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The Regional Municipality of Durham
Accessibility Advisory Committee Minutes

Tuesday, September 23, 2025

A regular meeting of the Accessibility Advisory Committee was held on Tuesday, September 23, 2025 in the Courtice Meeting Room, Lower Level, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 1:02 PM

J. McEwen assumed the Chair.

1. Traditional Territory Acknowledgement

K. Smith read the following land acknowledgement:

The Region of Durham exists on lands that the Michi Saagiig Anishinaabeg inhabited for thousands of years prior to European colonization. These lands are the traditional and treaty territories of the Nations covered under the Williams Treaties, including the Mississaugas of Scugog Island First Nation, Alderville First Nation, Hiawatha First Nation, Curve Lake First Nation, and the Chippewa Nations of Georgina Island, Beausoleil and Rama.

We honour, recognize, and respect Indigenous Peoples as rights holders and stewards of the lands and waters on which we have the privilege to live. In our efforts towards reconciliation, we continue to build and strengthen relationships with First Nations, as well as the growing Inuit communities and large Métis communities and here in Durham. We commit to learning from Indigenous values and knowledge, building opportunities for collaboration, and recognizing that we are all connected.

2. Roll Call

Electronic participation was offered for this meeting.
* indicates individuals who participated electronically.

Members

Present:

J. McEwen, Chair
P. Chandwani, Vice-Chair
D. Campbell
M. Jaffer*
M. Lloyd* left the meeting at 1:54 PM
Councillor McDougall* attended the meeting at 1:04 PM
L. Saumur* attended the meeting at 1:04 PM
S. Sones
J. Stevenson
L. Williams*

Members

Absent:

W. Henshall

Staff Present: D. Culp, A. Hector-Alexander*, P. Hines, R. Inacio, C. Leitch, K. Smith, K. Wall

3. **Declarations of Pecuniary Interest**

There were no declarations of pecuniary interest.

4. **Adoption of Minutes**

Moved by D. Campbell, Seconded by P. Chandwani,
That the minutes of the Accessibility Advisory Committee meeting held on
Tuesday, June 24, 2025, be adopted.

Carried

5. **Presentations**

- A) Danielle Culp, Senior Planner, Transportation Planning
Re: Bicycle Parking Guidelines
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Danielle Culp, Senior Planner, Transportation Planning, provided a PowerPoint presentation with regards to Bicycle Parking Guidelines.

Highlights of the presentation included:

- Agenda
- Overview of Project
- Project Objectives
- Guiding Principles
- Short-Term vs. Long-Term Bicycle Parking
- Timeline
- Best Practices and Local Field Visit Summary
- Regional Policy Context
- Lessons from Other Jurisdictions
 - Location and Demand
 - Rack Design and Quality
 - Long-Term Parking and End of Trip Facilities
 - Zoning, Incentives and Integration
 - Accessibility
- Field Visit Insights
- Engagement Overview
- Engagement Tactics
- Next Steps
- Discussion
- Stay in Touch!

D. Culp responded to questions with regards to how discussion questions were provided to different focus or test groups for the project; whether the bicycle parking areas will be covered; whether the Durham District and Durham Catholic

District school boards have been part of the engagement process; and whether there will be a registry to make it possible to find the bicycle parking areas online.

Committee members provided feedback regarding adding cell phone charging stations; when available, adding a drinking water station; adding symbols and signage for the bicycle parking areas; and providing charging infrastructure to support different mobility devices.

In response to a question from Councillor McDougall, D. Culp advised they would look into the criteria on whether electric vehicle charging and personal mobility device charging falls under the Provincial Electric Vehicle (EV) ChargeON program for possible compensation to the Region.

D. Culp advised Committee members they can provide further feedback following the meeting.

6. Discussion Items

A) Multi-Year Accessibility Plan: Draft Action Plan Review

K. Wall requested that members provide feedback on the Draft Action Plan for the 2026-2030 Multi-Year Accessibility Plan (MYAP) by Friday, October 3, 2025. K. Wall advised the MYAP is currently in a draft stage and is being reviewed with senior leadership and will incorporate feedback from the steering committee. A further update will be provided at the November 25, 2025 Committee meeting.

P. Hines advised the MYAP will be presented to the Finance & Administration Committee meeting for approval on December 9, 2025 and to Regional Council for subsequent approval on December 17, 2025.

7. Information Items

A) Education Sub-Committee Update

K. Wall advised the education sub-committee has been working on an event called the Region of Durham Disability Employment Conference that is taking place on October 31, 2025 from 9:30 AM to 4:00 PM at the Ajax Convention Centre. The event will focus on advancing inclusive employment practices and accessibility, and the theme is empowering inclusion, driving innovation and building opportunity. It will provide an opportunity for people to network with industry leaderships, hiring professionals and equity champions, build partnerships that drive real impact in disability inclusion, and gain visibility among organizations committed to equitable employment.

B) Accessibility Coordinator Update

K. Wall provided the following update:

- Extended appreciation to all that assisted with the 2025 Accessibility Awards. There were over 100 guests at the event, with 8 recipients from each municipality receiving an award and 21 additional nominees were invited and acknowledged. An overview of the event will be provided by email to Committee members.
- Advised that October has been proclaimed by Durham Region as National Disability Employment Awareness Month.
- Advised that International Day of Persons with Disabilities is on December 3, 2025, and asked Committee members for ideas on hosting an event.
- Asked if any Committee members are interested in joining the site plan or education subcommittee, the Site Plan Subcommittee is meeting on October 17, 2025 at 1:00 PM and the Education Subcommittee is meeting biweekly on Friday's at 1:00 PM until October 31, 2025.
- Advised that D. Campbell will be stepping down from the Accessibility Advisory Committee and today will be her last meeting.

8. Other Business

There was no other business to be considered.

9. Date of Next Meeting

The next regularly scheduled Accessibility Advisory Committee meeting will be held on Tuesday, November 25, 2025 at 1:00 PM.

10. Adjournment

Moved by P. Chandwani, Seconded by S. Sones,
That the meeting be adjourned.

Carried

The meeting adjourned at 2:03 PM

Respectfully submitted,

J. McEwen
Chair, Accessibility Advisory Committee

K. Smith
Committee Clerk