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# The Regional Municipality of Durham Information Report

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From: Commissioner of Finance  
Report: #2024-INFO-50  
Date: August 23, 2024

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**Subject:**

Budget Management Policy, Purchasing By-law and Delegated Authority Related to the COVID-19 Pandemic Reporting Requirements for January 1 to June 30, 2024

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**Recommendation:**

Receive for Information

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**Report:**

**1. Purpose**

1.1 This report provides details related to capital program awards and material contract amendments for the period of January 1 to June 30, 2024, in accordance with the Region's Budget Management Policy and Purchasing By-law 16-2020, as well as delegated authorities granted under By-law 17-2020 related to the COVID-19 pandemic.

1.2 All dollar amounts are before applicable taxes.

**2. Previous Reports and Decisions**

2.1 The Region's current Budget Management Policy, Purchasing By-law 16-2020, and COVID-19 Pandemic Delegation of Authority By-law 17-2020 were approved by Regional Council (Council) on March 25, 2020. The Budget Management Policy provides guidelines for semi-annual reporting by the Treasurer to Council in cases where financing of additional capital project costs is provided through reallocation of funds from within the current year capital program. The Purchasing By-law requires reporting to Council of emergency purchases over \$100,000 and awards of proposals for the total purchase price of \$100,000 or greater. The COVID-19 Pandemic Delegation of Authority By-law delegates certain authority to

staff to ensure business continuity and periodic reporting to Council of the use of delegated authority is required.

- 2.2 The previous semi-annual report, #2024-INFO-07, covered the period of July 1 to December 31, 2023.

### 3. Reallocation of Capital Financing Under \$250,000

- 3.1 Section 15.4 of the Budget Management Policy requires that where the estimated project costs, based on the award of a tender or other contracts, are expected to exceed the approved capital project budget by less than \$250,000, the additional expenditure and financing shall be approved by the Department Head, Treasurer and C.A.O. Financing for the additional project costs will be provided through reallocation from within the current year capital program, with details of the material reallocations incorporated into a semi-annual information report submitted by the Treasurer.

- 3.2 Instances where there was a reallocation of capital financing under \$250,000, based on tender awards, for the period are described below:

Project	Approved Project Budget \$	Revised Project Budget \$	Total Increase \$
1. Regional Headquarters entrance, courtyard and sidewalk renovations, in the Town of Whitby (G2006). Funding was allocated from the Regional Headquarters accessible ramp and stair replacement project, in the Town of Whitby (G2103).	1,161,000	1,336,000	175,000
2. Replacement of compressor on the air chiller unit at Lakeview Manor, in the Township of Brock (2024_LTCLAKEVIE, 3220100700_U007). Funding was allocated from the carpet tile replacement at Lakeview Manor project, in the Township of Brock (2024_LTCLAKEVIE, 3220100700_U008).	-	51,175	51,175

<b>Project</b>	<b>Approved Project Budget \$</b>	<b>Revised Project Budget \$</b>	<b>Total Increase \$</b>
3. Replacement of three air conditioning units and two exhaust fans at the Durham Region Transit (DRT) West facility, in the Town of Ajax (H2223). Funding was allocated from the replacement of trench drains at the DRT East facility project, in the City of Oshawa (H2220).	135,270	155,270	20,000
4. Phase 1 consulting services for policy and standard development for sustainability infrastructure design (G2322). Funding was allocated from the 2023 operating surplus in the Sustainability Office.	175,000	192,169	17,169

- 3.3 Section 17.2 of Budget Management Policy requires that where additional commitments that increase the cumulative project over-expenditure by an amount less than \$250,000, the additional expenditure and financing shall be approved by the Department Head, Treasurer and C.A.O. Financing for the additional project costs will be provided through reallocation from within the current year capital program, with the details of the material reallocations incorporated into a semi-annual information report submitted by the Treasurer.
- 3.4 Instances where there was a reallocation of capital financing under \$250,000 for additional expenditures for the period are described below:

