



The Regional Municipality of Durham

Finance and Administration Committee Agenda

Tuesday, March 18, 2025, 9:30 a.m.

Regional Council Chambers

Regional Headquarters Building

605 Rossland Road East, Whitby

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2054.

Note: This meeting will be held in a hybrid meeting format with electronic and in-person participation. Committee meetings may be [viewed via live streaming](#).

Pages

1. **Roll Call**
2. **Declarations of Pecuniary Interest**
3. **Election of the Finance & Administration Committee Vice-Chair**
4. **Adoption of Minutes**
 - 4.1 Finance and Administration Committee meeting - December 10, 2024 4
5. **Statutory Public Meetings**

There are no statutory public meetings
6. **Presentations**

There are no presentations
7. **Delegations**
 - 7.1 James Bountrogiannis, Durham resident (In-Person Attendance)
re: The Exorbitant Costs of "Net Zero" and Durham Region's
acquiescence through its declaration of a "Climate Emergency" in 2018
 - 7.2 Vijay Jain, Founder & President, Vishwa Jain Sangathan Canada (Virtual
Attendance)
re: Request to amend prior motion presented to the Committee of the
Whole on February 12, 2025 to ban the Nazi Swastika to remove the
word "Swastika" from the motion and replace it with Hakenkreuz, or
hooked cross or Nazi symbol of hatred
8. **Administration**

8.1	Correspondence	
a.	Correspondence from the City of Pickering re: Resolution adopted at their Council meeting held on February 24, 2025 with regards to Supporting Hidden Disabilities -Hidden Disabilities Sunflower Program Recommendation: Receive for information	8
8.2	Reports	
a.	Report #2025-A-1 Appointment of New Members to the Durham Region Accessibility Advisory Committee (AAC)	10
9.	Finance	
9.1	Correspondence	
a.	Correspondence from the Municipality of Clarington re: Resolution approved at their Council meeting held on January 27, 2025 with regards to Alternative Revenue Source (FSD-002-25) Recommendation: Refer to consideration of the 2026 Strategic Property Tax Study	14
b.	Correspondence from the Town of Ajax re: Resolution passed at their Council meeting held on February 18, 2025 with regards to Impacts of the International Student Program Changes to Local Post Secondary Programs Pulled from February 28, 2025 Council Information Package by Councillor Collier Recommendation: Receive for information	16
9.2	Reports	
a.	Report #2025-F-1 The Remuneration and Expenses in 2024 of Members of Regional Council and Regional Council Appointees to Local Boards, as Required by Section 284(1) of the Municipal Act, 2001, S.O. 2001, c. 25	19
b.	Report #2025-F-2 Approval for the Purchase of Nine Leased Buses – Durham Region Transit	30
c.	Report #2025-F-3	34

10. Advisory Committee Resolutions

There are no advisory committee resolutions to be considered

11. Confidential Matters

There are no confidential matters to be considered

12. Other Business

13. Date of Next Meeting

Tuesday, April 8, 2025 at 9:30 AM

14. Adjournment

Notice regarding collection, use and disclosure of personal information:

Written information (either paper or electronic) that you send to Durham Regional Council or Committees, including home address, phone numbers and email addresses, will become part of the public record. This also includes oral submissions at meetings. If you have any questions about the collection of information, please contact the Regional Clerk/Director of Legislative Services.

The Regional Municipality of Durham

MINUTES

FINANCE & ADMINISTRATION COMMITTEE

Tuesday, December 10, 2024

A regular meeting of the Finance & Administration Committee was held on Tuesday, December 10, 2024 in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 9:30 AM. Electronic participation was offered for this meeting.

1. Roll Call

Present: Councillor Ashe, Chair
Councillor Leahy, Vice-Chair
Councillor Garrod
Councillor Lee*
Councillor McDougall
Councillor Schummer*
Councillor Woo*
Regional Chair Henry
***denotes Councillors participating electronically**

Also
Present: Councillor Wotten*
***denotes visiting Councillors participating electronically**

Staff
Present: E. Baxter-Trahair, Chief Administrative Officer
A. Constantin, Solicitor, CAO's Office - Legal
L. Fleury, Deputy Clerk, Corporate Services – Legislative Services
B. Goodwin, Commissioner of Corporate Services
A. Harras, Regional Clerk/Director of Legislative Services*
A. Hector-Alexander, Director, Diversity, Equity, and Inclusion
J. Hunt, Regional Solicitor/Director of Legal Services, CAO's Office – Legal
R. Inacio, Systems Support Specialist, Corporate Services – IT
R. Jagannathan, Commissioner of Works
N. Pincombe, Director, Business Planning & Budgets
N. Prasad, Assistant Secretary to Council, Corporate Services – Legislative Services
K. Smith, Committee Clerk, Corporate Services – Legislative Services
N. Taylor, Commissioner of Finance
***denotes staff participating electronically**

2. Declarations of Pecuniary Interest

Councillor Woo made a declaration of interest under the Municipal Conflict of Interest Act with respect to Item 8.2 a) Report #2024-F-21 re: Additional Funding Requests for Hospice Facilities in the Municipality of Clarington and Town of

Whitby under the Community Investment Grants Policy. He indicated that he is a board member of Marigold Hospice Care.

3. Adoption of Minutes

Moved by Councillor Leahy, Seconded by Councillor Garrod,
(62) That the minutes of the regular Finance & Administration Committee meeting held on Tuesday, November 12, 2024, be adopted.

CARRIED

4. Statutory Public Meetings

There were no statutory public meetings.

5. Presentations

There were no presentations.

6. Delegations

There were no delegations.

7. Administration

7.1 Correspondence

There were no communications to consider.

7.2 Reports

There were no administration reports to be considered.

8. Finance

8.1 Correspondence

There were no communications to consider.

8.2 Reports

A) Additional Funding Requests for Hospice Facilities in the Municipality of Clarington and Town of Whitby under the Community Investment Grants Policy (2024-F-21)

Report #2024-F-21 from Nancy Taylor, Commissioner of Finance, was received.

N. Taylor advised that this completes the last two outstanding items under the Community Investment Grants Policy and complies with the previously approved moratorium. N. Taylor will be meeting with Lakeridge Health Bowmanville regarding their request soon.

Staff responded to a question with respect to why the Region commits to funding allocations as a percentage of total eligible project costs, rather than committing to set dollar amounts. A concern was raised with respect to potentially funding cost overruns by agreeing to fund a percentage, rather than a set dollar amount.

Moved by Councillor Leahy, Seconded by Councillor McDougall,
(63) That we recommend to Council:

- A) That an additional funding allocation of up to \$250,000 for Marigold Hospice Care (formerly the Durham Hospice – Clarington) be approved to maintain the previously approved funding commitment of 7.5 per cent of total eligible project costs for the construction of a nine-bed hospice in the Municipality of Clarington, with the required financing to be provided from the Community Investment Grant funding and in accordance with the Durham Region Community Investment Grant policy; and
- B) That an additional funding allocation of up to \$430,800 to Hospice Whitby – Roger Anderson House (formerly the VON Durham Region Community Corporation) be approved to maintain the previously approved funding commitment of 7.5 per cent of total eligible project costs for the construction of a ten-bed hospice in the Town of Whitby with the required financing to be provided from the Community Investment Grant funding and in accordance with the Durham Region Community Investment Grant policy.

