CORPORATE SERVICES

Responsible for empowering the organization to meet constituent demands by providing the right people, processes and technologies for each division resulting in effective and efficient services to the citizenship

2023 Proposed Expenses

$30,920

- Operating: Staffing — $21,366 | 69.1%
- Capital — $167 | 0.5%
- Operating: Non-Staffing — $9,387 | 30.4%

2023 Proposed Financing

$30,920

- General Levy — $29,982 | 97.0%
- Other Revenue — $938 | 3.0%

Amounts are in $,000's
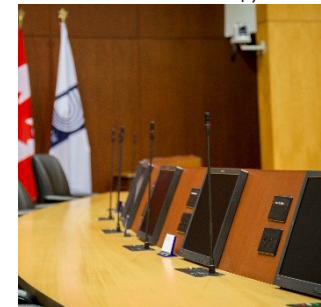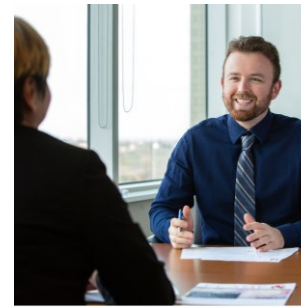
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Major Programs and Services

Human Resources

Commissioner's Office
Provide overall leadership, direction, guidance and co-ordination between divisions and sections of the Corporate Services Department.

Talent Acquisition and Organization Development
Lead the organization in attracting and retaining a diverse and highly skilled talent pool to support service delivery to the community inclusive of recruitment, succession planning, employee development and providing progressive metrics of accomplishment.

Compensation and Benefits
Provide a fulsome, competitive, and fiscally responsible total compensation package to attract and retain a diverse, multi-generational workforce.

Health, Safety and Wellness
Lead the organization in providing a healthy workplace in compliance with health and safety legislation and in adopting best standards for wellness support programs.

Labour Relations
Provide support and expertise to ensure harmonious relationships with the Region's six bargaining units including attendance support, workplace investigations and promoting the Region's Civility and Respect in the Workplace program.

Headquarters Shared Cost - Human Resources Portion
The allocated share of costs attributable to the Human Resources Division for the operation of Regional Headquarters facility.

Information Technology

Administration
Provide strategic planning and support within Information Technology.

Engagement and Innovation
Provide, manage, and support software applications across Regional departments. Actively promote innovative solutions that focus on collaboration, productivity, and business automation.

Major Programs and Services Continued

Geographic Information Services and Data Analytics
Provide internal and external access to a Corporate Geographic Information framework, enabling effective use of data, resources, and technology. Develop new services in data analytics and visualization.

Asset Management Systems
Develop and maintain Enterprise asset and operational tracking applications. Enable electronic asset lifecycle planning to efficiently track, monitor and support Regional asset management.

Technical Services
Provide administration and technical expertise for the corporate IT infrastructure, which is comprised of Data Services, Storage and Email Services. Work with other IT support staff within the Region while supporting the many unique needs of all customers and providing leadership and guidance by evaluating new technologies that benefit the Region.

Service Delivery
Provides frontline support to solve technology-related issues and inquiries for Regional staff to ensure business service levels are maintained. Actively manage all device deployment and maintenance.

Security
Manage and consistently monitor network security to ensure all Regional systems, equipment and information is protected against external threats. Actively promote and provide education on data security to ensure compliance with Information and Privacy Commissioner guidelines.

Wide Area Network (WAN)
Manage the Regional hardware and software network ensuring that departments have appropriate IT bandwidth to complete operations.

Data and Infrastructure Protection
Ensure Regional Electronic Data is protected, backed up and secure.

Telecommunications
Implement and maintain all telephony related technology systems and services. Support mobile technologies for field staff and the development of a mobile workforce.

Major Programs and Services Continued

Corporate IT Support
Provide general maintenance for the operation and support of Regional information technology systems.

Headquarters Shared Cost - Information Technology Portion
The allocated share of costs attributable to the Information Technology Division for the operation of Regional Headquarters facility.

