Aylmer, ON N5H 1J7

519-773-3164 Ext. 4913 | Fax 519-765-1446

[ojaggard@town.aylmer.on.ca](mailto:ojaggard@town.aylmer.on.ca) | [www.aylmer.ca](http://www.aylmer.ca)

CC:

Minister of Municipal Affairs and Housing [paul.calandra@pc.ola.org](mailto:paul.calandra@pc.ola.org)

Associate Minister of Housing [rob.flack@pc.ola.org](mailto:rob.flack@pc.ola.org)

Association of Municipalities of Ontario [resolutions@amo.on.ca](mailto:resolutions@amo.on.ca)





# Township of Perry


PO Box 70, 1695 Emsdale Road, Emsdale, ON POA 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

[www.townshipofperry.ca](http://www.townshipofperry.ca)

November 20, 2023

 Corporate Services Department Legislative Services Division	
Date & Time Received:	November 21, 2023 10:17 am
Original To:	CIP
Copies To:	
Take Appropriate Action	<input type="checkbox"/> File <input type="checkbox"/>
Notes/Comments:	

Via Email

Hon. Doug Downey  
Attorney General  
McMurtry-Scott Building, 11<sup>th</sup> Floor, 720 Bay St.  
Toronto, ON M7A 2S9

Dear Honourable Downey,

**RE: Letter of Support - Amendments to Legislation Act, 2006 – Corporation of the Township of Perry**

---

Please be advised that at their last regular meeting on Wednesday November 15, 2023, the Council of the Township of Perry supported the following resolution:

**"Resolution #2023-378**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Joe Lumley**

**Whereas** *Metroland Media Group has sought bankruptcy protection and will cease to print publication of its weekly community newspapers across Ontario, moving to an online-only model; and*

**Whereas** *Neil Oliver, Chief Executive Officer and President of Metroland Media Group, said the 71 Metroland community publications will be digital only going forward; and*

**Whereas** *the Legislation Act, 2006, provides a definition of 'newspaper' which applies to every Ontario Act and Regulation, as in a provision requiring publication, means a document that (a) is printed in sheet form, published at regular intervals of a week or less and circulated to the general public, and (b) consists primarily of news of current events of general interest; ('journal'); and*

**Whereas** *Ontario Municipalities are required to follow publication and notice requirements for Provincial Acts and Regulations; and*

**Whereas** communities such as the East Parry Sound Area cannot comply with publication requirements in Provincial Acts and Regulations as the Almaguin News and Muskoka Region publications are no longer being printed in sheet form and there are no other local news publications fitting the definition of 'newspaper'; and

**Whereas** some small, rural, Ontario Municipalities may not have the means to bring an application to the Court to ask for directions and approval of an alternate manner of providing notice;

**Be it resolved that** the Council of the Corporation of the Township of Perry hereby request the Provincial Government to make an amendment to the Legislation Act, 2006, to include digital publications as an acceptable means of publication and notice requirements for Provincial Acts and Regulations;

**And further that** this resolution be forwarded to the Honourable Minister of Municipal Affairs and Housing Paul Calandra, the Honourable Parry Sound Muskoka MPP Graydon Smith, The Association of Ontario Municipalities (AMO), CEO and President of Metroland Media Group, Neil Oliver, and all Ontario Municipalities.

**Carried."**

Your immediate attention to this matter is greatly appreciated.

Sincerely,

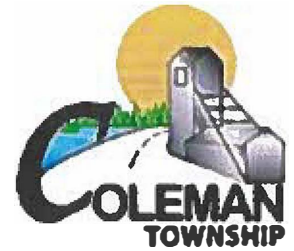


Erica Cole, Dipl.M.A.  
Deputy Clerk

CC: Honourable Minister of Municipal Affairs and Housing, Paul Calandara  
Honourable Parry Sound Muskoka MPP Graydon Smith  
The Association of Ontario Municipalities (AMO)  
CEO and President, Metroland Media Group, Neil Oliver  
All Ontario municipalities