CARRIED

9. Advisory Committee Resolutions

There were no advisory committee resolutions to be considered.

10. Confidential Matters

10.1 Reports

- A) Confidential Report of the Commissioner of Finance – Proposed or Pending Acquisition of Land for Regional Corporation Purposes relating to Property in the City of Oshawa (2024-F-22)
-

Confidential Report #2024-F-22 from Nancy Taylor, Commissioner of Finance, was received.

Moved by Regional Chair Henry, Seconded by Councillor Woo,
(64) That we recommend to Council:

That the recommendations contained in Confidential Report #2024-F-22 of the Commissioner of Finance be adopted.

CARRIED

11. Other Business

There was no other business to be considered.

12. Date of Next Meeting

The next regularly scheduled Finance & Administration Committee meeting will be held on Tuesday, January 14, 2025 at 9:30 AM in Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby.

13. Adjournment

Moved by Councillor Leahy, Seconded by Councillor Garrod,
(65) That the meeting be adjourned.

CARRIED

The meeting adjourned at 9:37 AM

Respectfully submitted,

K. Ashe, Chair

L. Fleury, Deputy Clerk

Sent by Email

March 3, 2025

John Henry
Regional Chair
The Regional Municipality of Durham
605 Rossland Road East
Whitby, ON L1N 6A3
chair@durham.ca

Subject: Supporting Hidden Disabilities - Hidden Disabilities Sunflower Program

The Council of The Corporation of the City of Pickering considered the above matter at a Meeting held on February 24, 2025 and adopted the following resolution:

WHEREAS, many Canadians live with hidden disabilities, the Hidden Disabilities Sunflower program was created to encourage inclusivity, acceptance, and understanding;

And Whereas, the Hidden Disabilities Sunflower program provides support to individuals living with hidden disabilities by providing a simple and discrete tool that allows individuals to voluntarily identify their needs without disclosing a particular condition;

And Whereas, the Hidden Disabilities Sunflower program provides an opportunity to recognize that someone may need a helping hand, understanding or more time in public spaces. Some disabilities, conditions, or chronic illnesses are not immediately obvious to others;

And Whereas, other municipalities and corporations such as the Town of Ajax, Durham Region Transit, Billy Bishop and Toronto Pearson Airports, and Metrolinx are also members of the Hidden Disabilities Sunflower program;

And Whereas, participation in this program provides for staff training, and aligns with the City of Pickering Multi-Year Accessibility Goal of working toward removing existing barriers for persons with disabilities;

Now therefore be it resolved that the Council of The Corporation of the City of Pickering directs through the Office of the CAO:

1. That the City of Pickering will join the Hidden Disabilities Sunflower program and continue to explore new ways to make the City of Pickering's customer experience more inclusive for all;
2. That staff research the appropriate level of Hidden Disabilities Sunflower membership including associated costs and report back to Council no later than the end of Q2 2025; and,
3. That a copy of this resolution be sent to John Henry, Chair of the Regional Municipality of Durham, the Durham Region Health and Social Services Committee, Durham Ontario Health Team, Community Care Durham, Durham Mental Health Services, and the Pickering Accessibility Advisory Committee

Should you require further information, please do not hesitate to contact the undersigned at 905.420.4660, extension 2019.

Yours truly



Susan Cassel
City Clerk

SC:am

Copy: Durham Region Health and Social Services Committee
 Durham Ontario Health Team
 Community Care Durham
 Durham Mental Health Services

Chief Administrative Officer
Accessibility Coordinator

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2009.



The Regional Municipality of Durham Report

To: Finance and Administration Committee
From: Chief Administrative Officer
Report: #2025-A-1
Date: March 18, 2025

Subject:

Appointment of New Members to the Durham Region Accessibility Advisory Committee (AAC)

Recommendation:

That the Finance and Administration Committee recommends to Regional Council:

That the following persons be appointed to the Durham Region Accessibility Advisory Committee:

- i. Julia Stevenson – Community member living with a disability
 - ii. Mubina Jaffer - Community member caregiver to a person with a disability
 - iii. Laura Saumur – Community member living with a disability
-

Report:

1. Purpose

- 1.1 The Accessibility Advisory Committee's (AAC) Terms of Reference allow for an eleven-member committee. The purpose of this report is to facilitate three appointments for the vacant position of community members.

2. Background

- 2.1 Under the Ontarians with Disabilities Act, 2001 (ODA), Durham Region is obligated to form an Accessibility Advisory Committee (AAC). A second piece of legislation, the Accessibility for Ontarians with Disabilities Act, 2005 (AODA) was proclaimed in 2005. However, the first Act was not repealed, and therefore, Durham must comply with both pieces of legislation. The requirement to have an AAC is still in effect.

3. Appointment of new members

3.1 The application process for the current nominees is the same as was for the original committee. After completing an application form an interview was held with each applicant. The selection criteria used to determine suitability to serve on the committee are:

- a. Knowledge of disability issues
- b. Experience with committees, volunteerism, community work
- c. Communication skills
- d. Team building and collaboration skills
- e. Demonstrated commitment to projects/teams
- f. Ability to build trust and relationships.

3.2 Every effort is made to ensure that there is representation from a variety of disabilities, lived experiences and from different professional bodies.

The term of membership will correspond with the term of Regional Council and if a member resigns the Region will seek a replacement in accordance with the Terms of Reference.

Following Council's appointment of the membership, the first AAC meeting the new members will attend will be March 28, 2025.

4. Community Member Appointments

4.1 Julia Stevenson

- a. This candidate brings a wealth of experience and expertise to the Accessibility Advisory Committee. With a Bachelor of Arts in Psychology and Education, they have built a strong foundation in understanding the needs of children with special needs and the impact of trauma on memory formation. Their professional background includes roles as an Accessibility Consultant for Durham Region and the Town of Ajax, where they reviewed websites and promotional materials for accessibility, created presentations on vision accessibility, and worked with local businesses to promote accessibility policies. Additionally, their experience as a CNIB Ambassador and Consumer Consultant for ODSP highlights their ability to engage with the public, create educational materials, and consult on accessibility issues. Their strengths in communication, problem-solving, and public speaking, combined with their administrative and organizational skills, make them a valuable asset to the committee.

4.2 Mubina Jaffer

- a. Their professional experience includes roles such as Manager of Training and Education at the Abilities Centre, where they advised on accessibility and inclusion, developed strategic relationships and facilitated training workshops. Additionally, their leadership in Inclusion and Diversity at Accenture Canada, highlight their strong skills in creating inclusive teams' relationship building, and program management. Their lived and caregiver experience of family with disability, and marginalized communities, combined with their certifications in coaching offer an important intersectional lens which will add value to the committee.

