



Program Planning, Accountability and Reporting

Durham Region Health Department
Health & Social Services Committee
May 9, 2024

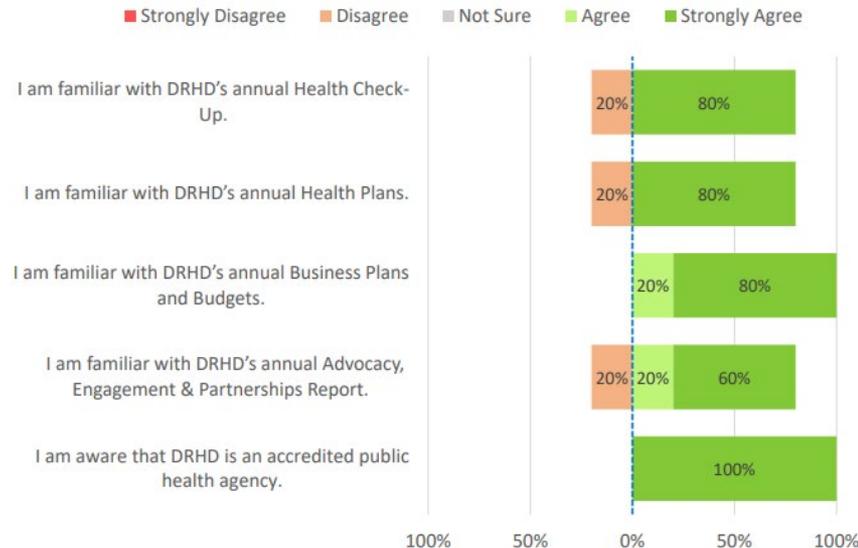


Purpose

- To provide an overview of program planning and reporting in response to the results of the Board of Health Self-Evaluation Survey

Annual Review and Planning

Figure 5: Annual Review and Planning



“Perhaps brief updates at Committee on the Durham Health Check Up/Annual Health Plans/Advocacy?”



Public Health Mandate

- The Province provides grants to the Board of Health (BOH) under the [Health Protection and Promotion Act](#) (HPPA) for delivery of mandatory and related public health programs and services that meet the HPPA and [Ontario Public Health Standards: Requirements for Programs, Services, and Accountability](#) (OPHS)
- Provincial funding for delivery of mandatory public health and related programs is set out in the Public Health Funding and Accountability Agreement
- BOH must operate in a transparent and accountable manner in accordance with the Organizational Requirements of the OPHS
- BOH must ensure a culture of quality and continuous improvement and demonstrate transparency and accountability to clients, the public and other interested parties



Accountability and Reporting

- Accreditation

- DRHD has been accredited by Accreditation Canada since 2017
- Accreditation status requires review every four years

- Annual Health Plan

- DRHD program priorities are reported in its annual Health Plan
- Includes priorities identified by management to highlight and does not include the full scope of program activities or objectives
- The [2024 Health Plan](#) is available on durham.ca



2024 Health Plan Priorities	
Health Analytics & Business Affairs	+
Health Information Systems and Quality Assurance & Improvement	+
Health Protection	+
Healthy Families	+
Healthy Living	+
Infectious Diseases	+
Paramedic Services	+



Accountability and Reporting

- Annual Performance Report
 - The Health Check-Up! is DRHD's annual performance report
 - Includes year-end results for DRHD priorities, highlights key program achievements through data, infographics and descriptive stories
 - The 2023 Health Check-Up! will be posted on durham.ca in the spring





Accountability and Reporting

- Reports to Regional Council

- Regular updates are provided on DRHD programs and services through quarterly program reports in the Council Information Package
- Program and topic specific presentations are provided to Health & Social Services Committee as needed
- The annual Advocacy, Engagement & Partnerships Report:
 - Highlights the groups that DRHD collaborates with to help deliver public health programs and services
 - Documents how DRHD has met the requirements regarding engagement and collaboration with community partners in the OPHS
 - Reports on staff advocacy efforts through regional and provincial public health networks, working groups and associations
 - Is posted on the [Board of Health Manual](#)





Accountability and Reporting

- Reports to the Ministry of Health (MOH)
 - DRHD provides detailed program plans and budgets in its Annual Service Plan & Budget submission
 - DRHD is required to submit an Annual Report and Attestation to:
 - Provide a year-end summary on program achievements and finances
 - Describe activities undertaken for one-time initiatives funded by the MOH
 - Attest to compliance with the OPHS
 - Quarterly program activity reports include program data and information required as part of the MOH's oversight role
 - High risks are reported annually to the MOH including any controls and processes in place to minimize the risks identified