**Resolution  
Regular Council Meeting**

Corporate Services Department Legislative Services Division	
Date & Time Received:	November 22, 2023 2:52 pm
Original To:	CIP
Copies To:	
Take Appropriate Action	<input type="checkbox"/> File <input type="checkbox"/>
Notes/Comments:	



**Agenda Number:** 9.4.  
**Resolution Number** 23-371  
**Title:** 23-R-49 Letter of Support - Conservation Officer Reclassification  
**Date:** Monday, November 20, 2023

**Seconded by:** M. Lubbock

**Moved by:** S. Cote

WHEREAS Ontario has 196 field Conservation Officers including 6 canine handlers who provide protection to Municipalities Natural Resources and uphold public safety by enforcing hunting and firearm laws and investigate gruesome injuries and even deaths that result from hunting-related accidents; in addition, Conservation Officers are often First Responders and ensure public safety by facilitating evacuations and enforcing Emergency Area orders during forest fires during record breaking wildfires such as we witnessed this past summer; and

WHEREAS Conservation Officers perform comparable work to Police Officers and other Enforcement Officers within the province and are professional, armed Peace Officers trained to police standards and undergo the same training; and

WHEREAS Ontario Municipalities are required that their constituents are informed, and their interests are safeguarded and ensure they have access to outreach and natural resources compliance services; and

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Coleman does here by support the Ontario Conservation Officer's Association (OCA) in their efforts to have Conservation Officers in the Province of Ontario reclassified as Enforcement Officers and be compensated fairly; and

FURTHER request the support of all Ontario Municipalities; and

FURTHERMORE, THAT this resolution with a letter of support be forwarded to Ontario Premiere Doug Ford, the Minister of Natural Resources Graydon Smith, the Local Provincial Member of Parliament (MPP) John Vanthof, Temiskaming Municipal Association and the Federation of Northern Ontario Municipalities.

**CARRIED YES: 4 NO: 0 ABSENT: 0**

- S. Cote
- M. Lubbock
- P. Rieux
- L. Perry

Certified True Copy

Christopher W. Oslund  
 CAO/Clerk - Treasurer

November 17, 2023

Angela Coleman, General Manager  
Conservation Ontario  
120 Bayview Parkway  
Newmarket, ON L3Y 3W3

Sent via email  
[acoleman@conservationontario.ca](mailto:acoleman@conservationontario.ca)

**RE: 2023 Revisions to Toronto and Region Conservation Authority Board of Directors  
Administrative By-Law**

---

Toronto and Region Conservation Authority's (TRCA) Board of Directors is pleased to have endorsed the [2023 Updates to the Administrative By-Law](#) at its meeting on November 17, 2023, adopting Resolution A#188/23 as follows:

**THAT the three proposed amendments to TRCA's Board of Directors  
Administrative By-Law recommended in this report, be approved;**

**AND FURTHER THAT the approved amendments to the Board of Directors  
Administrative By-Law be included in a consolidated document and forwarded to  
the Minister of Environment, Conservation and Parks, the Minister of Natural  
Resources and Forestry, and Conservation Ontario, partner municipalities, and  
be posted on TRCA's website.**

The amendments to TRCA's Board of Directors Administrative By-Law include revisions to Executive Committee - Section 11(2) to allow for the appointment of a TRCA Board Member to the Executive Committee should a vacancy occur between Annual General Meetings; updating Voting - Section 15(1) to include a clause to clarify that only a mover is required at the committee level, including the Executive Committee; and updates to Delegated Authority - Section 21 to include clause (3) to reflect the 2022 update providing the Chief Executive Officer and the Director, Development and Engineering Services with the delegation of authority to approve all "major" development and infrastructure permits within TRCA's regulatory jurisdiction during the months of July, August and December.

A copy of TRCA's complete Administrative By-Law can be found on our [website](#). If you have any questions or require additional information, please contact Joanne Hyde, Clerk and Manager, Policy at [joanne.hyde@trca.ca](mailto:joanne.hyde@trca.ca) or (437) 880-2328.