4.3 Laura Saumur

- a. This candidate is highly qualified for the Accessibility Advisory Committee, bringing extensive experience in education and support for individuals with diverse needs. As an Academic Assistant at Trent University, they provided comprehensive support for undergraduate courses, including responding to student inquiries and assisting with course management. Their role as a Secondary School Teacher at Blyth Academy involved delivering tailored academic and emotional support to students with mental health and learning needs, organizing events, and leading staff workshops. Additionally, their experience as a Night School Supervisor and Education Coordinator demonstrates their ability to manage educational programs and support student success. Their technical proficiency with various software and platforms, combined with their volunteer work and involvement in community initiatives, further highlights their commitment to accessibility and inclusion.

5. Relationship to Strategic Plan

- 5.1 The appointment of members to the AAC aligns with the following strategic goals and priorities in the Durham Region Strategic Plan:
 - a. Goal 2 – Community Vitality, specifically Priority 2.5 – Build a healthy, inclusive, age-friendly community where everyone feels a sense of belonging.

6. Conclusion

- 6.1 It is recommended that Julia Stevenson, Mubina Jaffer and Laura Saumur be appointed as community members on the AAC.
- 6.2 For additional information, contact: Natalie Dash. Accessibility Coordinator, at 905-668-7711, extension 2009.

7. Confidential Attachments

7.1 Confidential Attachment #1: Resumes of Julia Stevenson, Mubina Jaffer, and Laura Saumur Under Separate Cover

Prepared by: Natalie Dash. Accessibility Coordinator, at 905-668-7711, extension 2009.

Respectfully submitted,

Original signed by

Elaine C. Baxter-Trahair
Chief Administrative Officer



If this information is required in an alternate format, please contact the Accessibility Co-ordinator at 905-623-3379 ext. 2131

January 28, 2025

Alexander Harras, Regional Clerk,
The Regional Municipality of Durham
Via Email: clerks@durham.ca

To The Regional Municipality of Durham:

Re: FSD-002-25 - Alternative Revenue Sources

File Number: PG.25.06

At a meeting held on January 27, 2025, the Council of the Municipality of Clarington approved the following Resolution #GG-006-25:

That Report [FSD-002-25](#), and any related delegations or communication items, be received;

That Staff be directed to take the necessary steps to implement a Municipal Accommodation Tax and report back to Council with the required revenue-sharing agreements and enabling by-law;

That Staff be directed to take the necessary steps to implement a Stormwater Management Fee by January 1, 2028, and report back to Council with the required agreements and by-laws as required;

That Staff be directed to review User Fees and include additional fees for consideration in the User Fee Bylaw under the principle that services benefitting individuals should be funded by the individuals;

That the Region of Durham be requested to reconsider the Vacant Home Tax and assist the municipalities who would want to implement such tax; and

That all interested parties listed in Report FSD-002-25, and any delegations be advised of Council's decision.

Yours truly,




John Paul Newman
Deputy Clerk

JPN/lh

c: T. Pinn, Deputy CAO/Treasurer, Finance and Technology



 Corporate Services Department Legislative Services Division	
Date & Time Received:	February 24, 2025 8:44 am
Original To:	CIP
Copies To:	
Take Appropriate Action <input type="checkbox"/> File <input type="checkbox"/>	
Notes/Comments:	

TOWN OF AJAX
65 Harwood Avenue South
Ajax ON L1S 3S9
www.ajax.ca

The Honorable Marc Miller
Minister of Immigration, Refugees and Citizenship Canada
House of Commons
Ottawa, ON K1A 0A6
Marc.Miller@parl.gc.ca

Sent by E-Mail

February 20, 2025

Re: Impacts of the International Student Program Changes to Local Post Secondary Programs

The following resolution was passed by Ajax Town Council at its meeting held on February 18, 2025:

WHEREAS the Town of Ajax recognizes the significant contributions of Durham College (DC) to our local economy and community through its diverse range of programs and skilled graduates;

AND WHEREAS the recent changes to the International Student Program (ISP) by Immigration, Refugees and Citizenship Canada (IRCC) have negatively impacted post-secondary institutions in Ontario, including Durham College, by reducing international student study permits and limiting eligibility for Post-Graduation Work Permits (PGWP) to programs in fields of study identified as having national labour market shortages, irrespective of local labour market needs;

AND WHEREAS the Blue Ribbon Panel report commissioned by the provincial government highlighted the need for long-term, sustainable funding for the post-secondary sector, noting that Ontario's colleges are funded at 44% of the national average, with tuition revenue first cut by 10% in 2019 and then frozen for the past six years;

AND WHEREAS the financial sustainability challenges faced by Ontario's post-secondary institutions have been exacerbated by significant wage and cost inflation, as well as the growing reliance on international enrolment;

AND WHEREAS DC has compiled a short list 34 programs not currently PGWP eligible to the IRCC list of fields of study (ATTACHMENT #1) which provide skilled graduates who are vital to growing our local economy, and in some cases, the College relies on international student enrolment in these programs to create financially viable cohorts for domestic students;

NOW THEREFORE BE IT RESOLVED THAT

1. Ajax Council calls on the federal government to add the 34 programs listed in ATTACHMENT #1 and offered at DC to the IRCC list of fields of study; and
2. Ajax Council calls on the provincial government to enact the recommendation in the Blue Ribbon Panel report to provide long term, sustainable funding for the post-secondary sector; and
3. A copy of this resolution be sent to Immigration, Refugees and Citizenship Canada Minister Marc Miller, the Ontario Ministry of Colleges and Universities, Regional Municipality of Durham Chair John Henry, and all lower tier Durham Region municipal Councils.

CARRIED

If you require further information please contact me at 365-885-6983 or Thomas.street@ajax.ca

Sincerely,



Thomas Street
Manager of Legislative Services/Deputy Clerk

Copy: Mayor S. Collier
Regional Councillor M. Crawford
Ontario Ministry of Colleges and Universities
Durham Regional Chair John Henry
All Durham Region municipalities

Of the 86 programs/CIPs MCU requested IRCC to consider, **34 are offered by DC.**

