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## The Regional Municipality of Durham

### MINUTES

#### DURHAM REGION TRANSIT EXECUTIVE COMMITTEE

Wednesday, December 6, 2023

A regular meeting of the Durham Region Transit Executive Committee was held on Wednesday, December 6, 2023 in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 2:01 PM. Electronic participation was offered for this meeting.

Commissioner Schummer, Vice-Chair, assumed the Chair.

#### 1. Roll Call

Present: Commissioner Crawford, Chair  
Commissioner Schummer, Vice Chair  
Commissioner Anderson  
Commissioner Carter\*  
Commissioner Garrod  
Commissioner Roy\*  
Commissioner Wotten\*  
Regional Chair Henry  
**\*denotes Commissioners participating electronically**

Absent: Commissioner Brenner

Also

Present: Commissioner Mulcahy  
Commissioner Jubb\*  
**\*denotes visiting Commissioners participating electronically**

Present: E. Baxter-Trahair, Chief Administrative Officer  
S. Ciani, Committee Clerk, Corporate Services – Legislative Services  
S. Dessureault, Committee Clerk, Corporate Services – Legislative Services  
J. Gilles, Manager, Operations, Conventional West, Durham Region Transit  
W. Holmes, General Manager, Durham Region Transit  
K. Hornburg, Deputy General Manager, Business Services  
R. Inacio, Systems Support Specialist, Corporate Services – IT  
J. Kilgour, Acting Deputy General Manager, Maintenance, Durham Region Transit  
N. Lysaght, Manager, Policy and Planning, Durham Region Transit  
D. Margiotta, Manager, Operations, Conventional East, Durham Region Transit\*  
A. Naeem, Solicitor, Legal Services\*  
C. Norris, Deputy General Manager, Operations, Durham Region Transit

Z. Osime-Fakolade, Program Manager, Community Engagement and Change Management, Durham Region Transit  
S. Rodgers, Assistant, Planning, Durham Region Transit  
K. Smith, Committee Clerk, Corporate Services – Legislative Services  
N. Taylor, Treasurer, Durham Region Transit, and Commissioner of Finance

\* **denotes staff participating electronically**

## 2. **Declarations of Pecuniary Interest**

There were no declarations of pecuniary interest.

## 3. **Adoption of Minutes**

Moved by Commissioner Crawford, Seconded by Commissioner Garrod, (49) That the minutes of the regular Durham Region Transit Executive Committee meeting held on Wednesday, November 8, 2023, be adopted.

CARRIED

## 4. **Presentations**

### 4.1 Bill Holmes, General Manager, Transit, Re: General Manager's Verbal Update

B. Holmes, General Manager, Durham Region Transit (DRT) provided a PowerPoint presentation regarding the General Manager's update to the Committee.

Highlights from the presentation included:

- December GM Information Highlights
  - Monthly metrics for October
- Updates
  - Presto in Google Wallet launch
  - Seasonal Service Change
  - Fare free service New Year's Eve (7 pm December 31, 2023 through to 4 am January 1, 2024)
  - Details of Service Changes
  - Service Model Transition status
- New 121 Route - Pickering
- New 227 Route - Ajax
- Enterprise Risk Assessment
- Performance of the Transit Network- Fall 2023
- Durham Region Transit (DRT) Thank You 2023 (Video)

## 5. **Delegations**

5.1 Haadhi Faizal Re: General Manager's Report - December 2023 as it relates to the New Route 921 (2023-DRT-28) [Item 7.1]

Haadhi Faizal withdrew their request to speak.

**6. Correspondence**

There were no communication items considered.

**7. Reports**

A) General Manager's Report – December 2023 (2023-DRT-28)

Report #2023-DRT-28 from B. Holmes, General Manager, Durham Region Transit, was received.

Moved by Regional Chair Henry, Seconded by Commissioner Anderson, (50) That Report 2023-DRT-28 of the General Manager, Durham Region Transit, be received for information.

CARRIED

B) Enterprise Risk Management Action Plan (2023-DRT-29)

Report #2023-DRT-29 from B. Holmes, General Manager, Durham Region Transit, was received.

Moved by Regional Chair Henry, Seconded by Commissioner Anderson, (51) That Report 2023-DRT-29 of the General Manager, Durham Region Transit, be received for information.

CARRIED

C) Transit Network Status Update (2023-DRT-30)

Report #2023-DRT-30 from B. Holmes, General Manager, Durham Region Transit, was received.

Moved by Regional Chair Henry, Seconded by Commissioner Anderson, (52) That Report 2023-DRT-30 of the General Manager, Durham Region Transit, be received for information.

CARRIED

**8. Advisory Committee Resolutions**

There were no advisory committee resolutions considered.

**9. Confidential Matters**

There were no confidential matters considered.

**10. Other Business**

**10.1 Waiving Durham Region Transit (DRT) Collection Fees for December 25, 2023**

Moved by Commissioner Roy, Seconded by Commissioner Carter,  
(53) That the Transit Executive Committee through its delegated authority referenced in Article 40 F. of the Durham Region Transit By-law, waive the Durham Region Transit (DRT) fare fees for the December 25, 2023, service day, and that forgone fare revenue be funded from the 2023 fare promotion budget.

CARRIED UNANIMOUSLY ON THE  
FOLLOWING RECORDED VOTE:

Yes

No

Commissioner Anderson

None

Commissioner Carter

Commissioner Garrod

Regional Chair Henry

Commissioner Roy

Commissioner Schummer, Vice Chair

Commissioner Wotten

Commissioner Crawford, Chair

Members Absent: Commissioner Brenner

Declarations of Interest: None

**11. Date of Next Meeting**

The next regularly scheduled Durham Region Transit Executive Committee meeting will be held on Wednesday, January 10, 2024 at 1:30 PM in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby.

**12. Adjournment**

Moved by Regional Chair Henry, Seconded by Commissioner Crawford,  
(54) That the meeting be adjourned.

CARRIED

The meeting adjourned at 2:21 PM

Respectfully submitted,

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W. Schummer, Vice-Chair

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S. Dessureault, Committee Clerk