

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2745



The Regional Municipality of Durham Report

To: Health and Social Services Committee
From: Commissioner of Social Services
Report: #2023-SS-8
Date: May 4, 2023

Subject:

Authorization to Extend the Existing Bulk Cable TV Services Standing Agreement with Rogers Cable TV for the Regional Municipality of Durham's four (4) Long-Term Care Homes

Recommendation:

That the Health and Social Services Committee recommends to Regional Council:

- A) That authorization be granted to award a single source extension of the existing standing agreement to Rogers Cable TV for the supply and delivery of bulk cable TV services for a period of one (1) year expiring April 30, 2024, at a total estimated cost not to exceed \$274,000 for the Regional Municipality of Durham's four (4) Long-Term Care Homes, subject to financing being approved in the annual Social Services Business Plans and Budgets; and
 - B) That the Commissioner of Finance be authorized to execute any necessary agreement.
-

Report:

1. Purpose

- 1.1 The purpose of this report is to provide details and seek approval to extend the existing standing agreement with Rogers Cable TV for a period of one (1) year at an estimated cost of \$274,000 for the Regional Municipality of Durham's (Region) four (4) Long-Term Care Homes (LTCH).

2. Background

- 2.1 As part of the resident experience in the Region's LTCHs, the provision of cable television is offered as an option to residents at a monthly cost.

- 2.2 Rogers Cable TV has been providing cable television services to residents for several years (Hillsdale Estates-2002, Hillsdale Terraces-2006, Lakeview Manor-2006, Fairview Lodge-2011).
- 2.3 The cable television services being provided to the residents is centrally managed and billed to the Region. However, residents have control over which additional channels they would like to pay for.
- 2.4 The cable television services currently being provided to residents are analog services. Most televisions services are now digital, and analog cable services are being phased out by cable providers.
- 2.5 Research by Regional staff has found that the current solutions provided by Rogers for digital cable television services may not be the best alternative for the residents.
- 2.6 To provide residents with digital services, a competitive bid process is required to find the best long-term solution.
- 2.7 In order to have sufficient time to develop the scope of work and to prepare and execute the Request for Proposals, a one (1) year extension of the existing standing agreement is required so that the provision of this service to the LTCH is uninterrupted.

3. Financial Implications

- 3.1 Section 7.2 of the Region's Purchasing By-law 16-2020 allows for the negotiation of purchases and permits limited tendering (single/sole source purchases) in situations for additional deliveries by original supplier for goods/services not included in the original procurement if a change of supplier cannot be made due to interchangeability/interoperability with existing goods/services from initial procurement and would cause significant inconvenience or substantial duplication of costs.
- 3.2 Appendix "D" of the Purchasing By-Law #16-2020 requires the approval of Regional Council to award single/sole source procurements in excess of \$100,000.
- 3.3 The supply and delivery of bulk cable TV service is included in the annual Business Plans and Budget for the four (4) LTCHs. The pricing for the services being received will remain at the current rates for the one (1) year extension.

4. Relationship to Strategic Plan

- 4.1 This report aligns with/addresses the following strategic goals and priorities in the Durham Region Strategic Plan:
 - a. Goal 5: Service Excellence – To provide exceptional value to Durham taxpayers through responsive, effective, fiscally sustainable service delivery.

5. Conclusion

- 5.1 It is recommended that authorization be granted to extend the existing standing agreement to Rogers Cable TV for the supply and delivery of bulk cable TV service for a period of one (1) year expiring April 30, 2024, at a total estimated cost not to exceed \$274,000 for the Regional Municipality of Durham's four (4) Long-Term Care Homes, subject to financing being approved in the annual Social Services Business Plans and Budgets.

- 5.2 This report has been reviewed by the Finance Department and the Commissioner of Finance concurs with these recommendations.

Respectfully submitted,

Original signed by

Stella Danos-Papaconstantinou
Commissioner of Social Services

Recommended for Presentation to Committee

Original signed by

Elaine C. Baxter-Trahair
Chief Administrative Officer