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The Regional Municipality of Durham

MINUTES

WORKS COMMITTEE

Wednesday, January 8, 2025

A regular meeting of the Works Committee was held on Wednesday, January 8, 2025, in Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 9:30 AM. Electronic participation was offered for this meeting.

1. Roll Call

Present: Councillor Barton, Chair
Councillor Marimpietri, Vice-Chair
Councillor Cook*
Councillor Foster*
Regional Chair Henry*
Councillor Lee
Councillor Mulcahy
Councillor Nicholson*
***denotes Councillors participating electronically**

Absent: None

Also Present: Councillor McDougall
Councillor Wotten*
***denotes visiting Councillors participating electronically**

Staff

Present: N. Andres, Manager, Water and Wastewater Infrastructure Planning
E. Baxter-Trahair*, Chief Administrative Officer
S. Ciani, Committee Clerk, Corporate Services – Legislative Services
S. Dessureault, Committee Clerk, Corporate Services – Legislative Services
C. Dunkley, Director, Corporate Infrastructure and Strategic Business Services, Works Department
D. Dunn, Director, Transportation & Field Services
K. Dykman*, Supervisor, Waste Services
A. Evans, Director, Waste Management Services
L. Fleury, Deputy Clerk, Corporate Services – Legislative Services
M. Hubble, Director, Environmental Services
J. Hunt, Regional Solicitor/Director of Legal Services, Corporate Services – Legal Services
R. Inacio, Systems Support Specialist, Corporate Services – IT
R. Jagannathan, Commissioner of Works
L. Saha, Manager, Waste Services

N. Taylor*, Commissioner of Finance
D. Waechter, Director, Capital Projects Delivery
* **denotes staff participating electronically**

R. Jagannathan introduced two new directors, David Dunn, Director of Transportation & Field Services, and Dan Waechter, Director of Capital Projects Delivery. Chair Barton welcomed Councillors Lee and Foster to the Committee.

2. Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Election of the Works Committee Vice-Chair

The Chair called for nominations for the position of Vice-Chair of the Works Committee.

Moved by Councillor Nicholson, Seconded by Councillor Lee,

(1) That Councillor Marimpietri be nominated for the position of Vice-Chair of the Works Committee.

Moved by Councillor Lee, Seconded by Councillor Mulcahy,

(2) That nominations be closed.

CARRIED

The Chair asked if Councillor Marimpietri wished to stand. Councillor Marimpietri indicated that he would stand.

Councillor Marimpietri was acclaimed as the Vice-Chair of the Works Committee.

4. Adoption of Minutes

Moved by Councillor Lee, Seconded by Councillor Mulcahy,

(3) That the minutes of the regular Works Committee meeting held on Wednesday, December 4, 2024, be adopted.

CARRIED

5. Statutory Public Meetings

There were no statutory public meetings.

6. Presentations

There were no presentations heard.

7. Delegations

There were no delegations heard.

8. Waste

8.1 Correspondence

There were no communication items considered.

8.2 Reports

There were no Waste Reports considered.

9. Works

9.1 Correspondence

- A) Correspondence received from the Town of Whitby, dated December 19, 2024, re: Gateway Maintenance Program

Discussion ensued regarding ensuring that Regional staff would also liaise with the planning departments at the upper and lower tier municipalities with respect to any existing legacy items that may need to be addressed.

Moved by Councillor Mulcahy, Seconded by Councillor Marimpietri,
(4) That the Correspondence received from the Town of Whitby, dated December 18, 2024, re: Gateway Maintenance Program be referred to staff for a review.

CARRIED

9.2 Reports

- A) Sole Source Procurement of Engineering Services for Michael Starr Trail Trunk Sanitary Sewer Project in the City of Oshawa ([2025-W-1](#))

Report #2025-W-1 from R. Jagannathan, Commissioner of Works, was received.

Staff responded to questions from the Committee regarding the justification for the sole source procurement, and the proposed additional engineering services.