Major Code	Program Name	Credential	CIP
OFHS	Office Administration - Health Services	Ontario College Diploma	51.0705
DAII	Dental Assisting (levels I And II)	Ontario College Certificate	51.0601
DENT	Dental Hygiene	Ontario College Advanced Diploma	51.0602
DOFA	Dental Office Administration	Ontario College Certificate	51.0705
CMGT	Culinary Management	Ontario College Diploma	12.0504
CSK	Culinary Skills	Ontario College Certificate	12.0503
EVPN	Event Planning	Ontario College Diploma	52.0907
HROM	Hospitality - Hotel and Resort Operations	Ontario College Diploma	52.0901
HSKL	Hospitality Skills	Ontario College Certificate	52.0901
TDMK	Tourism - Destination Marketing	Ontario College Diploma	52.0903
IDCR	Interior Decorating	Ontario College Diploma	19.0605
ARHY	Architectural Technology	Ontario College Advanced Diploma	04.0901
BMTY	Biomedical Engineering Technology	Ontario College Advanced Diploma	15.0401
CETC	Civil Engineering Technician	Ontario College Diploma	15.0201
CETY	Civil Engineering Technology	Ontario College Advanced Diploma	15.0201
CHEM	Chemical Engineering Technology	Ontario College Advanced Diploma	15.0615
CLBT	Chemical Laboratory Technician	Ontario College Diploma	41.0301
ELTC	Electronics Engineering Technician	Ontario College Diploma	15.0303
ELTY	Electronics Engineering Technology	Ontario College Advanced Diploma	15.0303
EMTY	Electromechanical Engineering Technology	Ontario College Advanced Diploma	15.0403
ENVT	Environmental Technology	Ontario College Advanced Diploma	15.0507
EVTN	Environmental Technician	Ontario College Diploma	15.0507
HBCM	Honours Bachelor of Construction Management	Baccalaureate Degree	52.2001
HCTM	Honours Bachelor of Health Care Technology Management	Baccalaureate Degree	51.0701
METC	Mechanical Engineering Technician	Ontario College Diploma	15.0805
METY	Mechanical Engineering Technology	Ontario College Advanced Diploma	15.0805
NDE	Mechanical Engineering Technician (non Destructive Evaluation)	Ontario College Diploma	15.0805
CYCA	Child and Youth Care	Ontario College Advanced Diploma	44.0702
FPTY	Fire Prevention and Technology	Ontario College Advanced Diploma	43.0201
CORC	Construction and Hoisting Techniques	Ontario College Certificate	49.0206
EDVT	Electric Drive Vehicle Technician	Ontario College Diploma	47.0614
EETN	Electrical Engineering Technician	Ontario College Diploma	15.0303
MPTN	Motive Power Technician - Service And Management	Ontario College Diploma	47.0604
PETN	Power Engineering Techniques - Fourth Class	Ontario College Certificate	15.1702



The Regional Municipality of Durham Report

To: Finance and Administration Committee
From: Commissioner of Finance
Report: #2025-F-1
Date: March 18, 2025

Subject:

The Remuneration and Expenses in 2024 of Members of Regional Council and Regional Council Appointees to Local Boards, as Required by Section 284(1) of the Municipal Act, 2001, S.O. 2001, c. 25

Recommendation:

That the Finance and Administration Committee recommends to Regional Council:

That this report be received for information.

Report:

1. Purpose

- 1.1 The purpose of this report is to provide a statement of the remuneration and expenses that were paid in 2024 to Regional Councillors and Regional Council Appointees, as required by the Municipal Act.

2. Background

- 2.1 The Municipal Act, 2001 Section 284(1) requires that:

"The treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to,

- (a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;

(b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and

(c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body. 2001, c. 25, s. 284 (1).”

3. Previous Reports and Decisions

3.1 This report is presented to Regional Council annually, in compliance with the Act.

4. Remuneration and Expenses of Regional Council Members and Appointees to Boards and Committees

4.1 Remuneration and expenses of Regional Council members represent the amounts reimbursed directly to or paid on behalf of Regional Council members in 2024, as recorded on the Region’s accounts (Schedules 1 and 2).

4.2 The information concerning Regional Council appointees (Schedule 3) was obtained directly from the Local Boards, except for the Boards, Committees, and Taskforces whose accounting records are maintained by the Regional Finance Department:

the 9-1-1 Management Board, Accessibility Advisory Committee, Debenture Committee, Development Charges Complaint Committee, Durham Active Transportation Committee, Durham Advisory Committee on Homelessness, Durham Agricultural Advisory Committee, Durham Environment and Climate Advisory Committee, Durham Local Immigration Partnership Council, Durham Nuclear Health Committee, Durham Region Anti-Racism Taskforce, Durham Region Child & Youth Advocate, Durham Region Community Safety and Well-Being Plan Steering Committee, Durham Region Police Services Board, Durham Region Transit Commission, Durham Region Transit Advisory Committee, Durham Region Transit Executive Committee, Durham Regional Local Housing Corporation, Durham Vision Zero Task Force, and the Energy from Waste – Waste Management Advisory Committee.

5. Relationship to Strategic Plan

5.1 This report aligns with/addresses the following strategic goals and priorities in the Durham Region Strategic Plan:

Goal 5: Strong Relationships

S5. Ensure accountable and transparent decision-making to serve community needs, while responsibly managing available resources.

6. Attachments

- | | |
|--------------|---|
| Schedule #1: | Schedule #1: Regional Council Members 2024 Remuneration and Expenses |
| Schedule #2: | Schedule #2: Regional Council Members 2024 Compensation Paid in Lieu of Pension Plan |
| Schedule #3: | Schedule #3: Regional Council Appointees to Local Boards 2024 Remuneration and Expenses |

Respectfully submitted,

Original Signed By

Nancy Taylor, BBA, CPA, CA
Commissioner of Finance

Recommended for Presentation to Committee

Original Signed By

Elaine C. Baxter-Trahair
Chief Administrative Officer

**REGIONAL COUNCIL MEMBERS
2024 REMUNERATION AND EXPENSES**

	<u>REMUNERATION</u>	<u>CONFERENCES, CONVENTIONS & MEETINGS</u>	<u>MILEAGE</u>	<u>TOTAL</u>
	\$	\$	\$	\$
<u>REGIONAL COUNCILLORS</u>				
Anderson, G. (3)	61,477.71	4,743.20	1,349.08	67,569.99
Ashe, K. (4)	67,456.94	-	449.47	67,906.41
Barton, D. (3) (4)	67,456.94	914.82	1,007.84	69,379.60
Brenner, M.	61,477.72	-	582.88	62,060.60
Carter, D.	61,477.72	-	259.85	61,737.57
Chapman, R. (4)	67,456.94	4,891.14	346.22	72,694.30
Collier, S. (3)	61,477.72	4,867.23	127.86	66,472.81
Cook, L.	61,477.72	-	132.63	61,610.35
Crawford, M. (3) (4)	67,456.94	562.80	674.81	68,694.55
Dies, J. (3)	61,477.71	5,436.98	401.67	67,316.36
Foster, A. (3)	61,477.71	-	577.38	62,055.09
Garrod, B. (3)	61,477.71	3,723.85	1,646.49	66,848.05
Jubb, M.	61,477.72	5,465.28	1,116.89	68,059.89
Kerr, R.	61,477.72	-	346.22	61,823.94
Leahy, C. (3)	61,477.71	5,220.73	3.55	66,701.99
Lee, S. (3)	61,477.71	2,833.84	164.07	64,475.62
Marimpietri, T.	61,477.72	-	358.25	61,835.97
McDougall, I.	61,477.72	469.42	1,193.28	63,140.42
Mulcahy, R. (3)	61,477.71	2,575.94	5.20	64,058.85
Neal, J.	61,477.72	6,201.09	148.69	67,827.50
Nicholson, B.	61,477.72	-	147.63	61,625.35
Pickles, D.	61,477.72	4,489.18	476.77	66,443.67
Roy, E. (3) (4)	67,456.94	7,917.03	5.02	75,378.99
Schummer, W.	61,477.72	1,976.11	397.42	63,851.25
Shahid, M. (3)	61,477.71	7,645.34	5.65	69,128.70
Woo, W. (3)	61,477.72	3,788.30	733.04	65,999.06
Wotten, W.	61,477.72	-	1,050.50	62,528.22
Yamada, S. (3)	61,477.71	2,597.34	3.55	64,078.60
	<u>1,751,272.17</u>	<u>76,319.62</u>	<u>13,711.91</u>	<u>1,841,303.70</u>