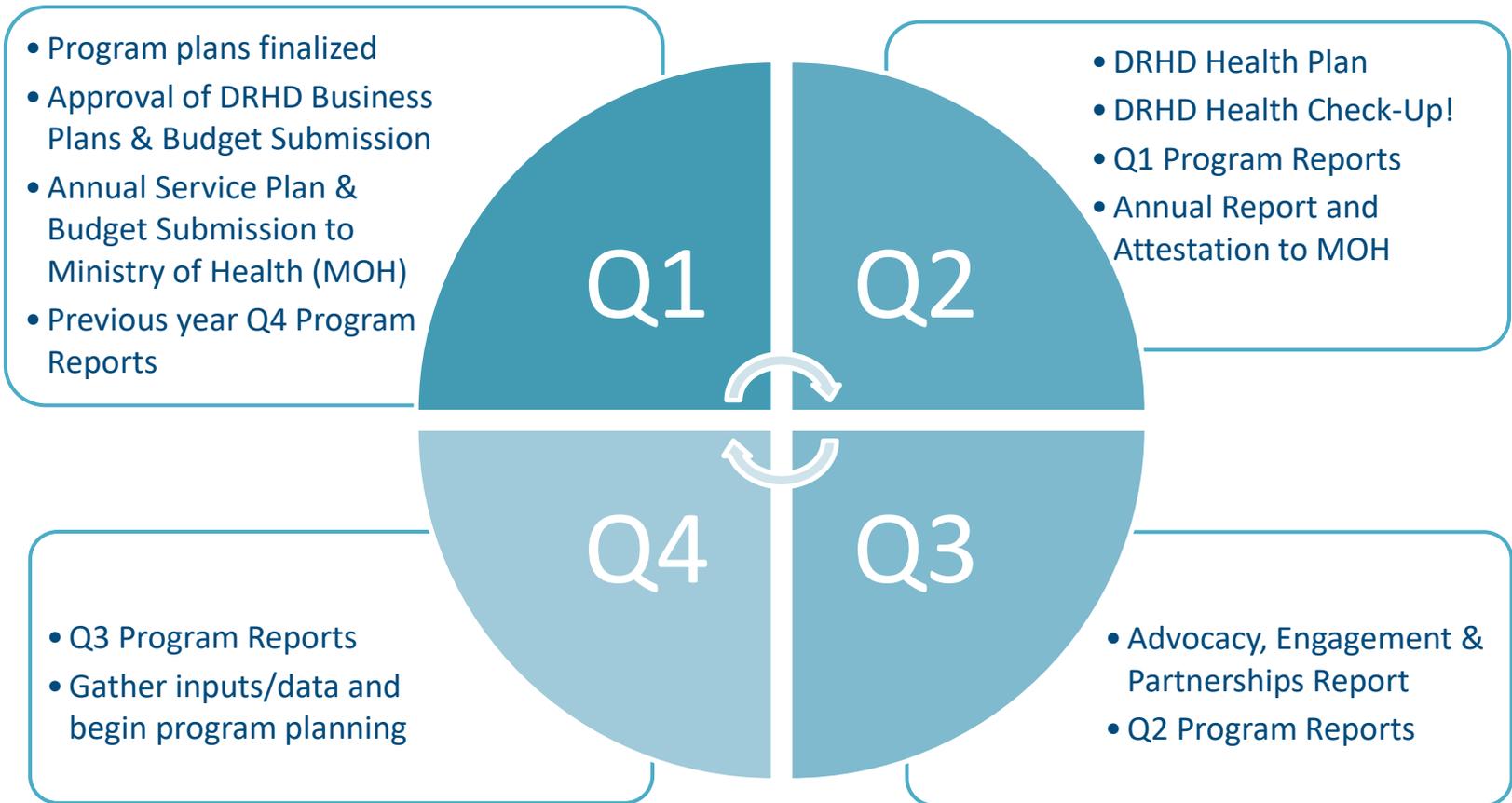


Program Planning

- DRHD's Planning and Evaluation policy articulates its strategic and operational planning process, including its planning cycle
- Programs are established and planned to ensure compliance with the HPPA and OPHS
- Program plans are documented using DRHD's program logic model (PLM) template
- PLMs document program activities, objectives, linkages to the OPHS, engagement with community partners, performance indicators, mid-year and year-end updates and key accomplishments
- PLMs also document the key data and information that demonstrate the communities' needs for the program as well as information on priority populations



Program Planning and Reporting Cycle





Questions?