<b>Project</b>	<b>Approved Project Budget \$</b>	<b>Revised Project Budget \$</b>	<b>Total Increase \$</b>
1. Construction of multi-use path on Taunton Rd. W. (Reg. Rd. 4) and improvements at Baycliffe Dr. and Pardon Bridge, in the Town of Whitby (M1863). Funding was allocated from 2023 Closed Roads Project Savings.	70,748	248,341	177,593
2. Cooling tower replacement at Hillsdale Terraces (G2312). Funding was allocated from savings in various Long-Term Care capital from current projects.	370,000	522,000	152,000
3. Line marking improvements project (T2371). Funding was allocated from the Durham Vision Zero Program projects (T2270 & T2370).	225,000	324,159	99,159
4. Road Safety Engineering Studies project (T2053). Funding was allocated from the Road Safety Engineering Studies (T2153) and Road Safety Vision Zero Studies (T2054) projects.	91,190	189,960	98,770
5. Durham Vision Zero controlled pedestrian crossings project (T2172). Funding was allocated from the Speed Management Devices (T2373) and Durham Vision Zero Program (T2270) projects.	200,000	262,937	62,937

<b>Project</b>	<b>Approved Project Budget \$</b>	<b>Revised Project Budget \$</b>	<b>Total Increase \$</b>
6. Mid-block pedestrian signal on Simcoe St. (Reg. Rd. 2) and McLaughlin Blvd./Greta St. project, in the City of Oshawa (T1944). Funding was allocated from the Park Rd. (Reg. Rd. 54) and King St. project, in the City of Oshawa (T1539).	125,000	182,867	57,867
7. Intersection pedestrian signal on Stevenson Rd. (Reg. Rd. 53) at Ridgeway Ave. project, in the City of Oshawa (T1945). Funding was allocated from the Park Rd. (Reg. Rd. 54) and King St. project, in the City of Oshawa (T1539).	125,000	171,153	46,153
8. Mid-block pedestrian signal installation on Ritson Rd. (Reg. Rd. 16) and Conlin Rd., in the City of Oshawa project (T1639). Funding was allocated from the Bloor St. (Reg. Rd. 22) and Wilson Rd. (Reg. Rd. 35) project, in the City of Oshawa (T1139).	61,659	104,839	43,180
9. Traffic control signal rebuild at Phillip Murray Ave. (Reg. Rd. 52) and Park Rd. (Reg. Rd. 54), in the City of Oshawa project (T1843). Funding was allocated from the Taunton Rd. at Keith Ross Crt. project, in the City of Oshawa (T1243).	152,500	192,928	40,428
10. Line marking improvements (T2271). Funding was allocated from the Other Safety Measures (T2176 & T2275) and Speed Management Devices (T2173) projects.	375,000	415,318	40,318

<b>Project</b>	<b>Approved Project Budget \$</b>	<b>Revised Project Budget \$</b>	<b>Total Increase \$</b>
11. Chemical room ventilation project at the Oshawa Water Supply Plant (WSP) (2020_WORKS). Funding was allocated from the floor recoating project at the Bowmanville WSP (2019_WORKS).	285,000	325,000	40,000
12. Traffic control signal at Courtice Rd. (Reg. Rd. 34) and Nash Rd., in the Municipality of Clarington project (T1942). Funding was allocated from the traffic signal rebuild at Park Rd. (Reg. Rd. 54) and King St., in the City of Oshawa project (T1539).	150,000	176,547	26,547
13. Rehabilitation of existing watermains in various locations (D2412) and the rehabilitation of feedermain through Belton Park from Belton Cr. to Michael Blvd., in the Town of Whitby (W2401). Funding was allocated from the works to rectify identified system deficiencies project (M2499).	4,550,000	4,575,000	25,000
14. Street lighting project (T2132). Funding was allocated from the Flashing Beacons project (T2133).	200,000	222,535	22,535
15. New traffic control signal/pedestrian crossover on Toronto St. (Reg. Hwy 47) and Colborne St., in the Township of Uxbridge (T2043). Funding was allocated from the Signal Modifications project (T2034) and the Lake Ridge Rd. (Reg. Rd. 23) at Davis Dr. project, in the Township of Uxbridge (T2036).	128,383	145,667	17,284