**REGIONAL COUNCIL MEMBERS
2024 REMUNERATION AND EXPENSES**

	<u>REMUNERATION</u>	<u>CONFERENCES, CONVENTIONS & MEETINGS</u>	<u>MILEAGE</u>	<u>TOTAL</u>
	\$	\$	\$	\$
<u>REGIONAL CHAIR</u>				
Henry, J.	210,113.16	1,252.61	7,589.90	218,955.67
	<u>210,113.16</u>	<u>1,252.61</u>	<u>7,589.90</u>	<u>218,955.67</u>

NOTES TO SCHEDULE OF REGIONAL COUNCIL MEMBERS 2024 REMUNERATION AND EXPENSES

- (1) Remuneration to the Regional Chair and Regional Councillors is authorized under by-laws #70-2023, #51-2023, #09-2004, #10-2004, #50-95 and #61-93.
- (2) Regional Councillors may claim reimbursement for expenses incurred for Regional business purposes in accordance with approved policies. Regional Councillors may decline reimbursement.
 - Mileage - based on the approved rate per kilometre.
 - Conferences, Conventions & Meetings:
 - Meals & Incidentals - based on the approved rate of \$75/day without receipts; however, the daily rate is insufficient, actual expenses with receipts are reimbursed.
 - Accommodation, registration, etc. - reimbursed based on actual receipts.

Term Limit maximum of \$16,000 for conferences.
- (3) Remuneration paid to Regional Councillor by Area Municipality and the Region reimburses the Area Municipality.
- (4) Denotes Chair of Regional Standing Committee or Transit Executive Committee.

**REGIONAL COUNCIL MEMBERS
2024 COMPENSATION PAID IN LIEU OF PENSION PLAN**

<u>REGIONAL COUNCIL MEMBERS</u>	<u>IN LIEU OF PENSION</u>
	\$
Ashe, K.	5,926.10
Brenner, M.	5,387.97
Carter, D.	5,926.10
Collier, S. (3)	5,926.10
Cook, L.	5,387.97
Crawford, M. (3)	5,926.10
Dies, J. (3)	5,387.97
Henry, J. (2)	26,142.92
Jubb, M.	5,387.97
Lee, S. (3)	2,266.10
Marimpietri, T.	5,387.97
McDougall, I.	5,387.97
Neal, J. (4)	10,920.96
Nicholson, B.	5,387.97
Pickles, D.	5,387.97
Schummer, W.	5,387.97
Wotten, W.	5,387.97
	<u>116,914.08</u>

NOTES TO SCHEDULE OF 2024 COMPENSATION PAID IN LIEU OF PENSION PLAN

- (1) Pursuant to by-law #70-2023, members of Regional Council who are not enrolled in the Ontario Municipal Employees Retirement System (OMERS) are entitled to compensation in lieu of a pension plan. Payment made in the current year is based on earnings of the prior year.
- (2) Pursuant to by-law #51-2023, the Head of Council does not participate in the OMERS plan.
- (3) In lieu of a pension plan amount is paid to Regional Councillor by Area Municipality and the Region reimburses the Area Municipality.
- (4) In Lieu of Pension amount includes entitlement based on 2023 and 2024 earnings.

REGIONAL COUNCIL APPOINTEES TO LOCAL BOARDS 2024 REMUNERATION AND EXPENSES

REGIONAL COUNCIL APPOINTEES	<u>REMUNERATION</u> \$	<u>MILEAGE</u> \$	CONFERENCES, CONVENTIONS, MEETINGS & <u>OTHER</u> \$	<u>TOTAL</u> \$
Association of Municipalities Ontario				
Mulcahy, R.	-	-	1,171.57	1,171.57
	-	-	1,171.57	1,171.57
Accessibility Advisory Committee				
Beach, A.	75.00	-	-	75.00
Blum, A.	-	-	-	-
Campbell, D.	575.00	-	-	575.00
Chandwani, P.	525.00	-	-	525.00
Henshall, W.	375.00	-	-	375.00
Lloyd, M.	400.00	-	-	400.00
McDougall, I.	-	-	-	-
McEwen, J.	550.00	-	-	550.00
Purnwasie, R.	350.00	-	-	350.00
Sones, S.	300.00	-	-	300.00
Williams, L.	375.00	-	-	375.00
	3,525.00	-	-	3,525.00
Central Lake Ontario Conservation Authority				
Chapman, R.	400.00	-	-	400.00
Crawford, M.	350.00	28.00	-	378.00
Elhajjeh, S.	350.00	15.40	-	365.40
Garrod, B.	400.00	126.00	-	526.00
Hooper, R.	400.00	-	-	400.00
Kerr, R.	350.00	60.27	-	410.27
Leahy, C.	400.00	70.00	-	470.00
Marimpietri, T.	400.00	42.56	-	442.56
McDougall, I.	200.00	39.20	-	239.20
Mulcahy, R.	400.00	-	-	400.00
Neal, J.	300.00	-	-	300.00
Pickles, D.	400.00	-	-	400.00
Roy, E.	2,900.00	156.80	-	3,056.80
Shahid, M.	400.00	50.96	-	450.96
Traill, C.	250.00	46.20	-	296.20
	7,900.00	635.39	-	8,535.39

