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# The Regional Municipality of Durham Information Report

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From: Commissioner of Finance  
Report: #2024-INFO-07  
Date: February 23, 2024

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**Subject:**

Budget Management Policy, Purchasing By-law and Delegated Authority Related to the COVID-19 Pandemic Reporting Requirements for July 1 to December 31, 2023

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**Recommendation:**

Receive for Information

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**Report:**

**1. Purpose**

- 1.1 This report provides details related to capital program awards and material contract amendments for the period of July 1 to December 31, 2023, in accordance with the Region's Budget Management Policy and Purchasing By-law 16-2020, as well as delegated authorities granted under By-law 17-2020 related to the COVID-19 pandemic.
- 1.2 All dollar amounts are before applicable taxes.

**2. Previous Reports and Decisions**

- 2.1 The Region's Budget Management Policy, Purchasing By-law 16-2020 and COVID-19 Pandemic Delegation of Authority By-law 17-2020 were approved by Regional Council (Council) on March 25, 2020. The Budget Management Policy provides guidelines for semi-annual reporting by the Treasurer to Council in cases where financing of additional capital project costs is provided through reallocation of funds from within the current year capital program. The Purchasing By-law requires reporting to Council of emergency purchases over \$100,000, awards of proposals for the total purchase price of \$100,000 or greater, and renewal of existing software licenses, support and maintenance agreements. The COVID-19

Pandemic Delegation of Authority By-law delegates certain authority to staff to ensure business continuity and periodic reporting to Council of the use of delegated authority is required.

- 2.2 The previous semi-annual report, #2023-INFO-84, covered the period of January 1 to June 30, 2023.

### 3. Reallocation of Capital Financing Under \$250,000

- 3.1 Section 15.4 of the Budget Management Policy requires that where the estimated project costs, based on the award of a tender or other contracts, are expected to exceed the approved capital project budget by less than \$250,000, the additional expenditure and financing shall be approved by the Department Head, Treasurer and C.A.O. Financing for the additional project costs will be provided through reallocation from within the current year capital program, with details of the material reallocations incorporated into a semi-annual information report submitted by the Treasurer.

- 3.2 Instances where there was a reallocation of capital financing under \$250,000, based on tender awards, for the period are described below:

<b>Project</b>	<b>Approved Project Budget \$</b>	<b>Revised Project Budget \$</b>	<b>Total Increase \$</b>
1. Tender T-1047-2023 for the replacement of the west entrance door system at Regional Headquarters, in the Town of Whitby (G2007). Funding was allocated from the Regional Headquarters Parking Garage Stairwell Repairs project, in the Town of Whitby (G2307).	702,000	951,000	249,000
2. Additional funding for the purchase of three 40' Pulse Diesel Buses (H2303/H2319). Funding was allocated from the Capital Project Reserve.	2,338,500	2,566,000	227,500

<b>Project</b>	<b>Approved Project Budget \$</b>	<b>Revised Project Budget \$</b>	<b>Total Increase \$</b>
3. Review of the automatic control system at Beaverton WSP and empty bed contact time at Ajax WSP and Beaverton WSP, in the Town of Ajax and Township of Brock (D2244). Financing was allocated from the City of Oshawa Municipal Road Program project (O2399) and the Works to Rectify Identified System Deficiencies Independent of Road Programs in Various Locations project (M2399).	122,000	262,000	140,000
4. Additional funding for Durham Region Transit (DRT) portable washroom facilities (H2322). Funding was allocated at the Discretion of the Commissioner of Finance from savings in capital projects closed in 2023.	125,000	250,000	125,000
5. Additional funding for the Transit Technology/Innovations project, for the purchase and installation of surveillance equipment for Voyago vehicles (H2203). Funding was allocated from savings in Transit capital projects closed in 2023.	130,000	160,000	30,000

3.3 Section 17.2 of Budget Management Policy requires that where additional commitments that increase the cumulative project over-expenditure by an amount less than \$250,000, the additional expenditure and financing shall be approved by the Department Head, Treasurer and C.A.O. Financing for the additional project costs will be provided through reallocation from within the current year capital program, with the details of the material reallocations incorporated into a semi-annual information report submitted by the Treasurer.