#### 4. Additional Capital Project Expenditures for Extra Work Greater than \$250,000, Funded from Within the Approved Project Budget

4.1 Section 16 of the Budget Management Policy requires that the Finance Department be advised of the commitment for extra work and the reallocation of financing within a capital project to cover additional expenditures, up to the limits specified in Section 16.1, based on the approved contract value. For additional expenditures exceeding \$250,000, the details of the additional expenditure shall be incorporated in a semi-annual information report submitted by the Treasurer.

4.2 Instances where capital project expenditures for extra work greater than \$250,000 were funded from within the approved project budget for the period are described below:

Description	Vendor	Most Recent Reported Contract Value \$	Revised Upset Limit \$	Total Increase \$
1. D2021-22 – Brock Rd. (Reg. Rd. 1) sanitary collector construction, in the City of Pickering (D1707/D1708)	Erritt Construction Ltd.	14,689,000	20,276,197	5,587,197
2. T-1160-2021 – Construction of the Seaton Paramedic Services Response Station and Training Centre, in the City of Pickering (G1805)	M.J. Dixon Construction Ltd.	11,513,000	12,309,752	796,752
3. R23000016 – Construction management services for the temporary housing facility at 1635 Dundas St. E., in the Town of Whitby (G2317)	Canadian Turner Construction Company, Ltd.	1,376,006	2,155,445	779,439

Description	Vendor	Most Recent Reported Contract Value \$	Revised Upset Limit \$	Total Increase \$
4. D2021-35 – Westney Rd. N. (Reg. Rd. 31) from Rossland Rd. W. (Reg. Rd. 28) to Canadian Pacific Railway corridor north of Taunton Rd. (Reg. Rd. 4), in the Town of Ajax (R1621)	Esposito Brothers Construction Ltd.	10,709,834	11,445,492	735,658
5. T-096-2024 – Cleaning, cured in place pipe (CIPP) lining and closed-circuit television (CCTV) inspection of watermains on various streets throughout the Region of Durham (D2412/W2401)	North Rock Group Ltd.	3,589,600	4,277,100	687,500
6. T-1149-2021 – Phase 2 of the Durham Regional Police Service Complex construction, in the Municipality of Clarington (G1405)	Buttcon Limited	84,534,184	85,126,092	591,908
7. D2019-035 – Reconstruction of Simcoe St. (Reg. Rd. 2) from Conlin Rd. to Winchester Rd. (Reg. Rd. 3), in the City of Oshawa (R1822)	Esposito Brothers Construction Ltd.	9,965,821	10,412,182	446,361
8. D2022-36 – Twinning of the Liverpool forcemain, in the City of Pickering (P0503)	Trisan Construction	13,301,944	13,706,766	404,822



**5. Additional Expenditures Exceeding 20% or \$75,000 for Consulting Services Contracts Greater than \$100,000**

5.1 Section 7.3 of the Budget Management Policy permits the Department Head to approve additional expenditures up to 20% of the approved contract value, to a maximum increase of \$75,000, for consulting services contracts exceeding \$100,000. Expenditures above these limits will be approved by the Department Head and the Treasurer and be included in a semi-annual information report submitted by the Treasurer.