Legislative Services
Council Services
Ensure compliance with legislative requirements under the Municipal Act, the Municipal Freedom of Information and Protection of Privacy Act, the Municipal Conflict of Interest Act, and the Municipal Elections Act.
Manage the legislative process for Regional Council, Standing Committees, Committee of the Whole, Advisory Committees, the Durham Region Transit Commission, and various Boards by preparing agendas and minutes.

Information Management
Lead the provision of information governance, records and information management training and consulting services to the Corporation, as well as manage Regional archives.

Access and Privacy Office
Co-ordinate Freedom of Information (FOI) access requests under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) and Personal Health Information Protection Act (PHIPA). Conduct Privacy Impact Assessments (PIAs), resolve privacy breaches, provide policy and procedural guidance, address privacy complaints, and provide education and consultation on privacy best practices, both internally and externally.

Headquarters Shared Cost – Legislative Services Portion
The allocated share of costs attributable to the Legislative Services Division for the operation of the Regional Headquarters facility.

Service Durham
The Service Durham budget is included in the Regional Headquarters Budget package.

Strategic Priorities

For 2023 some of the key priorities and planned actions focus on:

Service Excellence

Continue implementation of the MyDurham311 program and transition all customer service areas to Service Durham, modernizing our customer service delivery and providing a seamless customer experience.

Continue leading information governance initiatives and the implementation of the Enterprise Information Management Strategy for the corporation. Begin applying newly developed electronic records classification schemes onto existing electronic records. Prepare for the acquisition of an Enterprise Content Management software to apply retention to electronic records.

Provide ongoing training for new hybrid meeting technologies that will facilitate greater access and participation in Council and committee meetings.

Deliver digital literacy programs and services to Regional employees that focus on IT security, digital enablement, and a modernized workforce.

Promote the use of analytics tools to enable Regional staff to serve our citizens.

Strategic Priorities Continued

Further promote the Regional mentorship program for staff seeking professional growth opportunities from other employees within the Region.

Introduce and implement a new electronic information records management system to enhance the ability of staff to retrieve information more quickly and efficiently, thus responding to customer inquiries more quickly and efficiently.

Identify further modernizations and efficiencies to HR processes by providing 24/7 information bytes to employees on variety of topics and services.

Broaden our Health and Safety metrics by implementing a Health and Safety software, allowing for real-time data on commonplace workplace accidents. Continue and enhance the support for employee wellness and engagement within a hybrid virtual work environment. Continue to enhance the Wellness program for staff with ongoing support of the 24/7 virtual mental health platform and continue the development and implementation of a mental health strategy.

Key Targets for 2023

- Provide an increase in Council and Committee meetings, compared to 117 in 2022 (an election year)

- Process 95-100% of Freedom of Information Requests within 30 days through the Corporate Privacy Office

- Continue to provide records and information management training to Regional staff, with 129 training sessions held and over 320 employees trained in 2022

- Provide support to approximately 25,000 IT related employee inquiries through itHelp contact centre channels

- Maintain Regional core technology to have 99% uptime while promoting a modern technology portfolio that remains secure to outside threats

- Launch Health and Safety software enabling real-time metrics reporting

- Develop a Wellness Strategy with emphasis on mental health supports

- Launch an accessible (24/7) wellness module to support the Region's Healthy Workplace model

- Continue to identify modernizations in human resources services by offering virtual platforms to access human resources services in recruitment and learning

- Modernize the Region's sick program with a short-term disability program

- Continue to offer virtual organizational development programs to reduce costs and optimize participation capacity

- Identify efficiencies in compensation processes which are fiscally responsible and competitive in attracting and retaining a highly skilled and diverse workforce

Financial Details: Summary by Account ($,000's)

Provides the gross expenditures and revenues - including both operating and capital - and the resulting net property tax requirement