3.4 Instances where there was a reallocation of capital financing under \$250,000 for additional expenditures for the period are described below:

<b>Project</b>	<b>Approved Project Budget \$</b>	<b>Revised Project Budget \$</b>	<b>Total Increase \$</b>
1. Additional costs for utility relocation required for the reconstruction of the Thicksen Rd. (Reg. Rd. 26) and Rossland Rd. E. (Reg. Rd. 28) Intersection, in the Town of Whitby (R1912). Funding was allocated from the Miscellaneous Engineering projects (M2055/M2155).	750,000	995,000	245,000
2. Additional costs for CCTV Security Camera Systems at Fairview Lodge, Hillsdale Estates, Hillsdale Terraces and Lakeview Manor Long-Term Care Homes (G2010). Funding was allocated from savings in Long-Term Care capital projects closed in 2023.	539,000	674,000	135,000
3. Additional costs for contract D2023-12 to add work for an asphalt repair and resurfacing on Dundas St. (Reg. Rd. 2) to rectify the pavement structure after an emergency watermain repair, in the Town of Whitby (R2312). Funding was allocated from the Oshawa-Whitby Depot's 2023 Operating Budget.	4,260,000	4,373,000	113,000
4. Additional costs for contract T-1051-2022 for the construction of the chemical spill containment area at the Port Darlington Water Pollution Control Plant (WPCP), in the Municipality of Clarington (D1845). Funding was allocated from the Port Darlington WPCP Roof Replacement project (2020_WORKS).	547,000	579,500	32,500

Project	Approved Project Budget \$	Revised Project Budget \$	Total Increase \$
5. Additional costs for contract IQ-04-2023 for the Entrance Door and Window Replacement at the Durham Region Transit West Facility, in the Town of Ajax (H2311). Funding was allocated from the Fixed Ladder project, in the Town of Ajax (H2219).	65,000	75,000	10,000
6. Additional costs for the Orono Depot Emergency Generator Fuel System Replacement, in the Municipality of Clarington (2023_Works). Funding was allocated from the Installation of Perimeter Fencing at the Sunderland Depot project, in the Township of Brock (2020_WORKS).	45,137	55,137	10,000

**4. Additional Capital Project Expenditures for Extra Work Greater than \$250,000, Funded from Within the Approved Project Budget**

4.1 Section 16 of the Budget Management Policy requires that the Finance Department be advised of the commitment for extra work and the reallocation of financing within a capital project to cover additional expenditures, up to the limits specified in Section 16.1, based on the approved contract value. For additional expenditures exceeding \$250,000, the details of the additional expenditure shall be incorporated in a semi-annual information report submitted by the Treasurer.

4.2 Instances where capital project expenditures for extra work greater than \$250,000 were funded from within the approved project budget for the period are described below:

<b>Project</b>	<b>Vendor</b>	<b>Most Recent Council Reported Contract Value \$</b>	<b>Revised Upset Limit \$</b>	<b>Total Increase \$</b>
1. D2021-24 – Zone 3 feedermain and sanitary sewer construction on Conlin Rd. from Thickson Rd. (Reg. Rd. 26) to Stevenson Rd. (Reg. Rd. 53), in the Town of Whitby and City of Oshawa (D2223)	New-Alliance Ltd.	17,948,478	19,328,984	1,380,506
2. Construction management services for the temporary housing facility at 1635 Dundas St. E., in the Town of Whitby (G2317)	Canadian Turner Construction Company, Ltd.	143,200	1,376,006	1,232,806
3. D2020-035 – Newcastle WSP expansion & Port of Newcastle Sewage Pumping Station.	North America Construction (1993) Ltd.	49,512,851	50,646,927	1,134,076
4. Sole source acquisition of Building systems and Equipment for the Durham Regional Police Service Complex, Phase 2 (G1405)	Combat Networks, Dell Canada & CISCO Systems Inc.	740,000	1,648,173	908,173
5. D2020-039 – Seaton Zone 4 Reservoir and Zone 5 Pumping Station, including bulk water filling station construction, in the City of Pickering (D1701/D2030)	Maple Reinders Constructors Ltd.	22,777,600	23,587,894	810,294