5.2 Instances where additional expenditures exceeding the 20% or \$75,000 threshold for consulting services contracts greater than \$100,000 that were incurred for the period are described below:

<b>Project</b>	<b>Vendor</b>	<b>Most Recent Reported Contract Value \$</b>	<b>Revised Upset Limit \$</b>	<b>Total Increase \$</b>
1. Whitby Water Supply Plant (WSP) Upgrade project (D9944) (RC00000682)	AECOM Canada Ltd.	7,497,463	11,979,190	4,481,727
2. Engineering services including contract administration and inspections for the Newcastle WSP (D1107) and Port of Newcastle Sanitary Sewer Pumping Station (SSPS) (D1411) projects (RC00001225)	R.V. Anderson Associates Limited	5,182,633	6,697,471	1,514,838

<b>Project</b>	<b>Vendor</b>	<b>Most Recent Reported Contract Value \$</b>	<b>Revised Upset Limit \$</b>	<b>Total Increase \$</b>
3. Engineering consulting services for the Whites Rd. (Reg. Rd. 38), from Finch Ave. (Reg. Rd. 37) to Taunton Rd. (Reg. Rd. 4) widening and extension, in the City of Pickering (R2003/R2316) (RC00002585)	Jacobs Consultancy Canada Inc.	3,475,668	4,394,002	918,334
4. Architectural and engineering services for the new Seaton 200-Bed Long-Term Care Home, in the City of Pickering (G2110) (RC00003002)	Montgomery Sisam Architects Inc.	5,450,520	5,987,417	536,897
5. Engineering consulting services for the detailed design of Kingston Rd. (Reg. Hwy 2) from 200m west of Steeple Hill to Merritton Rd., in the City of Pickering (IC010) (RC00002695)	GHD Limited	896,474	1,330,746	434,272
6. Engineering consulting services for the detailed design of Kingston Rd. (Reg. Hwy 2) from 200m west of Dixie Rd. to 200m east of Bainbridge Dr., in the City of Pickering (IC010) (RC00002673)	AECOM Canada Ltd.	1,577,078	2,006,785	429,707

Project	Vendor	Most Recent Reported Contract Value \$	Revised Upset Limit \$	Total Increase \$
7. Detailed design for the widening of Bowmanville Ave. (Reg. Rd. 57) from Baseline Rd. W. to south of Reg. Hwy. 2, in the Municipality of Clarington (R1721) (RC00002027)	R.V. Anderson Associates Limited	1,334,539	1,694,058	359,519
8. Seaton Reservoir and Zone 5 Pumping Station, including bulk water filling station, in the City of Pickering (D1701/D2030) (RC00001753)	WSP Canada Inc.	2,585,288	2,929,410	344,122
9. Consulting engineering services for preliminary and detailed design for the Southeast Bowmanville Trunk Sanitary Sewer, in the Municipality of Clarington (D2009) (RC00002670)	R.V. Anderson Associates Limited	993,407	1,332,730	339,323
10. Predesign consultation and schematic design consulting engineering services for the temporary housing facility at 1635 Dundas St. E., in the Town of Whitby (G2317) (R23000041)	Read Jones Christoffersen Ltd.	104,700	402,100	297,400

<b>Project</b>	<b>Vendor</b>	<b>Most Recent Reported Contract Value \$</b>	<b>Revised Upset Limit \$</b>	<b>Total Increase \$</b>
11. Engineering services for the Cannington Municipal Water Supply Wells and Pump House in the Township of Brock (K0701) (RC00001496)	R.V. Anderson Associates Limited	1,261,813	1,535,542	273,729
12. Engineering consulting services for the detailed design of the Kingston Rd. (Reg. Hwy 2) Bus Rapid Transit (BRT) from approximately 200m east of Bainbridge Dr. to 230m east of Notion Rd., in the City of Pickering and Town of Ajax (IC010) (RC00002849)	CIMA Canada Inc.	515,329	785,885	270,556
13. Detailed design services for construction of the Whitby Zone 1 feedermain on Victoria St. from the Canadian National Railway rail structure to Thickson Rd. (Reg. Rd. 26), in the Town of Whitby (W1001) (RC00003024)	R.V. Anderson Associates Limited	93,665	294,410	200,745
14. Engineering fees for the Bowmanville Water Supply Plant disinfection and electrical upgrades project, in the Municipality of Clarington (D1814) (RC00002398)	R.V. Anderson Associates Limited	1,268,846	1,455,445	186,599