	2022 Estimated Actuals	2022 Approved Budget (Restated)	2023 Proposed Budget	Variance $	Variance %
Expenses					
Operating Expenses					
Personnel Expenses	19,851	20,090	21,366		
Personnel Related	843	1,029	1,054		
Communications	121	233	202		
Supplies	92	168	132		
Computer Maintenance & Operations	7,840	8,402	9,122		
Materials & Services	85	90	99		
Equipment Maintenance & Repairs	10	17	15		
Professional Services	1,825	1,597	1,444		
Financial Expenses	4	4	4		
Minor Assets & Equipment	5	19	19		
Major Repairs & Renovations	-	10	10		
Headquarters Shared Costs	735	735	833		
Operating Expenses Subtotal	**31,411**	**32,394**	**34,300**	**1,906**	**5.9%**
Internal Transfers & Recoveries					
Family Services Charge	215	215	215		
Departmental Recoveries	(3,143)	(3,143)	(3,762)		
Internal Transfers & Recoveries Subtotal	**(2,928)**	**(2,928)**	**(3,547)**	**(619)**	**(21.1%)**
Gross Operating Expenses	**28,483**	**29,466**	**30,753**	**1,287**	**4.4%**
Capital Expenses					
New	22	22	23		
Replacement	131	131	144		
Capital Expenses Subtotal	**153**	**153**	**167**	**14**	**9.2%**
Total Expenses	**28,636**	**29,619**	**30,920**	**1,301**	**4.4%**
Revenues and Financing					

Financial Details: Summary by Account ($,000's)

Provides the gross expenditures and revenues - including both operating and capital - and the resulting net property tax requirement

Durham Budget 2023	2022 Estimated Actuals	2022 Approved Budget (Restated)	2023 Proposed Budget	Variance $	Variance %
Operating Revenue					
Sale of Publications	(6)	(6)	(6)		
Revenue from Municipalities	(282)	(110)	(135)		
Innovation and Modernization Reserve Fund	(250)	(250)	-		
Revenue from Related Entities	(726)	(727)	(797)		
Operating Revenue Subtotal	**(1,264)**	**(1,093)**	**(938)**	**155**	**14.2%**
Total Revenues and Financing	**(1,264)**	**(1,093)**	**(938)**	**155**	**14.2%**
Property Tax Requirement Corporate Services	**27,372**	**28,526**	**29,982**	**1,456**	**5.1%**

Financial Details: Summary by Program ($,000's)
Provides the total operating expense, capital expense, subsidy, other revenue and the resulting property tax requirement for each major program and service

Durham Budget 2023	2022 Estimated Actuals	2022 Approved Budgets (Restated)					2023 Proposed Budgets					Variance	
		Operating Expenses	Gross Capital	Subsidy Funding	Other Funding	Approved Budget	Operating Expenses	Gross Capital	Subsidy Funding	Other Funding	Proposed Budget	$	%
Human Resources													
1 Administration	707	661	41	-	(40)	662	652	49	-	(40)	661	(1)	
2 Human Resources Services	7,390	7,671	5	-	(373)	7,303	8,203	11	-	(382)	7,832	529	
3 Headquarters Shared Cost - Human Resources Portion	234	234	-	-	-	234	266	-	-	-	266	32	
Human Resources Subtotal	**8,331**	**8,566**	**46**	**-**	**(413)**	**8,199**	**9,121**	**60**	**-**	**(422)**	**8,759**	**560**	**6.8%**
Information Technololgy													
1 Administration	1,144	983	73	-	(50)	1,006	1,139	48	-	(50)	1,137	131	
2 Engagement and Innovation	2,078	1,754	-	-	-	1,754	1,683	6	-	(25)	1,664	(90)	
3 Geographic Information Services and Data Analytics	1,052	1,629	-	-	(178)	1,451	1,635	-	-	(178)	1,457	6	
4 Asset Management Systems	765	1,296	-	-	-	1,296	1,316	-	-	-	1,316	20	
5 Technical Services	1,763	1,761	-	-	-	1,761	1,730	-	-	-	1,730	(31)	
6 Service Delivery	1,586	1,509	3	-	-	1,512	1,577	-	-	-	1,577	65	
7 Security	1,515	1,518	3	-	-	1,521	1,609	3	-	-	1,612	91	
8 Wide Area Network (WAN)	1,431	1,787	-	-	(123)	1,664	1,796	-	-	(133)	1,663	(1)	
9 Data and Infrastructure Protection	544	581	-	-	-	581	571	-	-	-	571	(10)	
10 Telecommunications	188	98	-	-	-	98	98	-	-	-	98	-	
11 Corporate IT Support	3,604	3,677	-	-	(22)	3,655	4,229	-	-	(73)	4,156	501	
12 Headquarters Shared Cost - Information Technology Portion	380	380	-	-	-	380	431	-	-	-	431	51	
Information Technology Subtotal	**16,050**	**16,973**	**79**	**-**	**(373)**	**16,679**	**17,814**	**57**	**-**	**(459)**	**17,412**	**733**	**4.4%**