Sincerely,



Joanne Hyde  
Clerk and Manager, Policy

cc. John MacKenzie, Chief Executive Officer, TRCA  
Michael Tolensky, Chief Financial and Operating Officer, TRCA  
Joanne Hyde, Clerk and Manager, Policy, TRCA

T: 416.661.6600 | F: 416.661.6898 | [info@trca.ca](mailto:info@trca.ca) | [www.trca.ca](http://www.trca.ca)

Minister of Environment, Conservation and Parks, [minister.mecp@ontario.ca](mailto:minister.mecp@ontario.ca)  
Minister of Natural Resources and Forestry, [minister.mnrf@ontario.ca](mailto:minister.mnrf@ontario.ca)  
City of Toronto, [clerk@toronto.ca](mailto:clerk@toronto.ca)  
Regional Municipality of Durham, [clerks@durham.ca](mailto:clerks@durham.ca)  
Town of Ajax, [clerks@ajax.ca](mailto:clerks@ajax.ca)  
City of Pickering, [clerks@pickering.ca](mailto:clerks@pickering.ca)  
Township of Uxbridge, [cleroux@town.uxbridge.on.ca](mailto:cleroux@town.uxbridge.on.ca)  
Regional Municipality of Peel, [regional.clerk@peelregion.ca](mailto:regional.clerk@peelregion.ca)  
City of Brampton, [cityclerksoffice@brampton.ca](mailto:cityclerksoffice@brampton.ca)  
City of Mississauga, [city.clerk@mississauga.ca](mailto:city.clerk@mississauga.ca)  
Town of Caledon, [legislative.services@caledon.ca](mailto:legislative.services@caledon.ca)  
Regional Municipality of York, [regionalclerk@york.ca](mailto:regionalclerk@york.ca)  
City of Markham, [customerservice@markham.ca](mailto:customerservice@markham.ca)  
City of Richmond Hill, [clerks@richmondhill.ca](mailto:clerks@richmondhill.ca)  
City of Vaughan, [clerks@vaughan.ca](mailto:clerks@vaughan.ca)  
Town of Aurora, [clerks@aurora.ca](mailto:clerks@aurora.ca)  
Township of King, [clerks@king.ca](mailto:clerks@king.ca)  
Town of Stouffville, [clerks@townofws.ca](mailto:clerks@townofws.ca)  
Township of Adjala-Tosorontio, [Clerk@adjtos.ca](mailto:Clerk@adjtos.ca)  
Town of Mono, [ClerksOffice@townofmono.com](mailto:ClerksOffice@townofmono.com)

Enclosed: 2023 Revisions to TRCA Board of Directors Administrative By-Law

## Section I – Items for Board of Directors Action

**TO:** Chair and Members of the Executive Committee  
Friday, November 3, 2023 Meeting

**FROM:** Michael Tolensky, Chief Financial and Operating Officer

**RE:** **2023 REVISIONS TO TRCA BOARD OF DIRECTORS  
ADMINISTRATIVE BY-LAW**  
Updates to the Administrative By-Law

---

### KEY ISSUE

Requesting approval of proposed amendments to the Toronto and Region Conservation Authority (TRCA) Board of Directors Administrative By-Law, which address Executive Committee vacancy between Annual General Meetings and minor housekeeping items related to Executive Committee vote and Delegated Authority.

### RECOMMENDATION:

**THAT the three proposed amendments to TRCA’s Board of Directors Administrative By-Law recommended in this report, be approved;**

**AND FURTHER THAT the approved amendments to the Board of Directors Administrative By-Law be included in a consolidated document and forwarded to the Minister of Environment, Conservation and Parks, the Minister of Natural Resources and Forestry, and Conservation Ontario, partner municipalities, and be posted on TRCA’s website.**

### BACKGROUND

A comprehensive review of TRCA’s Board of Directors Administrative was completed in September 2022 to reflect Conservation Authority Act amendments and regulations that were enacted in 2021 and 2022. Additional amendments reflected the requirement for one-year terms for the Chair and the Vice Chair, and the ability for the Minister of Environment Conservation and Parks (MECP) (now the Minister of Natural Resources and Forestry) to appoint an agricultural sector representative to the Board and the parameters around which that representative can participate in Board activities.