Project	Vendor	Most Recent Reported Contract Value \$	Revised Upset Limit \$	Total Increase \$
15. Ajax, Whitby and Beaverton Water Supply Plants chlorine line replacements (D2019/D1930) (RC00002421)	Black & Veatch Canada Company	134,497	308,155	173,658
16. Quality assurance asphalt testing services for various capital projects (RC00003076)	Construction Testing Asphalt Lab Ltd.	99,965	272,349	172,384
17. Seaton Paramedic Response Station, in the City of Pickering (G1805) (RC00002194)	AECOM Canada Ltd.	914,750	1,076,324	161,574
18. Engineering Services for the Uxbridge WPCP upgrades and rehabilitation, in the Township of Uxbridge (D1204) (RC00002524)	R.V. Anderson Associates Limited	3,075,639	3,235,244	159,605
19. Detailed design of Rossland Rd. E. (Reg. Rd. 28) from Ritson Rd. N. (Reg Rd. 16), in the City of Oshawa (R1811) (RC00002423)	GHD Limited	1,573,817	1,722,740	148,923

<b>Project</b>	<b>Vendor</b>	<b>Most Recent Reported Contract Value \$</b>	<b>Revised Upset Limit \$</b>	<b>Total Increase \$</b>
20. Engineering consulting services for the detailed design of Farewell St. (Reg. Rd. 56) from Harbour Rd. to south of Bloor St. E (Reg. Rd. 22), in the City of Oshawa (R1720) (RC00002422)	Arcadis Professional Services (Canada) Inc.	485,995	631,919	145,924
21. Engineering consulting services for the detailed design of Kingston Rd. (Reg. Hwy 2) from 200m west of Steeple Hill to 50m west of Altona Rd. (Reg. Rd. 27), in the City of Pickering (IC010) (RC00002739)	AECOM Canada Ltd.	1,193,786	1,339,455	145,669
22. Architectural and engineering services for the Duffin Creek WPCP Regional Environmental Lab expansion, in the City of Pickering (Y1602) (RC00001735)	Saccoccio Weppler Architects Inc.	748,900	881,350	132,450
23. Traffic study to determine the corridor optimization at Westney Rd. (Reg. Rd. 31) from Bayly St. (Reg. Rd. 22) to Kingston Rd. (Reg. Hwy 2) (R1916/R1929/R1817) (RC00002883)	HDR Corporation	99,988	231,853	131,865

<b>Project</b>	<b>Vendor</b>	<b>Most Recent Reported Contract Value \$</b>	<b>Revised Upset Limit \$</b>	<b>Total Increase \$</b>
24. Engineering services for the rectification of deficiencies at the Port Darlington WPCP, in the Municipality of Clarington (D2216) (RC00002837)	CIMA Canada Inc.	559,605	686,581	126,976
25. Consulting engineering services to undertake a class environmental assessment to plan for a Sanitary Sewer Pumping Station (SSPS) to service the Port Perry Employment Area, in the Township of Scugog (D2042) (RC00002821)	Ainley & Associates Limited	464,468	581,128	116,660
26. Engineering consulting services for watermain design and replacement across the intersection of Kingston Rd. (Reg. Hwy 2) and Rotherglen Rd., in the Town of Ajax (A2401) (RC00002776)	CIMA Canada Inc.	785,977	898,347	112,370
27. Consulting engineering services for the preliminary and detailed design of upgrades to the Courtice WPCP, in the Municipality of Clarington (D1920) (RC00002858)	CIMA Canada Inc.	1,777,689	1,881,605	103,916