Financial Details: Summary by Program ($,000's)
Provides the total operating expense, capital expense, subsidy, other revenue and the resulting property tax requirement for each major program and service

Durham Budget 2023	2022 Estimated Actuals	2022 Approved Budgets (Restated)					2023 Proposed Budgets					Variance	
		Operating Expenses	Gross Capital	Subsidy Funding	Other Funding	Approved Budget	Operating Expenses	Gross Capital	Subsidy Funding	Other Funding	Proposed Budget	$	%
Legislative Services													
1 Council Services	1,388	1,781	23	-	(57)	1,747	1,813	46	-	(57)	1,802	55	
2 Information Management	1,180	1,634	5	-	(250)	1,389	1,455	2	-	-	1,457	68	
3 Access and Privacy Office	302	391	-	-	-	391	413	2	-	-	415	24	
4 Headquarters Shared Cost - Legislative Services Portion	121	121	-	-	-	121	137	-	-	-	137	16	
Legislative Services Subtotal	**2,991**	**3,927**	**28**	**-**	**(307)**	**3,648**	**3,818**	**50**	**-**	**(57)**	**3,811**	**163**	**4.5%**
Corporate Services	**27,372**	**29,466**	**153**	**-**	**(1,093)**	**28,526**	**30,753**	**167**	**-**	**(938)**	**29,982**	**1,456**	**5.1%**

Financial Details: Summary of Capital ($,000's)

Provides a summary of the current year capital budget, nine-year capital forecast and proposed financing summarized by asset type. See Appendices for specific capital projects

	2022 Restated Budget	2023 Proposed Budget	Forecast					
			2024	2025	2026	2027	2028-2032	Forecast Total
Human Resources								
Capital Expenditures								
Machinery & Equipment	-	-	25	25			50	100
Information Technology	43	60	6	27	52	6	164	255
Furniture & Fixtures	3		-	-	-	-	-	-
Capital Expenditure Subtotal	**46**	**60**	**31**	**52**	**52**	**6**	**214**	**355**
Capital Financing								
General Levy	46	60	31	52	52	6	214	355
Capital Financing Subtotal	**46**	**60**	**31**	**52**	**52**	**6**	**214**	**355**
Total Capital Human Resources	**46**	**60**	**31**	**52**	**52**	**6**	**214**	**355**
Information Technology								
Capital Expenditures								
Machinery & Equipment	-	-	-	-	-	-	-	
Information Technology	73	57	189	50	47	49	611	946
Furniture & Fixtures	6		-	-	-	-	-	
Capital Expenditure Subtotal	**79**	**57**	**189**	**50**	**47**	**49**	**611**	**946**
Capital Financing								
General Levy	79	57	189	50	47	49	611	946
Capital Financing Subtotal	**79**	**57**	**189**	**50**	**47**	**49**	**611**	**946**
Total Capital Information Technology	**79**	**57**	**189**	**50**	**47**	**49**	**611**	**946**

Financial Details: Summary of Capital ($,000's)

Provides a summary of the current year capital budget, nine-year capital forecast and proposed financing summarized by asset type. See Appendices for specific capital projects

