


# Clarington

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 Corporate Services Department Legislative Services Division	
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October 31, 2023

Alexander Harras, Regional Clerk  
Regional Municipality of Durham  
Via Email: [clerks@durham.ca](mailto:clerks@durham.ca)

To Alexander Harras:

**Re:** Appointment of Alternate Member of Clarington Council to Durham Regional Council – Councillor Zwart

**File Number:** PG.25.06

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At a meeting held on October 30, 2023, the Council of the Municipality of Clarington approved the following Resolution #GG-178-23:

Whereas Section 268 (1) of the Municipal Act states that “the Council of a local municipality may appoint one of its members as an alternate member of the upper-tier council, to act in place of a person who is a member of the councils of the local municipality and its upper-tier municipality, when the person is unable to attend a meeting of the upper-tier council for any reason” where the following are not authorized:

- the appointment of more than one alternate member during the term of Council;
- the appointment of an alternate member to act in place of an alternate member appointed under subsection 267 (1) or (2); or
- the appointment of an alternate head of Council of the upper-tier municipality.

And whereas Council deems it necessary to put these measures in place;

Now therefore be it resolved that, in accordance with Appendix D, Procedure for Alternate Council Members of the Region of Durham's Procedural By-law, Councillor Zwart be appointed as the Municipality of Clarington's alternate member to Durham Regional Council, to act in place of the Mayor or one of the Clarington Regional Councillors, when they are unable to attend a meeting of Regional Council for any reason, for the current term of Council.

Councillor Margaret Zwart can be reached at [mzwart@clarington.net](mailto:mzwart@clarington.net).

Yours truly,



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John Paul Newman  
Deputy Clerk

JPN/lh

- c: Mayor Foster, Municipality of Clarington  
Regional Councillor G. Anderson, Municipality of Clarington  
Regional Councillor W. Woo, Municipality of Clarington  
Councillor M. Zwart, Municipality of Clarington  
C. MacDonald, Councillors' Office Assistant, Municipality of Clarington