Project	Vendor	Most Recent Council Reported Contract Value \$	Revised Upset Limit \$	Total Increase \$
6. T-1019-2020 – Renovation and expansion of the Regional Environmental Lab at the Duffin Creek Water Pollution Control Plant (WPCP), in the City of Pickering (Y1602)	BDA Inc.	9,995,284	10,820,516	825,232
7. T-1149-2021 – Phase 2 of the Durham Regional Police Service Complex construction, in the Municipality of Clarington (G1405)	Buttcon Limited	83,923,621	84,534,184	610,563
8. D2022-36 – Twinning of the Liverpool Forcemain, in the City of Pickering (P0503)	Trisan Construction	12,939,583	13,301,944	362,361

**5. Additional Expenditures Exceeding 20% or \$75,000 for Consulting Services Contracts Greater than \$100,000**

- 5.1 Section 7.3 of the Budget Management Policy requires that where the approved contract value exceeds \$100,000 the Department Head is authorized to approve additional expenditures up to 20% of the approved contract value, to a maximum increase of \$75,000. Expenditures above these limits will be approved by the Department Head and the Treasurer and be included in a semi-annual information report submitted by the Treasurer.
- 5.2 Instances where additional expenditures exceeding the 20% or \$75,000 threshold for consulting services contracts greater than \$100,000 that were incurred for the period are described below:

Project	Vendor	Most Recent Council Reported Contract Value \$	Revised Upset Limit \$	Total Increase \$
1. Provision and implementation of customer relationship management and knowledge base system for MyDurham311 program (G2015) (RC00002726)	KPMG LLP	4,068,100	4,588,100	520,000
2. Geotechnical, hydrogeological and design services for the Conlin Road Zone 3 Feedermain, in the Town of Whitby (D1602) (RC00002030)	AECOM Canada Ltd.	1,136,246	1,475,448	339,202
3. Detailed design of the Dundas Street Bus Rapid Transit, in the Town of Whitby (IC020) (RC00002637)	R.V. Anderson Associates Ltd.	3,745,602	4,035,957	290,355
4. Engineering services for the Oshawa Water Supply Plant (WSP) emergency filter repairs, in the City of Oshawa (D2213) (R230000004)	Jacobs Consultancy Canada Inc.	682,445	966,090	283,645
5. Extension of management services for the Water Supply Plant Operations Division through to the end of May 2024 (RC00002778)	R.V. Anderson Associates Limited	294,000	560,000	266,000



Project	Vendor	Most Recent Council Reported Contract Value \$	Revised Upset Limit \$	Total Increase \$
6. Environmental assessment study and preliminary design for the widening of Rossland Rd. E. (Reg. Rd. 28) from Ritson Rd. N. (Reg Rd. 16) to Harmony Rd. N. (Reg. Rd. 33), in the City of Oshawa (R1811) (RC00002423)	GHD Limited	1,340,000	1,573,817	233,817
7. Construction services for the Mulberry Lane sewage Pumping Station and forcemain, in the City of Pickering (D1710) (RC00001752)	WSP Canada Group Limited	1,201,180	1,408,389	207,209
8. Engineering consulting services for the technical review of Corbett Creek Trunk Sanitary Sewer (TSS) condition assessment reports and feasibility assessment with recommendations for rectification of potential system deficiencies, in the Town of Whitby (D2034) (RC00002458)	R.V. Anderson Associates Limited	39,830	245,340	205,510
9. Engineering services for the detailed design of the Beaver River Bridge replacement and Beaverton Bridge rehabilitation, in the Township of Brock (R1209) (RC00002841)	WSP Canada Group Limited	649,644	851,115	201,471

