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The Regional Municipality of Durham

MINUTES

FINANCE & ADMINISTRATION COMMITTEE

Tuesday, April 11, 2023

A regular meeting of the Finance & Administration Committee was held on Tuesday, April 11, 2023 in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 9:31 AM. Electronic participation was offered for this meeting.

1. Roll Call

Present: Councillor Ashe, Chair
Councillor Leahy, Vice-Chair
Councillor Garrod
Councillor Lee
Councillor McDougall
Councillor Woo
Regional Chair Henry

Also

Present: Councillor Crawford

Absent: Councillor Schummer was absent on municipal business

Staff

Present: E. Baxter-Trahair, Chief Administrative Officer
B. Goodwin, Commissioner of Corporate Services
N. Taylor, Commissioner of Finance
J. Demanuele, Director of Corporate Infrastructure and Strategic Business Services
A. Harras, Regional Clerk/Director of Legislative Services
A. Hector-Alexander, Director, Diversity, Equity, and Inclusion
W. Holmes, General Manager, DRT
J. Hunt, Regional Solicitor/Director of Legal Services, CAO's Office – Legal
R. Inacio, Systems Support Specialist, Corporate Services - IT
K. Wall, Accessibility Coordinator, CAO's Office
K. Smith, Committee Clerk, Corporate Services – Legislative Services
L. Fleury, Legislative Officer and Deputy Clerk Pro Tem, Corporate Services – Legislative Services

2. Declarations of Interest

There were no declarations of interest made.

3. Adoption of Minutes

Moved by Councillor Leahy, Seconded by Councillor McDougall,

- (38) That the minutes of the regular Finance & Administration Committee meeting held on Tuesday, March 21, 2023, be adopted.
CARRIED

4. Statutory Public Meetings

There were no statutory public meetings.

5. Presentations

There were no presentations.

6. Delegations

There were no delegations.

7. Administration

7.1 Correspondence

- A) Correspondence from the Town of Ajax, re: Resolution passed at their Council meeting held on March 27, 2023, in support for Bill 5 – Stopping Harassment & Abuse by Local Leaders Act
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Chair Ashe and J. Hunt, Regional Solicitor, responded to questions about the status and intent of Bill 5, and what mechanisms are in place for removing MPs and MPPs from office.

Comments were made with respect to the current lack of consequences for local leaders, and the differences in Integrity Commissioner's with respect to their training and the severity of their recommendations.

Moved by Councillor Lee, Seconded by Councillor Woo,

- (39) That we recommend to Council:

That the correspondence from the Town of Ajax, regarding Resolution passed at their Council meeting held on March 27, 2023, in support for Bill 5 – Stopping Harassment & Abuse by Local Leaders Act, be endorsed.

CARRIED

7.2 Reports

- A) Update to the Community Flag Policy (2023-A-8)
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Report #2023-A-8 from Elaine Baxter-Trahair, Chief Administrative Officer, was received.

Staff responded to questions with respect to whether the Region has explored the option of not accommodating community flag requests and the potential consequences of accommodating too many requests. Staff advised that the Community Flag Policy has been looked at from a community engagement,

involvement, and visibility perspective and wanting community groups to feel validated.

Chair Henry stated that there are many great causes to celebrate in Durham Region and added that there is a lot of effort put into screening prior to accommodating community flag requests.

Moved by Regional Chair Henry, Seconded by Councillor Lee,
(40) That we recommend to Council:

- A) That the updates to the Community Flag Policy be approved; and
- B) That authority for future updates and amendments to the Community Flag Policy be delegated to staff within the Office of the Regional Chair.

CARRIED

B) Succession Management Bi-Annual Update (2023-A-9)

Report #2023-A-9 from Barb Goodwin, Commissioner of Corporate Services, was considered later in the meeting. [See Item 7.2 B) on Pages 4 and 5]

C) The Regional Municipality of Durham 2021 Accessibility Report (2023-A-10)

Report #2023-A-10 from Elaine Baxter-Trahair, Chief Administrative Officer, was received.

Staff responded to questions with respect to whether there is any risk of not being fully compliant with the Accessibility for Ontarians with Disabilities Act (AODA) and if the capital is available to ensure the Region continues to make advances in accessibility. Staff advised that the Region is continuing to work towards the goal of being fully accessible.

Comments were made with respect to businesses going beyond what is required in the legislation to make their buildings accessible, and how Durham is leading the way in making services accessible to the public through initiatives such as Durham 311.

Moved by Councillor McDougall, Seconded by Regional Chair Henry,
(41) That we recommend to Council:

That the Regional Municipality of Durham 2021 Accessibility Report be received for information.

CARRIED

8. Finance

8.1 Correspondence

- A) Correspondence from the City of Pickering, re: Motion to Support the Earthquake Victims of Turkey and Syria

Moved by Councillor Garrod, Seconded by Councillor Leahy,
(42) That correspondence from the City of Pickering regarding Motion to Support the Earthquake Victims of Turkey and Syria, be received for information.

CARRIED

8.2 Reports

There were no Finance reports to be considered.

9. **Advisory Committee Resolutions**

There were no advisory committee resolutions to be considered.

10. **Confidential Matters**

The Committee considered Item 7.2 B), Report #2023-A-9 re: Succession Management Bi-Annual Update at this time.

7.2 Reports

B) Succession Management Bi-Annual Update (2023-A-9)

Report #2023-A-9 from Barb Goodwin, Commissioner of Corporate Services, was received.

Moved by Councillor Leahy, Seconded by Councillor McDougall,
(43) That the meeting be closed to the public in order to consider a matter related to personal matters about an identifiable individual and that is subject to labour relations or employee negotiations as it relates to succession management.

CARRIED

The Committee recessed at 9:53 AM and reconvened at 9:58 AM.

(Refer to the Closed Meeting Minutes of April 11, 2023)

Chair Ashe advised that during the closed meeting session the Committee did not consider any motions and no direction was given. Moved by Regional Chair

Henry, Seconded by Councillor Lee,
(45) That we recommend to Council:

That Report #2023-A-9 from the Commissioner of Corporate Services be received for information.

CARRIED

11. **Other Business**

There was no other business to be considered.

12. Date of Next Meeting

The next regularly scheduled Finance & Administration Committee meeting will be held on Tuesday, May 09, 2023 at 9:30 AM in Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby.

13. Adjournment

Moved by Councillor Leahy, Seconded by Councillor Woo,
(46) That the meeting be adjourned.

CARRIED

The meeting adjourned at 10:20 AM

Respectfully submitted,

K. Ashe, Chair

L. Fleury, Legislative Officer