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The Regional Municipality of Durham

MINUTES

DURHAM REGION TRANSIT EXECUTIVE COMMITTEE

Wednesday, June 7, 2023

A regular meeting of the Durham Region Transit Executive Committee was held on Wednesday, June 7, 2023 in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 1:30 PM. Electronic participation was offered for this meeting.

1. Roll Call

Present: Commissioner Crawford, Chair
Commissioner Schummer, Vice-Chair*
Commissioner Anderson
Commissioner Brenner*
Commissioner Carter*
Commissioner Garrod
Commissioner Roy*
Commissioner Wotten*
Regional Chair Henry
***denotes Commissioners participating electronically**

Also

Present: Commissioner Jubb

Absent: None

Present: R. Adamsz, Deputy General Manager of Maintenance, Durham Region Transit
W. Holmes, General Manager, Durham Region Transit
R. Inacio, Systems Support Specialist, Corporate Services – IT
A. Naeem, Solicitor, Legal Services
C. Norris, Deputy General Manager, Operations, Durham Region Transit
Z. Osime-Fakolade, Program Manager, Community Engagement and Change Management, Durham Region Transit
N. Prasad, Assistant Secretary to Council, Corporate Services – Legislative Services
S. Ciani, Committee Clerk, Corporate Services – Legislative Services

2. Declarations of Interest

There were no declarations of interest.

3. Adoption of Minutes

Moved by Commissioner Anderson, Seconded by Commissioner Garrod,
(26) That the minutes of the regular Durham Region Transit Executive
Committee meeting held on Wednesday, May 3, 2023, be adopted.
CARRIED

4. Presentations

4.1 Bill Holmes, General Manager, re: General Manager's Verbal Update

Bill Holmes, General Manager, Durham Region Transit provided a verbal update to the Committee.

B. Holmes advised that effective June 19, 2023, service updates will reflect lower travel demand typically seen in the summer months, seasonal service enhancements to recreational and regional destinations, and improvements to service reliability and availability. He also advised that buses will no longer strictly be assigned to a route type. For example, a bus branded as "PULSE" may be assigned to any route on the scheduled transit network.

B. Holmes advised that for the current school year through the month of May 2023, sales of youth passes increased across all pass products during the 2022/23 secondary school year, overall weekly ridership is now exceeded pre-pandemic levels, with boardings during the week ending May 28, 2023 were up 7.5% compared to 2019.

B. Holmes advised that staff are experiencing some challenges with respect to the child fare free concession with residents claiming they are 12 years old but appearing older, the impact on the fare revenue, and increasing conflict with operators. He advised that staff are looking at the current fare policy and plan to bring forward an information report in the fall to further advance that discussion.

B. Holmes advised that at a recent Durham Accessibility Conference DRT was recognized for making progress to improve inclusivity and accessibility for DRT customers of all abilities.

B. Holmes advised that on June 12, 2023, the 2022 safe driver recipients will be recognized at an honorary breakfast, and that staff will be honouring all DRT employees throughout National Public Service Week.

B. Holmes responded to questions from the Committee regarding why the student passes were cancelled and if they could be reinstated; whether there is boarding information at the post-secondary schools; availability of data from the On Demand system for unaccommodated trips; and whether there could be a route to connect Durham Region to Simcoe County. B. Holmes advised that he will bring

back to TEC in October data for boardings and alighting's at the three post-secondary campuses in the Region.

5. Delegations

There were no delegations heard.

6. Correspondence

There were no communication items considered.

7. Reports

A) General Manager's Report – June 2023 (2023-DRT-13)

Report #2023-DRT-13 from B. Holmes, General Manager, Durham Region Transit, was received.

In response to a question from the Committee regarding the demand response platform currently not being able to report the unaccommodated rate, staff advised that in early fall of 2023, the enhanced platform should be able to capture a lot more data than it can today including not just the unaccommodated rates for specialized customers but also for the On Demand customers. Staff will inform TEC of the applicable data/metrics at the September meeting.

Moved by Regional Chair Henry, Seconded by Commissioner Schummer, (27) That Report #2023-DRT-13 of the General Manager, Durham Region Transit, be received for information.

CARRIED

B) DRT 310T Apprenticeship Program (2023-DRT-14)

Report #2023-DRT-14 from B. Holmes, General Manager, Durham Region Transit, was received.

Moved by Regional Chair Henry, Seconded by Commissioner Schummer, (28) That a formal apprenticeship program for Truck and Coach Technicians (310T) at Durham Region Transit, be endorsed.

CARRIED

C) Standardization and Sole/Single Source of On-Board Surveillance System and Driver Safety System (2023-DRT-15)

Report #2023-DRT-15 from B. Holmes, General Manager, Durham Region Transit, was received.

Moved by Regional Chair Henry, Seconded by Commissioner Schummer,

- (29) A) That the Fleetmind Seon Solutions Inc., (SEON) CCTV camera/surveillance system, or replacement model, be adopted as Durham Region Transit's standard on-board audio video surveillance system for a 5-year term, ending June 30, 2028;
- B) That the AROWGlobal Corp., AROWGuard Slide Stow Driver Protection System model MV308 (or replacement model) be adopted as Durham Region Transit's standard on-board driver system barrier for a 5-year term, ending June 30, 2028; and
- C) That authorization be granted to negotiate and award sole source agreements to SEON and AROWGlobal effective June 30, 2023 for a period of 5 years and that the Commissioner of Finance be authorized to execute any necessary agreements.

CARRIED

8. **Advisory Committee Resolutions**

There were no advisory committee resolutions considered.

9. **Confidential Matters**

There were no confidential matters considered.

10. **Other Business**

10.1 Ontario Tech Student Union (OTSU) Letter

In response to a question from the Committee regarding the OTSU letter that was circulated to the Committee members prior to the meeting and whether their request could be looked at again, and how it could be addressed in the fall, B. Holmes advised that at the January 11, 2023, TEC meeting, staff shared a report in response to similar issues raised during a delegation to TEC by the former OTSU leadership on December 7, 2022. He advised that staff will take into consideration feedback from post secondary students during the regular overall customer survey. continue to engage with the post-secondary institutions and student union leadership and continue to have collaborative discussions. He further advised that staff will come back in the fall to advise TEC on how staff will engage post secondary students during the DRT customer and resident survey process.

10.2 Results from the Scheduled Transit Service Survey

In response to a question from the Committee regarding when the results from the scheduled transit service survey that will inform the service design in the Village of Newcastle, in the Municipality of Clarington, B. Holmes advised that the

survey closed May 6, 2023, and staff are currently working through all of the data and will come back in the fall with a summary of the survey results.

11. Date of Next Meeting

The next regularly scheduled Durham Region Transit Executive Committee meeting will be held on Wednesday, September 6, 2023 at 1:30 PM in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby.

12. Adjournment

Moved by Commissioner Garrod, Seconded by Commissioner Anderson,
(30) That the meeting be adjourned.

CARRIED

The meeting adjourned at 1:58 PM

Respectfully submitted,

M. Crawford, Chair

S. Ciani, Committee Clerk