<b>Project</b>	<b>Vendor</b>	<b>Most Recent Reported Contract Value \$</b>	<b>Revised Upset Limit \$</b>	<b>Total Increase \$</b>
28. Thickson Rd. (Reg. Rd. 26) widening from 2 to 4 lanes from Wentworth St. (Reg. Rd. 60) to the Canadian National Railway bridge, in the Town of Whitby (R0710) (RC00001311)	T.Y. Lin International Canada Inc.	335,200	437,481	102,281
29. Engineering services for the Oshawa WSP emergency filter repairs, in the City of Oshawa (D2213) (R230000004)	Jacobs Consultancy Canada Inc.	966,090	1,067,480	101,390
30. Consulting services for the detailed design of various bridge rehabilitations in the Region of Durham (R2120) (RC00002999)	D.M. Wills Associates Limited	105,590	204,610	99,020
31. Ajax and Beaverton WSP filter capacity investigation and taste and odour control review (D2244) (RC00002968)	Jacobs Consultancy Canada Inc.	121,920	218,290	96,370
32. Excess soil investigation consulting services for the Grandview St. N. (Reg. Rd. 3) and Columbus Rd. E. reconstruction project, in the City of Oshawa (R1703) (RC0001606)	WSP Canada Inc.	49,975	137,910	87,935



Project	Vendor	Most Recent Reported Contract Value \$	Revised Upset Limit \$	Total Increase \$
33. Preliminary and detailed design for the Courtice Trunk Sanitary Sewer (TSS) Phases 4-6, in the Municipality of Clarington and City of Oshawa (D2303) (RC00001478)	WSP Canada Inc.	1,270,874	1,355,160	84,286
34. Subsurface utility engineering investigation services on Dowty Rd., Hunt St., Taunton Rd. E. (Reg. Rd. 4) and Clements Rd. E., in the Town of Ajax (A1606/A2202) (RC000002919)	4Sight Inc.	72,540	150,270	77,730
35. Deck condition surveys for various structures within the Region of Durham (R2304) (RC00002929)	Bridge Check Canada Ltd	46,000	104,380	58,380
36. Consulting services for interior alteration & construction administration services for the family shelter at 312 Colborne St., in the Town of Whitby (G2313) (RC00003080)	Dialog Ontario Inc.	99,700	130,590	30,890

## 6. Emergency Expenditures Exceeding \$100,000

- 6.1 Section 10 of the Purchasing By-law 16-2020 requires that where emergencies occur outside of normal business hours, the department head or their authorized delegate shall acquire goods or services required to address an emergency and where that purchase exceeds \$100,000, a report for information is to be submitted

to Council setting out the nature of the emergency and the necessity of the action taken.

6.2 Instances where emergency purchases occurred are described below:

Nature of Emergency	Vendor	Amount \$
1. Emergency investigation and implementation of corrective measures for Sunderland Municipal Well #3 filters which are being impacted by sand, affecting the treatment capacity.	Lotowater Technical Services, Tatham Engineering, Alan Wright Water Wells Inc., R.V. Anderson Associates Limited	448,057
2. Emergency overhaul of three bus hoists at the Durham Region Transit (DRT) East facility due to safety concerns, as hoists are crucial for the maintenance of the bus fleet.	Novaquip	270,788
3. Emergency purchase of cardiac monitors for community program vehicles to utilize Ministry of Health funding that was expiring.	ZOLL Medical Canada Inc.	176,993

**7. Request for Proposals (RFPs) \$100,000 or greater that were publicly posted on the Region's Website**

7.1 Section 9.4 of the Purchasing By-law 16-2020 requires that where RFPs are used for the total purchase price of \$100,000 or greater that a summary report for information relating to the award of the proposals shall be prepared and submitted to Council on a semi-annual basis. In some cases the contract value covers multiple years.