Durham Budget 2023	2022 Restated Budget	2023 Proposed Budget	Forecast					
			2024	2025	2026	2027	2028-2032	Forecast Total
Legislative Services								
Capital Expenditures								
Information Technology	25	50	5	23	32	5	114	179
Furniture & Fixtures	3	-	-	-	-	-	-	-
Capital Expenditure Subtotal	**28**	**50**	**5**	**23**	**32**	**5**	**114**	**179**
Capital Financing								
General Levy	28	50	5	23	32	5	114	179
Capital Financing Subtotal	**28**	**50**	**5**	**23**	**32**	**5**	**114**	**179**
Total Capital Legislative Services	**28**	**50**	**5**	**23**	**32**	**5**	**114**	**179**
Total Capital Corporate Services	**153**	**167**	**225**	**125**	**131**	**60**	**939**	**1,480**

Details of Budget Changes

Strategic Investments: Human Resources	2023 Impact ($ 000's)
New and transferred positions – details of the 4.0 FTEs new positions and 1.0 FTE transferred position are provided in Staffing Details (Annualized impact of $323k)	207
LifeSpeak Services to enhance the Region's Mental Health Program and resources for employees.	96
Net investment in capital – See Appendix A for detailed project listing	15
Strategic Investments: Human Resources Subtotal	**318**

Base Adjustments: Human Resources	2023 Impact ($ 000's)
Economic Increases	160
Annualization of 1.0 FTE approved in 2022 Budget	50
Increase in Human Resources' share of costs related to operation and maintenance of Regional Headquarters	32
Base Adjustments: Human Resources Subtotal	**242**

Net Changes: Human Resources	**560**

Details of Budget Changes Continued

Strategic Investments: Information Technology	2023 Impact ($ 000's)
New positions – details of the 3.0 FTEs are provided in Staffing Details (Annualized impact of $223k)	101
Incremental cost of software licenses for growth in Region's workforce, additional license requirements and inflationary pressures	500
Strategic Investments: Information Technology Subtotal	**601**

Base Adjustments: Information Technology	2023 Impact ($ 000's)
Economic Increases	70
Annualization of 1.0 FTE approved in 2022 Budget	50
Line-by-line savings	(39)
Increase in Information Technology's share of costs related to operation and maintenance of Regional Headquarters	51
Base Adjustments: Information Technology Subtotal	**132**

Net Changes: Information Technology	**733**

Details of Budget Changes Continued

Strategic Investments: Legislative Services	2023 Impact ($ 000's)
New positions – details of the 2.0 FTEs are provided in Staffing Details (Annualized impact of $204k)	102
Annualization of software maintenance costs related to the new electronic meeting management system in Council Chambers.	57
Net investment in capital – See Appendix A for detailed project listing	22
Strategic Investments: Legislative Services Subtotal	**181**

Base Adjustments: Legislative Services	2023 Impact ($ 000's)
Economic increases	39
Line-by-line savings	(73)
Increase in Legislative Services' share of costs related to operation and maintenance of Regional Headquarters	16
Base Adjustments: Legislative Services Subtotal	**(18)**

Net Changes: Legislative Services	**163**

Net Changes: Corporate Services	**1,456**

Staffing Details

Human Resources	Full Time Equivalents (FTE's)
2022 Approved Complement	<u>56.0</u>
Position Transfers	
Manager, HRIS and Finance transferred from Legislative Service (0.1) and Service Durham (0.9)	1.0
Total Position Transfers	<u>1.0</u>
Proposed New Positions	
Recruiter to support the expansion of the Region's co-op and internship programs and support the Region's talent pipeline, with a focus on engaging with diverse community agencies	1.0
HR Assistant – Talent Acquisition to support recruiting for Long Term Care Homes	1.0
Disability Management Coordinator to support the Region's transition from the sick leave program to Short Term Income Protection Program (STIPP)	1.0
Disability Management Specialist to provide disability management services for paramedic services including developing programs to improve employee wellness and reduce employee absences	1.0
Total Proposed New Positions	<u>4.0</u>
Human Resources Subtotal	**61.0**