REGIONAL COUNCIL APPOINTEES TO LOCAL BOARDS 2024 REMUNERATION AND EXPENSES

<u>REGIONAL COUNCIL APPOINTEES</u>	<u>REMUNERATION</u>	<u>MILEAGE</u>	CONFERENCES, CONVENTIONS, MEETINGS & <u>OTHER</u>	<u>TOTAL</u>
	\$	\$	\$	\$
Durham Active Transportation Committee				
Astley, B.	-	62.16	-	62.16
Gibbons, M.	-	75.60	-	75.60
Heywood, A.	-	-	-	-
Houston, C.	-	163.52	-	163.52
Kerr, R.	-	-	-	-
Lalonde, R.	-	15.12	-	15.12
Mirani, K.	-	244.44	772.36	1,016.80
Shahid, M.	-	-	-	-
Smith, P.	-	-	-	-
Van Helsdingen, T.	-	-	-	-
	-	560.84	772.36	1,333.20
Durham Agricultural Advisory Committee				
Barrie, T.	-	550.34	-	550.34
Cohoon, Z.	-	512.40	-	512.40
Death, R.	-	112.56	-	112.56
Guthrie, N.	-	141.40	-	141.40
Hulshof, B.	-	289.24	-	289.24
McKay, J	-	139.25	-	139.25
Neal, J.	-	-	-	-
O'Connor, G.L.	-	267.96	-	267.96
Risebrough, D.	-	429.24	-	429.24
Schillings, H.	-	276.36	-	276.36
Shiers, M.	-	288.96	-	288.96
Smith, B.	-	559.30	-	559.30
Somerville, M.	-	178.22	-	178.22
Stevenson, D.	-	218.54	-	218.54
Swain, N.	-	325.50	-	325.50
Taylor, G.	-	162.68	-	162.68
Watpool, T.	-	649.60	-	649.60
Wotten, W.	-	-	-	-
	-	5,101.55	-	5,101.55

REGIONAL COUNCIL APPOINTEES TO LOCAL BOARDS

2024 REMUNERATION AND EXPENSES

REGIONAL COUNCIL APPOINTEES	REMUNERATION	MILEAGE	CONFERENCES, CONVENTIONS, MEETINGS & OTHER	TOTAL
		\$	\$	\$
Durham Environment and Climate Advisory Committee				
Baszyk, W.	-	-	-	-
Carpentier, G.	-	-	-	-
Chaudhry, O.	-	243.60	-	243.60
Cohen, P.	-	-	-	-
Cuthbertson, J.	-	-	-	-
Foxton, B.	-	-	-	-
Lui, K.	-	210.70	-	210.70
Murray, K.	-	-	-	-
Nasir, M.	-	-	-	-
Nguyen, L.	-	-	-	-
Shahid, M.	-	-	-	-
Stathopoulos, D.	-	-	-	-
Widner, B.	-	-	-	-
Wotten, W.	-	-	-	-
	-	454.30	-	454.30
Durham OneNet, Inc.				
Baxter-Trahair, E.	-	-	-	-
Garwe, F.	20,000.00	-	-	20,000.00
Henry, J.	6,000.00	-	-	6,000.00
Rosebrugh, C.	20,000.00	-	-	20,000.00
Robinson, I.	20,000.00	-	-	20,000.00
Stevens, D.	20,000.00	-	-	20,000.00
	86,000.00	-	-	86,000.00
Durham Region Anti-Racism Taskforce				
Anderson, G.	-	-	-	-
Baxter-Trahair, E.	-	-	-	-
Bookal, S.	270.00	-	-	270.00
Byrne, S.	-	-	-	-
Case, P.G.	665.00	-	-	665.00
Coelho, R.	590.00	-	-	590.00
Frempong, A.	670.00	-	-	670.00
Goodwin, B.	-	-	-	-
Hancock, T.	255.00	-	-	255.00
Lee, S.	-	-	-	-
Munawa, J.	410.00	-	-	410.00
Nelson, B.	440.00	-	-	440.00
Oyeniran, C.	660.00	-	-	660.00
Pule, R.	-	-	-	-
Samuel, N.	595.00	-	-	595.00
Shahid, M.	-	-	-	-
Vieneer, K.	495.00	-	-	495.00
Williamson, J.	665.00	-	-	665.00
Wilson-Beier, G.	670.00	-	-	670.00
	6,385.00	-	-	6,385.00

REGIONAL COUNCIL APPOINTEES TO LOCAL BOARDS 2024 REMUNERATION AND EXPENSES

REGIONAL COUNCIL APPOINTEES	<u>REMUNERATION</u> \$	<u>MILEAGE</u> \$	CONFERENCES, CONVENTIONS, MEETINGS & <u>OTHER</u> \$	<u>TOTAL</u> \$
Durham Region Non-Profit Housing Corporation				
Ashe, K.	-	-	-	-
Dies, J.	-	-	2,205.09	2,205.09
Foster, A.	-	-	2,163.97	2,163.97
Henry, J.	-	-	-	-
Roy, E.	-	-	-	-
	<u>-</u>	<u>-</u>	<u>4,369.06</u>	<u>4,369.06</u>
Durham Region Police Services Board				
Carter, D.	5,979.22	-	-	5,979.22
Collier, S.	10,979.22	25.20	11,796.02	22,800.44
Fisher, K.	12,737.50	2,110.16	8,885.33	23,732.99
Woo, W.	5,979.22	-	9,625.69	15,604.91
	<u>35,675.16</u>	<u>2,135.36</u>	<u>30,307.04</u>	<u>68,117.56</u>
Ganaraska Region Conservation Authority				
Woo, W.	1,175.00	-	-	1,175.00
Zwart, M.	600.00	-	-	600.00
	<u>1,775.00</u>	<u>-</u>	<u>-</u>	<u>1,775.00</u>
Kawartha Region Conservation Authority				
Pettingill, C.	750.00	243.00	-	993.00
Rang, L.	-	-	-	-
Rock, R.	75.00	60.00	-	135.00
Wright, H.	750.00	490.00	-	1,240.00
	<u>1,575.00</u>	<u>793.00</u>	<u>-</u>	<u>2,368.00</u>
Lake Simcoe Region Conservation Authority				
Garrod, B.	600.00	210.00	-	810.00
LeRoy, D.	800.00	382.20	-	1,182.20
Pettingill, C.	700.00	504.00	-	1,204.00
	<u>2,100.00</u>	<u>1,096.20</u>	<u>-</u>	<u>3,196.20</u>

REGIONAL COUNCIL APPOINTEES TO LOCAL BOARDS 2024 REMUNERATION AND EXPENSES

<u>REGIONAL COUNCIL APPOINTEES</u>	<u>REMUNERATION</u>	<u>MILEAGE</u>	<u>CONFERENCES, CONVENTIONS, MEETINGS & OTHER</u>	<u>TOTAL</u>
	\$	\$	\$	\$
Toronto & Region Conservation Authority				
Ashe, K.	692.96	-	-	692.96
Barton, D.	1,645.78	88.40	-	1,734.18
Dies, J.	1,039.44	78.88	-	1,118.32
	<u>3,378.18</u>	<u>167.28</u>	<u>-</u>	<u>3,545.46</u>

NOTES TO SCHEDULE OF REGIONAL COUNCIL APPOINTEES TO LOCAL BOARDS

(1) No remuneration or expenses were paid to Regional Council Appointees to the:

- 911 Management Board
- Association of Local Public Health Agencies
- Business Advisory Centre Durham
- Canadian National Exhibition Association
- CTC Source Protection Region
- Debenture Committee
- Development Charges Complaint Committee
- Durham Advisory Committee on Homelessness
- Durham Local Immigration Partnership Council
- Durham Nuclear Health Committee
- Durham Region Child and Youth Advocate
- Durham Region Community Safety and Well-Being Plan Steering Committee
- Durham Region Transit Commission
- Durham Regional Local Housing Corporation
- Durham Vision Zero Task Force
- Energy from Waste - Waste Management Advisory Committee
- Friends of Second Marsh
- Golden Horseshoe Food & Farming Alliance
- Royal Agricultural Winter Fair Association
- Toronto and Region Conservation Authority - Regional Watershed Alliance
- Transit Advisory Committee
- Transit Executive Committee
- Trent Conservation Coalition Source Protection Committee



The Regional Municipality of Durham Report

To: Finance and Administration Committee
From: Commissioner of Finance and General Manager, Durham Region Transit
Report: #2025-F-2
Date: March 18, 2025

Subject:

Approval for the Purchase of Nine Leased Buses – Durham Region Transit

Recommendation:

That the Finance and Administration Committee recommends to Regional Council:

- A) That an unbudgeted capital project for the purchase of nine diesel buses at a total cost not to exceed \$540,000 be approved with financing to be provided from a reallocation of provincial gas tax funding in the Mini Van Replacement project (H2211) that has been cancelled;
 - B) That staff be authorized to award a sole source agreement with Damera Bus Sales Canada Corp. for the purchase of the nine diesel buses that Durham Region Transit (DRT) currently leases; and
 - C) That the Commissioner of Finance be authorized to execute the necessary agreements.
-

Report:

1. Purpose

- 1.1 The purpose of this report is to seek approval for an unbudgeted capital project, associated financing, and sole source procurement of nine buses that DRT is currently leasing from Damera Bus Sales Canada Corp. The buses were originally leased in response to the 2023 garage fire but continue to be required to ensure a cost-effective solution for maintaining service levels and minimize service disruptions through 2026 until buses ordered through the 2023 and 2024 budget are delivered by the end of 2026.

2. Background

- 2.1 In 2023, DRT experienced the loss of 19 buses due to a fire at the Raleigh facility. The organization relied on leased buses to maintain service levels throughout 2024 until the 19 replacement buses were placed into service.
- 2.2 The uncertainty surrounding the Zero Emission Transit Fund (ZETF), combined with the late decision that DRT would not receive funding, delayed the ordering of the 2023 and 2024 fleet. This resulted in a reduced number of vehicles being procured at the end of 2024, further impacting fleet availability and service reliability. These buses are expected to be delivered by the end of 2026.
- 2.3 Since these leased buses are already integrated into DRT's fleet, purchasing them is estimated to save DRT \$540,000 - \$900,000 through 2026. Purchasing the leased buses also avoids additional costs related to new procurement, such as onboarding, retrofitting, and potential price increases with continued leasing.
- 2.4 Retaining these buses for at least two additional years will enable DRT to continue to deliver budgeted service enhancements plans.
- 2.5 As DRT begins receiving the 2023 and 2024 bus orders in 2026, the nine buses currently leased and proposed for acquisition through this report will be utilized by DRT until such time that the DRT bus fleet (growth and replacement vehicles) is stabilized.

3. Financial Implications

- 3.1 Section 7.2 of the Region's Purchasing By-law 16-2020 permits the acquisition of goods and services through sole source negotiations under specific circumstances outlined in Appendix C of the By-law. Section 1.2 of Appendix "C permits for additional deliveries by an original supplier for goods and services not included in the initial procurement if a change of supplier cannot be made due to interchangeability/interoperability with existing goods and services from initial procurement and would cause significant inconvenience or substantial duplication of costs. To achieve operational efficiencies and support business continuity, it is recommended that staff be authorized to negotiate a sole source procurement of the nine buses from Damera Bus Sales Corp. that are currently in-service and leased by DRT.
- 3.2 Section 7.3 of the Region's Purchasing By-Law 16-2020 requires sole source procurements to be awarded by Regional Council where the value is greater than \$100,000.
- 3.3 Section 14.2.2 of the Region's Budget Management Policy requires the approval of the Treasurer, CAO, the applicable Standing Committee and Regional Council where unbudgeted capital expenditures in excess of \$50,000 are to be incurred.

- 3.4 DRT foresees a requirement to continue using the nine leased vehicles through 2026 to meet operational needs until the 2023, 2024 and 2025 bus orders are received. Based on current lease rates, the total cost to continue to lease these nine buses until late 2026 is estimated at between \$1.08 million and \$1.44 million (based on current lease rates of \$10,000 per vehicle per month, or \$90,000 total monthly lease cost).
- 3.5 This report recommends the purchase of the nine vehicles that DRT currently leases at a cost not to exceed \$540,000 (or \$60,000 each), to be financed by a reallocation of provincial gas tax funding in the Mini Van Replacement project (H2211) which has been cancelled. Upon purchase of the nine buses, the Damara Bus Sales Corp. would no longer be responsible for replacement of the buses due to catastrophic failure (i.e., engine or transmission failure). The Region will remain responsible for all maintenance costs of these vehicles as was the case during the lease of these vehicles. The vehicles are anticipated to have three to five years of remaining useful life.

4. Previous Reports and Decisions

- 4.1 On November 27, 2024 Council, through [Report #2024-F-18](#), Capital Project Budget Reallocations and 2024 Durham Region Transit Bus Order, approved reallocations of project budgets and associated financing for the 2024 transit vehicle, vehicle outfitting, facility and charging infrastructure projects.
- 4.2 On December 18, 2024 Council, through [Report #2024-COW-53](#), approved the 2025 Regional Business Plans and Budget including the acquisition of 19 buses and the refurbishment of four buses for Durham Region Transit.

5. Relationship to Strategic Plan

- 5.1 This report aligns with/addresses the following strategic goal and priorities in the Durham Region's 2025-2035 Strategic Plan:
- a. Connected and Vibrant Communities
- C1: Align Regional infrastructure and asset management with projected growth, climate impacts and community needs.
 - C3: Improve public transit system connectivity, reliability, and competitiveness

6. Conclusion

- 6.1 Purchasing the nine buses that are currently being leased from Damara Bus Sales Corp. for \$0.54 million will ensure a cost-effective solution while maintaining service continuity.

6.2 Given ongoing supply chain disruptions and the risk of delays in new fleet procurement, securing these buses permanently enhances DRT capacity to meet operational requirements through 2026.

Respectfully submitted,

Original Signed By

Bill Holmes

General Manager, DRT

Original Signed By

Nancy Taylor, BBA, CPA, CA

Commissioner of Finance

Recommended for Presentation to Committee

Original Signed By

Elaine C. Baxter-Trahair

Chief Administrative Officer



The Regional Municipality of Durham Report

To: Finance and Administration Committee
From: Commissioner of Finance
Report: #2025-F-3
Date: March 18, 2025

Subject:

2024/2025 Annual Risk Management and Insurance Update

Recommendation:

That the Finance and Administration Committee recommends to Regional Council:

That this report be received for information.

