



# Memorandum to Committee

**Date:** November 7, 2023

**To:** Chair Ashe and Members of Finance and Administration Committee

**From:** Nancy Taylor, Commissioner of Finance

**Subject:** Guideline Report Referral

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Nancy Taylor  
Commissioner of Finance

At the September 27, 2023 Regional Council meeting the following recommendation was approved:

*'That [Report #2023-F-22](#) be referred to staff to complete the tasks outlined in a new Part F) (That staff be requested to report on the impact of limiting the tax cap at 6.25% and 5.25% for Regional Departments and related agencies; and that the Durham Regional Police Services Board (DRPSB) be requested to provide a scenario of an overall budgetary property tax impact of 2% for Council's consideration) and report back through the Finance & Administration Committee to determine the 2024 Property Tax Supported Budget Guidelines.'*

Other portions of the report pertaining to the Community Investment Grants were referred to staff by Finance and Administration Committee for a report back to the November 2023 Finance and Administration Committee (Oak Valley Health Uxbridge and Lakeridge Health Bowmanville).

At the September 7, 2023 Health & Social Services Committee, the committee referred to Finance staff the request support to the Community Care Durham's Community Health and Wellness Centre. In accordance with the Community Investment Grant policy, this would be brought to a Finance and Administration Committee meeting.

Please be advised that it is staff's intention to bring a comprehensive report pertaining to all three issues to the regularly scheduled December Finance & Administration Committee. At that time, staff will also be bringing recommendations to move the 2024 budget consideration meeting dates from February report cycles to March report cycles in the hopes that additional information will be available regarding Provincial and Federal funding.

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Sincerely,

A handwritten signature in black ink that reads "Nancy Taylor". The signature is written in a cursive, flowing style.

Nancy Taylor, BBA, CPA, CA  
Commissioner of Finance/Treasurer

cc: Nicole Pincombe, Director of Business Planning and Budgets  
Elaine Baxter-Trahair, CAO  
Regional Chair Henry