Staffing Details Continued

Information Technology	Full Time Equivalents (FTE's)
2022 Approved Complement	<u>73.0</u>
Proposed New Positions	
Policy Advisor	1.0
Senior Application Specialist to support the customer relationship management software utilized by Service Durham	1.0
Application Analyst to support the Enterprise Maintenance Management System	1.0
Total Proposed New Positions	<u>3.0</u>
Information Technology Subtotal	**76.0**

Staffing Details Continued

Legislative Services	Full Time Equivalents (FTE's)
2022 Approved Complement (Restated)	<u>28.1</u>
Position Transfers	
Manager, Administration and Customer Service transferred to Human Resources	(0.1)
Total Position Transfers	<u>(0.1)</u>
Proposed New Positions	
ECM Specialist to support Information Management and provide on-going support for Enterprise Content Management configurations and security requirements for regional business units	1.0
Clerk 3 to support Corporate Access and Privacy including processing FOI access requests, management of privacy incidents, ongoing privacy awareness activities	1.0
Total Proposed New Positions	<u>2.0</u>
Legislative Services Subtotal	**30.0**

Total Complement: Corporate Services	**167.0**

Looking Forward

The Corporate Services Department is anticipating a series of changes that may impact the department and the organization as a whole, including: updates to labour law which may impact employee base benefits and potential contract negotiations; and updates to privacy laws and data management which could potentially affect cloud management services.

The Department will continue to monitor the changing legislative environment - performing regular analysis of the anticipated impacts on current Regional process and procedures.

Human Resources will continue to support and promote 24/7 access to LifeSpeak, a wellness and mental health platform for employees. The LifeSpeak program was well received in 2022 and access by employees is anticipated to increase into 2023 and beyond.

The Department will continue to promote focus on the customer experience by working with departmental representatives to implement the Council-approved MyDurham311 program which will enhance the customer journey and provide a consistent, convenient, and customized experience for the customer.

Corporate Services will continue to work with departments on the implementation of the Enterprise Information Management Strategy as presented and approved by Regional Council to move from a paper-based organization to a more digital organization.

Corporate Services will provide further support to several Regional projects, such as: Broadband, Rapid Transit Office, Transportation Oriented Design, the Region's vaccination response, amongst others. During 2022 the Human Resources Division, in conjunction with Legal Services, successfully completed several collective agreement negotiations. Other new and existing initiatives that will take place within the Human Resources Division include:

- Further promotion of the Workforce Planning and Mentorship Program

- Continuation of the review of job postings and the implementation of changes to reflect inclusive language and the removal of barriers to competition processes

- Continue to update Human Resources' Dashboard

- Conduct additional Civility and Respect activities to promote and maintain awareness and support for a healthy workplace

- Continue to utilize and implement enhancement of virtual recruiting tools and methods

Looking Forward Continued

- Review Job Evaluation process to determine efficiencies

- Incorporate Anti-Racism component into respective Human Resources Policies

- Implement Corporate Health and Safety software to identify compliance vulnerabilities

As a service Department that provides support to the Corporation, all divisions within Corporate Services are connected to all projects and activities throughout the Region and provide specific project support to meet the needs of departments, in addition to oversight of regular activities with respect to the employee lifecycle, technology lifecycle, customer service and legislative requirements.

Appendix A: 2023 Corporate Services Capital Projects ($,000's)
Provides financing details for capital project proposed in 2023. See Appendix B for the comprehensive capital 2023 budget and 2024-2032 forecast