Moved by Councillor Lee, Seconded by Councillor Marimpietri,
(5) That we recommend to Council:

- A) That staff be authorized to award a sole source engineering services agreement to CIMA Canada Inc. for engineering services for the detailed design of a 450-millimetre (mm) diameter trunk sanitary sewer along the Michael Starr Trail in Oshawa, for \$193,577.80*, to be financed from the approved project budget; and
- B) That the Commissioner of Finance be authorized to execute the necessary documents related to the sole source agreement.

(*) before applicable taxes
CARRIED

- B) Lease Renewal with The Corporation of the Township of Brock for Space Located at S1015 Regional Road 10, in the Township of Brock, for Use by the Works Department Sunderland Depot (2025-W-2)

Report #2025-W-2 from R. Jagannathan, Commissioner of Works, was received.

Staff responded to questions from the Committee regarding the cost of the previous lease, and if there was any significant price escalation.

Moved by Councillor Lee, Seconded by Councillor Marimpietri,

(6) That we recommend to Council:

- A) That the Lease Agreement with The Corporation of the Township of Brock (the "Landlord") for premises at S1015 Regional Road 10, in the Township of Brock, containing approximately 2,900 square feet be renewed with the following terms and conditions:
- i) The renewal term is for a period of four years and eleven months (4 years and 11 months) commencing February 1, 2025, and ending on December 31, 2029;
 - ii) The Annual gross rent for year one of the lease term will be \$23,200 based on a rate of \$8.00 per square foot per annum, to be paid annually. The annual gross rent will be adjusted annually by the Consumer Price Index for Ontario for each remaining year of the term;
 - iii) The Landlord will be responsible for the payment of the utilities, maintenance, repairs and replacement of the systems, facilities, and equipment necessary to operate the building and parking lot; and
- B) That the Regional Chair and Clerk be authorized to execute all documents associated with the Lease renewal.

CARRIED

- C) Declaration of Significant Weather Events and the Delegation of Authority to the Commissioner of Works (2025-W-3)

Report #2025-W-3 from R. Jagannathan, Commissioner of Works, was received.

In response to a question from the Committee, staff confirmed that if a significant weather event needs to be declared, they coordinate with the impacted lower tier municipalities.

Moved by Councillor Lee, Seconded by Councillor Marimpietri,

- (7) That we recommend to Council:
- A) That Regional Council delegate authority to the Commissioner of Works or their designate to declare the beginning and end of a Significant Weather Event and issue the prescribed notifications to the public for purposes of O. Reg. 239/02: Minimum Maintenance Standards for Municipal Highways under the Municipal Act, 2001, S.O. 2001, c. 25; and
 - B) That a By-law to amend the Delegation of Authority By-law (By-law #04-2023), generally in the form included as Attachment #1 to Report #2025-W-3 of the Commissioner of Works, to reflect the addition of the delegation of authority as provided in Recommendation A) to Report #2025-W-3, be approved.

CARRIED

10. Advisory Committee Resolutions

There were no advisory committee resolutions to be considered.

11. Confidential Matters

There were no confidential matters to be considered.

12. Other Business

12.1 2025 Good Roads Conference

R. Jagannathan advised that the 2025 Good Roads Conference will be held from March 30 – April 2, 2025, at the Fairmont Royal York in Toronto. He advised that if there were any Committee members interested in attending, they could reach out to him and he would ensure they are registered and accommodations arranged, if required.

13. Date of Next Meeting

The next regularly scheduled Works Committee meeting will be held on Wednesday, February 5, 2025, at 9:30 AM in Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby.

14. Adjournment

Moved by Regional Chair Henry, Seconded by Councillor Mulcahy,
(8) That the meeting be adjourned.

CARRIED

The meeting adjourned at 9:46 AM

Respectfully submitted,

D. Barton, Chair

S. Ciani, Committee Clerk