7.2 Instances where the RFPs were issued and awarded are described below:

<b>RFP Number and Description</b>	<b>Awarded Vendor</b>	<b>Number of Proposals Received</b>	<b>Contract Value \$</b>
1. RFP-1041-2023 – Architectural and engineering services for reconfiguration of the site, building and infrastructure to optimize operation of the existing Waste Management Facility at 1640 Ritson Rd. N., in the City of Oshawa (G2102)	Strasman Architects Inc.	3	813,170
2. RFP-1089-2023 – Engineering consulting services for the reconstruction of Taunton Rd. (Reg. Rd. 4) from west of Maple Grove Rd. to east of Old Scugog Rd., in the Municipality of Clarington (R1733)	Egis Canada Ltd.	4	707,249
3. RFP-1003-2024 – Consulting services for the cable car transit feasibility study for Simcoe St. (Reg. Rd. 2), in the City of Oshawa (IC030)	Shea, Carr & Jewell, Inc.	4	528,217
4. RFP-1051-2024 – Delivery and exchange service for Waste Diversion Inventory in the Regional Municipality of Durham	1Courier Inc.	2	399,750
5. RFP-1032-2024 – Engineering services for the detailed design of Twelvetrees bridge rehabilitation, in the City of Pickering (R1111)	Egis Canada Ltd.	7	391,361
6. NRFP-1010-2024 – Supply and implementation of software solutions for Community Employment Services Case Management	ESCases Inc.	6	280,000

<b>RFP Number and Description</b>	<b>Awarded Vendor</b>	<b>Number of Proposals Received</b>	<b>Contract Value \$</b>
7. RFP-1058-2024 – Consulting services for resources, organizational structure, and culture projects for Long-Term Care Homes in the Regional Municipality of Durham	KPMG LLP	4	236,251
8. RFP-1005-2024 – Condition assessment of elevated tanks (D2421)	ETO Solutions Corp.	2	232,428
9. RFP-1095-2023 – Consulting services to develop a policy and standard for sustainability infrastructure design (G2322)	Quasar Consulting Group Inc.	5	188,845
10. RFP-1109-2023 – Consulting services for greenhouse gas (GHG) emission reduction pathway for Durham Regional Police Service (DRPS) and Region of Durham Paramedic Services (RDPS) facilities (F1900)	WF Group Inc.	13	166,100
11. RFP-459-2024 – Preventative maintenance of the emergency public alerting siren system and the performance of scheduled maintenance and unscheduled troubleshooting and repairs within the Regional Municipality of Durham	Acoustic Technology Inc.	2	137,637
12. RFP-1035-2024 – Consulting services for greenhouse gas (GHG) emission reduction pathway for Long-Term Care (LTC) and Early Learning and Child Care (ELCC) Centres (F1900)	Efficiency Engineering Inc.	8	132,145

**8. Use of Authority Delegated under By-law 17-2020 for the COVID-19 Pandemic**

8.1 Regional Council delegated certain authority to staff to ensure business continuity during the COVID-19 Pandemic State of Emergency under By-law 17-2020, with periodic reporting to Council on the use of the delegated authority. The by-law remains in effect until expressly repealed by a subsequent by-law.

8.2 There was no use of the authority delegated under this by-law for the period of January 1 to June 30, 2024.

**9. Relationship to Strategic Plan**

9.1 This report aligns with/addresses the following strategic goals and priorities in the Durham Region Strategic Plan:

a. Service Excellence:

- Goal 5.1 – Optimize resources and partnerships to deliver exceptional quality services and value
- Goal 5.3 – Demonstrate commitment to continuous quality improvement and communicating results

**10. Conclusion**

10.1 In accordance with the Budget Management Policy, Purchasing By-law 16-2020 and COVID-19 Delegation of Authority By-law, Regional Council is to be informed on a semi-annual basis when the threshold amounts for various expenditure limits have been exceeded, where funding is required based on a reallocation of the capital program, where RFPs are used for the total purchase price of \$100,000 or greater and where delegation of authority is used to ensure business continuity during the COVID-19 pandemic.

10.2 This report has been reviewed by the Works Department.

Respectfully submitted,

Original Signed By \_\_\_\_\_

Nancy Taylor, BBA, CPA, CA  
Commissioner of Finance