Durham Budget 2023	Quantity	New / Replacement	2023 Proposed Financing									2023 Proposed Budget	Approved Funding Prior to 2023	Forecast 2024-2032	Total Project to 2032
			Other	Reserve/ Reserve Funds	Industrial DCs	Institutional DCs	Commercial DCs	Residential DCs	Subsidy /Grant	Debenture	General Levy				
Human Resources															
Information Technology															
2 Power Laptop	2	Replacement	-	-	-	-	-	-	-	-	6	6	-	-	6
3 Standard Laptop	6	New	-	-	-	-	-	-	-	-	11	11	-	-	11
3 Standard Laptop	22	Replacement	-	-	-	-	-	-	-	-	39	39	-	-	39
4 Tablet	1	Replacement	-	-	-	-	-	-	-	-	4	4	-	-	4
Information Technology Subtotal			**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**60**	**60**	**-**	**-**	**60**
Human Resources Capital Subtotal			**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**60**	**60**	**-**	**-**	**60**
Information Technology															
Information Technology															
6 Mobile Laptop	3	New	-	-	-	-	-	-	-	-	9	9	-	-	9
6 Mobile Laptop	8	Replacement	-	-	-	-	-	-	-	-	24	24	-	-	24
7 Power Laptop	2	Replacement	-	-	-	-	-	-	-	-	6	6	-	-	6
8 Standard Laptop	6	Replacement	-	-	-	-	-	-	-	-	11	11	-	-	11
9 Tablet	2	Replacement	-	-	-	-	-	-	-	-	7	7	-	-	7
Information Technology Subtotal			**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**57**	**57**	**-**	**-**	**57**
Information Technology Capital Subtotal			**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**57**	**57**	**-**	**-**	**57**
Legislative Services															
Information Technology															
16 Mobile Laptop	8	Replacement	-	-	-	-	-	-	-	-	24	24	-	-	24
18 Standard Laptop	2	New	-	-	-	-	-	-	-	-	4	4	-	-	4
18 Standard Laptop	12	Replacement	-	-	-	-	-	-	-	-	22	22	-	-	22
Information Technology Subtotal			**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**50**	**50**	**-**	**-**	**50**
Legislative Services Capital Subtotal			**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**50**	**50**	**-**	**-**	**50**
Total Capital Corporate Services			**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**167**	**167**	**-**	**-**	**167**

Appendix B: 2023 - 2032 Corporate Services Capital Forecast ($,000's)

Provides a listing for all projects within the 2023 budget and nine-year capital forecast. See Appendix A for financing details for capital projects proposed in 2023

Durham Budget 2023	2023 Proposed Budget	Forecast					Forecast Total
		2024	2025	2026	2027	2028-2032	
Human Resources							
Machinery & Equipment							
1 Portacount	-	25	25	-	-	50	100
Machinery & Equipment Subtotal	**-**	**25**	**25**	**-**	**-**	**50**	**100**
Information Technology							
2 Power Laptop	6	-	6	6	-	25	37
3 Standard Laptop	50	6	21	46	6	139	218
4 Tablet	4						-
Information Technology Subtotal	**60**	**6**	**27**	**52**	**6**	**164**	**255**
							-
Human Resources Total Capital	**60**	**31**	**52**	**52**	**6**	**214**	**355**

Appendix B: 2023 - 2032 Corporate Services Capital Forecast ($,000's)

Provides a listing for all projects within the 2023 budget and nine-year capital forecast. See Appendix A for financing details for capital projects proposed in 2023

Durham Budget 2023	2023 Proposed Budget	Forecast					Forecast Total
		2024	2025	2026	2027	2028-2032	
Information Technology							
Information Technology							
5 Digital/Analog Converter	-	50	-	-	-	50	100
6 Mobile Laptop	33	9	26	23	9	107	174
7 Power Laptop	6	-	9	6	-	31	46
8 Standard Laptop	11	-	15	11	-	53	79
9 Tablet	7	40	-	7	40	54	141
10 Upgrade/Implement Data Circuits	-	90	-	-	-	-	90
11 VOIP Hardware/Software	-	-	-	-	-	315	315
Information Technology Subtotal	**57**	**189**	**50**	**47**	**49**	**610**	**945**
Information Technology Total Capital	**57**	**189**	**50**	**47**	**49**	**610**	**945**
Legislative Services							
Information Technology							
16 Mobile Laptop	24	3	-	9	3	21	36
17 Power Laptop	-	-	6	-	-	12	18
18 Standard Laptop	26	2	17	23	2	82	126
Information Technology Subtotal	**50**	**5**	**23**	**32**	**5**	**115**	**180**
Legislative Services Total Capital	**50**	**5**	**23**	**32**	**5**	**115**	**180**
Total Capital Corporate Services	**167**	**225**	**125**	**131**	**60**	**939**	**1,480**