Project	Vendor	Most Recent Council Reported Contract Value \$	Revised Upset Limit \$	Total Increase \$
10. Construction traffic impact study for the reconstruction and widening of Winchester Rd. (Reg. Rd. 3) and Thickson Rd. (Reg. Rd. 26), in the Town of Whitby (R0802) (RC00000713)	Stantec Consulting Ltd.	1,016,881	1,189,599	172,718
11. Environmental and engineering services review for road reconstruction and road upgrades on Columbus Rd. and Grandview St. (Reg. Rd. 3), in the City of Oshawa (R1703) (RC00002130)	BT Engineering Inc.	35,800	205,860	170,060
12. Engineering services for design and schedule change for the Liberty St. (Reg. Rd. 14) Zone 1 Reservoir and Zone 2 Pumping Stations, in the Municipality of Clarington (D1106/D1917) (RC00002182)	R.V. Anderson Associates Ltd.	2,007,212	2,169,769	162,557
13. Regional Headquarters Space Optimization project, in the Town of Whitby (G1901) (RC00002319)	Dialog Ontario Inc.	3,107,048	3,258,178	151,130

<b>Project</b>	<b>Vendor</b>	<b>Most Recent Council Reported Contract Value \$</b>	<b>Revised Upset Limit \$</b>	<b>Total Increase \$</b>
14. Engineering services for the rehabilitation of the Duffin Creek Water Pollution Control Plant (WPCP) – stage 3 liquids and miscellaneous remedial work, in the City of Pickering (Y2001) (RC00002679)	CH2M Hill Canada Limited, a Jacobs Company	3,973,114	4,112,135	139,021
15. Geotechnical consulting services for asphalt lab testing throughout the Region (R1903, R1909) (RC00002368)	Construction Testing Asphalt Lab Ltd.	59,998	182,710	122,712
16. Engineering services for the detailed design of four timber bridge replacements within the Region of Durham (R1409/ R1925/ R1926/ R2130) (RC00002781)	D. M. Wills Associates Limited	377,900	499,062	121,162
17. Engineering services for the bridge, culvert and retaining wall Ontario Structure Inspection Manual (OSIM) Inspection Program (M2354) (RC00002820)	GHD Limited	107,000	228,000	121,000

Project	Vendor	Most Recent Council Reported Contract Value \$	Revised Upset Limit \$	Total Increase \$
18. Detailed design for the Bloor St. W. (Reg. Rd. 22) and Victoria St. E. (Reg. Rd. 22) from 50m west of Thicksen Rd. (Reg. Rd. 26) to 725m east of Thornton Rd. S. (Reg. Rd. 52) reconstruction, road widening, watermain and storm sewer projects, in the City of Oshawa and Town of Whitby (R0803) (RC00001442)	Stantec Consulting Ltd.	1,499,861	1,606,870	107,009
19. Engineering consulting services for the completion of the parking lot replacement, new elevators and installation of future electric vehicle charging stations at Spruce Lawn Apartments and Kellet Manor, in the Township of Scugog (1301-20/1401-20) (HC212107)	TAK Engineering	56,275	158,559	102,284
20. Geotechnical consulting services for various road rehabilitation projects throughout the Region (RC00001607)	Construction Testing Asphalt Lab Ltd.	48,910	148,553	99,643
21. Engineering services and detailed design for Liberty St. N. (Reg. Rd. 14) from Longworth Ave. to Concession Rd. 3, in the Municipality of Clarington (R1717) (RC00002514)	Robinson Consultants Inc.	987,534	1,075,985	88,451