Report:

1. Purpose

- 1.1 The purpose of this report is to provide Committee and Council with an overview of the status of the Durham Municipal Insurance Pool (DMIP) and information on the risk management objectives for the Region.
- 1.2 This report also advises of the insurance contracts entered by the Commissioner of Finance with Intact Public Entities for Durham's specific coverages for Durham Region Transit, the Region's drones, and Durham Regional Police Service's helicopters for the period July 1, 2024 to June 30, 2025. In addition, the Region entered into an insurance contract with FM Global for the Duffin Creek Water Pollution Control Plant (WPCP).

2. Background

- 2.1 In 2025, The Durham Municipal Insurance Pool (DMIP) will be in its twenty-fifth year of operation and is fulfilling its mandate to secure better insurance rates and coverage by virtue of increased buying power as a block.
- 2.2 Since, its inception in 2000 with the founding members of the Towns of Ajax and Whitby, the Municipality of Clarington, the Townships of Brock, Scugog and

Uxbridge and the Region of Durham and the addition of the City of Oshawa on July 1, 2017, DMIP has provided both positive financial and risk management benefits for the participating municipalities.

- 2.3 DMIP is a proven tool that provides proactive risk management services, strategic claims control and stabilizes insurance costs through the alternative risk-financing program with a higher single deductible and collectively self-insuring claims within that deductible.

3. Renewal of Insurance Contracts for 2024/2025

DMIP Renewal

- 3.1 In 2024, rising insurance premiums created challenges for many municipalities. The insurance market conditions for municipalities continue, with single or double-digit premium increases. Over the last three years, the insurance market increases continued in most lines of business, driven by inflation and catastrophic property related losses in Canada and throughout the world. Another reason for this increase was the continued increased cost of claim settlements for Ontario municipalities, inflationary pressures on claims services and payments and adverse claims development.
- 3.2 By carrying a larger deductible, internally managing the pooled portion of claims, and earning investment income, DMIP continues to be successful in lessening the large premium increases which are being experienced by other municipalities.
- 3.3 DMIP members were able to secure an overall increase of 8.8% for the 2024/25 DMIP Pooled levy. The increase was higher or lower for individual municipalities within the pool depending on several factors including population increases, asset additions and claim history.
- 3.4 In addition, in 2024 DMIP undertook a cost allocation review to update the annual member levies. This updated allocation resulted in an increased allocation for Durham Region and a decrease for all other members. The main drivers for these increases for Durham included poor property losses and an increased value of assets.

Region of Durham – Non-DMIP Coverages

- 3.5 The Region of Durham's other insurance coverages are provided through a contract of insurance with Intact Public Entities (IPE) and include the aviation policies for the Region's drones and the Durham Regional Police Service helicopters.
- 3.6 The Region of Durham's premium for these insurance policies is unique to Durham Region and Durham Region Police Services and for the 2024/2025 policy year (excluding coverages for Durham Region Transit) is \$ 83,890.00 plus applicable

taxes. The increase was due to the increased number of drones that were insured. Previously, only four drones were insured and now there are fifteen.

- 3.7 Duffin Creek Water Pollution plant's property insurance is insured with FM Global which is a mutual insurance company. A mutual insurance company is a company that is owned by the policyholders. As a partner, the Region has been able to access unique benefits made possible through the mutual ownership structure. This year Duffin Creek received a membership credit, and a resiliency credit based on the premium and values at Duffin Creek.
- 3.8 Through exploring other markets, staff were able to secure cyber insurance for the 2024/25 policy year. DMIP are continuing to explore a cost-effective cyber association program as an alternative risk financing option.

Durham Region Transit Commission

- 3.9 The insurance premium from IPE for Durham Region Transit Commission for the 2024/2025 policy year is \$3,003,182 plus applicable taxes. This is an increase of approximately 15% per cent from the 2023/2024 premium.
- 3.10 Insurance companies expect and continue to price for a tough and volatile transit risk portfolio. This condition continues to have a major impact on DRT's premium renewal.
- 3.11 Durham Region Transit increases the result of several factors. Transit insurance rates increased because of a rise in claim costs due to a variety of factors, including cost of parts, computerized equipment on vehicles, the prevalence of fraudulent automobile claims, particularly in Ontario. Claims paid and for required claim reserves on behalf of Durham Region Transit since its inception on January 1, 2006, for third party liability and accident benefit claims has been \$9,477,364. The insurer has paid approximately \$19,404,292 for vehicles that sustained property damages due to collisions and fires.

4. Risk Management Strategies

- 4.1 Risk Management remains a pivotal component to the success of the Durham Municipal Insurance Pool. Some work that was undertaken in 2023/24 included:
- Complete risk management surveys of municipal buildings
 - 129 buildings surveyed in 2023/4 for asset valuations and hazard reports. This included underwriting COPE (construction, occupancy, protection, exposure) details.
 - Assist municipalities with questions regarding property claims and liability issues.

- Prepared loss prevention bulletins and risk management alerts for pool members.
 - Present risk management and loss prevention seminars to member municipalities. For example, a cyber seminar was held in collaboration with the Regional Finance Department and Corporate Services – Information Technology division during cyber month.
- 4.2 DMIP continues to provide extensive risk management programs and services to benefit DMIP members by reducing the frequency and severity of claims and enhancing its underwriting portfolio. In addition to the annual initiatives, DMIP has been able to tailor programs and services to address evolving and individual risk exposures.

5. Relationship to Strategic Plan

This report aligns with/addresses the following strategic goals and priorities in the Durham Region Strategic Plan:

- a. Strong Relationships –S3. Collaborate across local area municipalities, with agencies, non-profits, and community partners to deliver co-ordinated and efficient services.

6. Conclusion

- 6.1 DMIP has helped the member municipalities in Durham meet their complex insurance needs and have stabilized the cyclical insurance market for members.
- 6.2 By working together, DMIP was able to negotiate a better deal together than they could on their own. DMIP has allowed the members the ability to share best practices, learn from each other and collaborate on risk management strategies.
- 6.3 DMIP will continue to enhance the understanding of the complex municipal landscape to continue to serve members' unique requirements.
- 6.4 The Finance Department will also continue to advance the goals and objectives of the Enterprise Risk Management Program including focusing on and growing the Region's proactive risk management activities and monitoring emerging risks to protect the Region's assets, improve the safety and security of Durham Region residents and reduce overall costs.
- 6.5 This unique pooling structure continues to be best way for municipalities to collectively insure, in banding together as one collective team (strength in numbers) for specialized and tailored product designed for municipal exposures. Due to the success of this model, another upper tier county is in the process of implementing a pooling structure in 2025.

Respectfully submitted,

Original Signed By

Nancy Taylor, BBA, CPA, CA
Commissioner of Finance

Recommended for Presentation to Committee

Original Signed By

Elaine C. Baxter-Trahair
Chief Administrative Officer