### RATIONALE

The proposed changes to the Administrative By-Law are provided below and will be consolidated into the existing Administrative By-Law. Once approved, the document will be amended and formatted accordingly. The three revisions being recommended in this update are outlined below:

#### 1. Section B: Governance.

##### **Executive Committee**

- a. **Section 11 (2)** is clarified to allow for appointments of Executive

## Item 8.4

Committee members, should a vacancy occur between Annual General Meetings (AGM's). When a vacancy occurs on the Executive Committee between AGM's, wording has been updated to reflect an appointment as opposed to administering a full election.

Existing wording:

11. (2) Should a vacancy on the Executive Committee arise between Annual meetings, election for such position(s) will be held at the next regular meeting of the Board of Directors. All elections shall be in accordance with the Board of Directors Procedures for Election of Officials ([Appendix 4](#)).

Proposed wording:

11.(2) Should a vacancy on the Executive Committee arise between Annual meetings **an appointment** for such position(s) will be held at the next regular meeting of the Board of Directors.

### 2. Section C: Meeting Procedures

**Voting:**

- a. **Section 15.(1)** is updated to include item c to align with Roberts Rules of Order and to clarify only a mover is required at the Executive Committee level. The Executive Committee has been following this practice and it will now be formalized within the Administrative By-Law.

Proposed wording:

15.(1)(c) A mover and a seconder are required for all Board of Directors motions. At the committee level, including Executive Committee, only a mover is required.

### 3. Section C: Meeting Procedures

**Delegated Authority**

- a. **Section 21** has been updated to include item (3) under the Delegated Authority section of the Administrative By-Law to align with the Executive Committee Terms of Reference Section 6 Frequency of Meetings. The clause included in this section indicates that the Director, Development and Engineering Services shall be delegated the approval of all major development and infrastructure permits within the TRCA's regulatory jurisdiction and report back to the Board at the next regularly scheduled meeting. This section is now being recommended to be included under Section 21 Delegated Authority so that it is more prominent within the Administrative By-Law.

## Item 8.4

### Existing Wording:

(1) The Chief Executive Officer (CEO) is delegated the authority during the months of July, August, and December of each calendar year.

(2) The Chief Executive Officer (CEO) is delegated the authority during the months of September, October, and November during an election year where quorum is not met three days in advance.

(3) Any exercise of the authorities delegated to staff through during the above noted months are required to report to the Board at its next available meeting.

### Proposed Wording:

(1) The Chief Executive Officer (CEO) is delegated the authority during the months of July, August, and December of each calendar year.

(2) The Chief Executive Officer (CEO) is delegated the authority during the months of September, October, and November during an election year where quorum is not met three days in advance.

(3) The Chief Executive Officer (CEO) and the Director, Development and Engineering Services are each delegated the authority to approve all “major” development and infrastructure permits within TRCA’s regulatory jurisdiction.

(4) Any exercise of the authorities delegated to staff during the above noted months are required to be reported to the Board at its next available meeting.

### **Relationship to TRCA’s 2023-2034 Strategic Plan**

This report supports the following the Pillar and Outcome set forth in TRCA’s 2023-2034 Strategic Plan:

#### **Pillar 4 Service Excellence:**

4.4 Transparent decision making and accountable results

### **DETAILS OF WORK TO BE DONE**

Upon the approval of the amendments to TRCA’s Board of Directors Administrative By-Law, a consolidated By-Law will be posted on TRCA’s website.

Additionally, staff are anticipating updates to the Hearing Guidelines once the new regulations are received, so further updates will be brought forward following review of the regulations. Revisions required under the Administrative By-Law and Hearing Guidelines are expected to be completed in the first quarter of 2024 pending timing of



## **Item 8.4**

release by the Province of updated regulations to reflect changes under Section 28 of the CA Act.

**Report prepared by: Joanne Hyde**

**Email: [joanne.hyde@trca.ca](mailto:joanne.hyde@trca.ca)**

**For Information contact: Michael Tolensky, (437) 880-2278**

**Email: [michael.tolensky@trca.ca](mailto:michael.tolensky@trca.ca)**

**Date: August 1, 2022**