Project	Vendor	Most Recent Council Reported Contract Value \$	Revised Upset Limit \$	Total Increase \$
22. Design and construction services for the drainage system for existing metering chambers at the Oshawa Water Supply Plant (WSP) (2019_WORKS) (RC00002173)	R.V. Anderson Associates Ltd.	48,307	136,502	88,195
23. Newcastle Water Pollution Control Plant (WPCP) - capacity re-rating and upgrades, in the Municipality of Clarington (D1117) (RC00002336)	R.V. Anderson Associates Ltd.	3,371,879	3,459,373	87,494
24. Engineering services for the replacement of the 150mm diameter sanitary sewer forcemain across Wilmot Creek, in the Municipality of Clarington (C1502) (RC00001469)	CIMA Canada Inc.	59,000	140,610	81,610
25. Engineering services for the detailed design of the Lord Elgin trunk sanitary sewer replacement, in the Town of Ajax (A1706) (RC00002207)	CIMA Canada Inc	972,041	1,051,961	79,920
26. Quality assurance consulting services for various capital project locations throughout the Region during the 2022 construction season (RC00002808)	Construction Testing Asphalt Lab Ltd.	94,745	174,325	79,580

Project	Vendor	Most Recent Council Reported Contract Value \$	Revised Upset Limit \$	Total Increase \$
27. Engineering consulting services for the detailed design of the Kingston Rd. (Hwy. 2) Bus Rapid Transit from 200m west of Harwood Ave. to 200m west of Lake Ridge Rd. (Reg. Rd. 23), in the Town of Ajax (IC020) (RC00002638)	WSP E&I Canada Limited	1,877,663	1,955,394	77,731
28. Engineering consulting services for the detailed design of Kingston Rd. (Hwy 2) from 200m west of Steeple Hill to 50m west of Altona Rd. (Reg. Rd. 27), in the City of Pickering (IC010) (RC00002739)	AECOM Canada Ltd.	1,116,601	1,193,786	77,185
29. Consulting services for the detailed design of various culvert and bridge rehabilitations within the Region of Durham (R2304/ R2305/ R2307/ K2105) (RC00002872)	D. M. Wills Associates Limited	99,995	175,530	75,535
30. Construction inspection services related to the Zone 3 feedermain and sanitary sewer construction on Conlin Rd. from Thickson Rd. (Reg. Rd. 26) to Stevenson Rd. (Reg. Rd. 53), in the Town of Whitby and City of Oshawa (D2223) (RC00002985)	Vipond Consulting Services	98,960	151,660	52,700

Project	Vendor	Most Recent Council Reported Contract Value \$	Revised Upset Limit \$	Total Increase \$
31. Geotechnical investigation, hydrogeological investigation, and slope stability assessment for Long-Term Care Home in Seaton, in the City of Pickering (G2110) (RC00002629)	Malroz Engineering Inc.	155,160	207,060	51,900
32. Consulting services for design, tender and construction services of pump replacements at the Harwood Water Pumping Station (WPS), in the Town of Ajax (D2333) (RC00003051)	ETO Solutions Corp.	73,000	117,920	44,920
33. Consulting services for the detailed design of various bridge rehabilitations throughout the Region (R2120) (RC00002999)	D. M. Wills Associates Limited	70,750	105,590	34,840
34. Ajax and Beaverton filter capacity investigation and taste and odour control review (D2244) (RC00002968)	Jacobs Consultancy Canada Inc.	89,050	121,920	32,870
35. Quality assurance consulting services for various capital project locations throughout the Region during the 2023 construction season (RC00002613)	GHD Limited	99,865	123,765	23,900

## 6. Emergency Expenditures Exceeding \$100,000

6.1 Section 10 of the Purchasing By-law 16-2020 requires that where emergencies

occur outside of normal business hours, the department head or their authorized delegate shall acquire goods or services required to address an emergency and where that purchase exceeds \$100,000, a report for information is to be submitted to Council setting out the nature of the emergency and the necessity of the action taken.

6.2 Instances where emergency purchases occurred are described below:

Nature of Emergency	Vendor	Amount \$
Emergency repair of a leak in a 300mm gate valve at the intersection of Highway 2 and Trulls Rd., in the Municipality of Clarington (M2326).	Elirpa Construction & Materials Limited	158,983

**7. Request for Proposals (RFPs) \$100,000 or greater that were publicly posted on the Region's Website**

7.1 Section 9.4 of the Purchasing By-law 16-2020 requires that where RFPs are used for the total purchase price of \$100,000 or greater that a summary report for information relating to the award of the proposals shall be prepared and submitted to Council on a semi-annual basis. In some cases the contract value covers multiple years.

7.2 Instances where the RFPs were issued and awarded are described below:

RFP Number and Description	Awarded Vendor	Number of Proposals Received	Contract Value \$
1. RFP-1003-2023 – Architectural engineering services for the construction of a new bus storage, operation, maintenance and service facility for Durham Region Transit at 2400 Thornton Rd. (Reg. Rd. 52), in the City of Oshawa (H2006/H2201).	Stantec Consulting Ltd.	11	9,947,388



<b>RFP Number and Description</b>	<b>Awarded Vendor</b>	<b>Number of Proposals Received</b>	<b>Contract Value \$</b>
2. RFP-1005-2023 – Consulting services for the preliminary and detailed design for the Baseline Road Sanitary Sewage Pumping Station (SSPS) and forcemain, in the Municipality of Clarington (D2107).	R.V. Anderson Associates Ltd.	3	2,099,811
3. RFP-1023-2023 – Supply and delivery of level 2 and level 3 Electric Vehicle Supply Equipment (EVSE) and related services to the Region (G2201).	Hwisel Soft Inc.	9	1,179,250
4. RFP-631-2023 – External audit services for the Region.	Deloitte LLP	1	1,028,135
5. RFP-1101-2023 – Engineering consulting services for the detailed design of Brock Rd. (Reg. Rd. 1) four lane widening from Taunton Rd. (Reg. Rd. 4) to Alexander Knox Rd. (Concession 5), in the City of Pickering (R0701).	Arcadis Professional Services (Canada) Inc.	3	940,940
6. RFP-1054-2023 – Engineering consulting services for the detailed design of the Manning Rd. and Adelaide Ave. (Reg. Rd. 58) connection, in the Town of Whitby and the City of Oshawa (R0517).	McIntosh Perry Consulting Engineers Ltd.	6	640,324
7. RFP-751-2023 – Government Relations consulting services to ensure Durham Region is uniquely positioned for funding opportunities and strategic partnerships with the provincial government that align with Durham Regional Council strategic priorities.	StrategyCorp Inc.	4	450,000

<b>RFP Number and Description</b>	<b>Awarded Vendor</b>	<b>Number of Proposals Received</b>	<b>Contract Value \$</b>
8. RFP-1117-2023 – Consulting engineering services to develop a comprehensive Congestion Management Plan (CMP) to provide the Region with a practical road map for congestion-management measures that align with the needs of internal and external stakeholders and identify the costs and resources necessary to support the initiatives identified (T2340).	Parsons Inc.	2	329,820
9. RFP-1024-2023 – Engineering services for the detailed design of the Saintfield bridge replacement and Seagrave bridge rehabilitation (R1626/R2117).	D. M. Wills Associates Limited	8	324,290
10. RFP-1085-2023 – Works department resources, organizational structure, and culture assessment.	Ernst & Young LLP	3	260,000
11. RFP-729-2023 – Pest control services at various Durham Regional Local Housing Corporation (DRLHC) facilities.	E-Safe Pest Control Inc.	7	151,205
12. RC00003059 – Roadside protection audit (T2253)	GHD Limited	1	128,333
13. RFP-1051-2023 – Commissioning for the Seaton 200-bed Long-Term Care Home, in the City of Pickering (G2110).	Jones Lang LaSalle Real Estate Services Inc. (Hunter Facilities Management Inc.)	8	116,180

## 8. Renewal of Existing Software Licenses and Support and Maintenance Agreements for the Period January 1 to December 31, 2023

8.1 Section 15.6 of the Purchasing By-law #16-2020 requires that single source purchases for the renewal of existing software licenses and support and maintenance agreements be reported to Council for information on an annual basis.

8.2 Instances where the sole source purchases were issued are described below:

Description	Vendor	Amount \$
1. 3-year renewal of license and subscription for Adobe On-demand Services (Acrobat Sign) and Creative Cloud, Document Cloud and related software.	Adobe Inc.	2,373,730
2. 1-year renewal of license, maintenance and support for Oracle PeopleSoft Enterprise.	Oracle Canada ULC	1,771,079
3. 5-year renewal of end user maintenance agreements, that includes service level agreement and end user license agreement for Durham Region Transit.	INIT Innovations in Transportation Inc.	1,532,834
4. 3-year renewal of license, maintenance and support of geographic information system (GIS) software.	ESRI Canada Ltd.	1,355,085
5. 3-year renewal of license for WaterTrax used to monitor and manage water/wastewater data.	Aquatic Informatics ULC	368,676
6. 3-year renewal of support and maintenance for Profile Electronic Medical Record (EMR) and Case Management.	Intrahealth Inc.	354,000

Description	Vendor	Amount \$
7. 1-year renewal of technical support services for IBM Maximo implementation.	The Createch Group	295,000
8. 1-year renewal of licensing for Oracle Utilities Customer Care and Billing for Utility Finance customer care management.	Oracle Canada ULC	246,168
9. 3-year renewal of eRIS software for existing data management tool used at the Duffin Creek WPCP and the Region's water and wastewater plants.	SES North America, Inc.	210,000
10. 3-year renewal of the mobile app license for end-to-end workplace electrical safety.	eWorkSAFE Inc.	195,000
11. 5-year renewal of support and maintenance for the Nurse Call bell system used at the Long-Term Care Homes.	Aatel Communications Inc.	168,864
12. 1-year renewal of Komutel Console software for the Durham Regional Police Services Next Generation 911 (NG-911) systems implementation.	Komutel Inc.	143,567
13. 4-year renewal of Recollect mobile app subscription for residential waste management collection schedules.	Routeware Canada Inc.	135,000
14. 1-year renewal of BMC Helix RemedyForce IT service management and governance suite license.	BMC Software, Inc.	122,491

Description	Vendor	Amount \$
15. 3-year renewal of M.A.R.V.E.L. Economic Development software, maintenance and support used for annual Business Count survey, and the compiling of data gathered from the survey.	TGT Solutions Inc.	101,000

## 9. Use of Authority Delegated under By-law 17-2020 for the COVID-19 Pandemic

- 9.1 Regional Council delegated certain authority to staff to ensure business continuity during the COVID-19 Pandemic State of Emergency under By-law 17-2020, with periodic reporting to Council on the use of the delegated authority. The by-law remains in effect until expressly repealed by a subsequent by-law.
- 9.2 There was no use of the authority delegated under this by-law for the period of July 1 to December 31, 2023.

## 10. Relationship to Strategic Plan

- 10.1 This report aligns with/addresses the following strategic goals and priorities in the Durham Region Strategic Plan:
- a. Service Excellence:
- Goal 5.1 – Optimize resources and partnerships to deliver exceptional quality services and value
  - Goal 5.3 – Demonstrate commitment to continuous quality improvement and communicating results

## 11. Conclusion

- 11.1 In accordance with the Budget Management Policy, Purchasing By-law 16-2020 and COVID-19 Delegation of Authority By-law, Regional Council is to be informed on a semi-annual basis when the threshold amounts for various expenditure limits have been exceeded, where funding is required based on a reallocation of the capital program, where RFPs are used for the total purchase price of \$100,000 or greater and where delegation of authority is used to ensure business continuity during the COVID-19 pandemic.

11.2 This report has been reviewed by the Works Department.

Respectfully submitted,

Original Signed By

Nancy Taylor, BBA, CPA, CA  
Commissioner of Finance