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# The Regional Municipality of Durham Information Report

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From: Commissioner of Finance  
Report: #2025-INFO-75  
Date: October 3, 2025

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**Subject:**

Budget Management Policy and Purchasing By-law Reporting Requirements for January 1 to June 30, 2025

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**Recommendation:**

Receive for Information

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**Report:**

**1. Purpose**

- 1.1 This report provides details related to capital program awards and material contract amendments for the period of January 1 to June 30, 2025, in accordance with the Region's Budget Management Policy and the Purchasing By-law 16-2020.
- 1.2 All dollar amounts are before applicable taxes.

**2. Previous Reports and Decisions**

- 2.1 The Region's current Budget Management Policy and Purchasing By-law 16-2020 were approved by Regional Council (Council) on March 25, 2020. The Budget Management Policy provides guidelines for semi-annual reporting by the Treasurer to Council in cases where financing of additional capital project costs is provided through reallocation of funds from within the current year capital program. The Purchasing By-law requires reporting to Council of emergency purchases over \$100,000 and awards of proposals for the total purchase price of \$100,000 or greater on a semi-annual basis.

2.2 The previous semi-annual report, #2025-INFO-39, covered the period of July 1 to December 31, 2024.

### 3. Reallocation of Capital Financing Under \$250,000

3.1 Section 15.4 of the Budget Management Policy requires that where the estimated project costs, based on the award of a tender or other contracts, are expected to exceed the approved capital project budget by less than \$250,000, the additional expenditure and financing shall be approved by the Department Head, Treasurer and C.A.O. Financing for the additional project costs will be provided through reallocation from within the current year capital program, with details of the material reallocations incorporated into a semi-annual information report submitted by the Treasurer.

3.2 There were no instances where there was a reallocation of capital financing under \$250,000, based on tender awards, for the period of January 1 to June 30, 2025.

3.3 Section 17.2 of Budget Management Policy requires that where additional commitments that increase the cumulative project over-expenditure by an amount less than \$250,000, the additional expenditure and financing shall be approved by the Department Head, Treasurer and C.A.O. Financing for the additional project costs will be provided through reallocation from within the current year capital program, with the details of the material reallocations incorporated into a semi-annual information report submitted by the Treasurer.

3.4 Instances where there was a reallocation of capital financing under \$250,000 for additional expenditures for the period are described below:

Project	Approved Project Budget \$	Revised Project Budget \$	Total Increase \$
1. Steam boiler replacement at Lakeview Manor Long Term Care (LTC) facility, in the Township of Brock (G2320). Funding was allocated from the Hillsdale Terraces Cooling Tower project, in the City of Oshawa (G2312).	300,000	335,000	35,000

#### 4. Additional Capital Project Expenditures for Extra Work Greater than \$250,000, Funded from Within the Approved Project Budget

4.1 Section 16 of the Budget Management Policy requires that the Finance Department be advised of the commitment for extra work and the reallocation of financing within a capital project to cover additional expenditures, up to the limits specified in Section 16.1, based on the approved contract value. For additional expenditures exceeding \$250,000, the details of the additional expenditure shall be incorporated in a semi-annual information report submitted by the Treasurer.

4.2 Instances where capital project expenditures for extra work greater than \$250,000 were funded from within the approved project budget for the period are described below:

Description	Vendor	Most Recent Reported Contract Value \$	Revised Upset Limit \$	Total Increase \$
1. RFQ-303-2025 – Selective abatement and demolition at 1635 Dundas St. E., in the Town of Whitby (G2435).	Creative Concepts Construction	258,400	2,206,842	1,948,442
2. T-1020-2023 – Workplace Modernization Project at Regional Headquarters Phase 2A, in the Town of Whitby (G2318).	Govan Brown & Associates Ltd.	11,822,447	12,602,719	780,272
3. D2023-57 – Watermain Replacement on Simcoe St. (Reg. Rd. 15), Bay St., Mill St., Church St., and Beaverton, in the Township of Brock (K1901).	Nick Carchidi Excavating Limited	4,503,112	5,157,932	654,820

Description	Vendor	Most Recent Reported Contract Value \$	Revised Upset Limit \$	Total Increase \$
4. D2021-43 – Courtice trunk sanitary sewer and watermain installation Phase 3 and Baseline Rd. reconstruction, in the Municipality of Clarington (D1303).	Pachino Construction Co. Ltd.	36,622,871	37,205,075	582,204
5. T-1160-2021 – Construction of the Seaton Paramedic Services Response Station and Training Centre, in the City of Pickering (G1805).	MJ Dixon Construction Limited	12,309,752	12,583,788	274,036

**5. Additional Expenditures Exceeding 20% or \$75,000 for Consulting Services Contracts Greater than \$100,000**

5.1 Section 7.3 of the Budget Management Policy permits the Department Head to approve additional expenditures up to 20% of the approved contract value, to a maximum increase of \$75,000, for consulting services contracts exceeding \$100,000. Expenditures above these limits will be approved by the Department Head and the Treasurer and be included in a semi-annual information report submitted by the Treasurer.

5.2 Instances where additional expenditures exceeding the 20% or \$75,000 threshold for consulting services contracts greater than \$100,000 that were incurred for the period are described below:

<b>Project</b>	<b>Vendor</b>	<b>Most Recent Reported Contract Value \$</b>	<b>Revised Upset Limit \$</b>	<b>Total Increase \$</b>
1. Engineering design for the Lake Simcoe Water Pollution Control Plant (WPCP) aeration systems upgrade, in the Township of Brock (D1716) (RC00002393).	CIMA Canada Inc.	1,673,156	3,625,412	1,952,256
2. Regional Headquarters Space Optimization project, in the Town of Whitby (G1901) (RC00002319).	Dialog Ontario Inc.	3,258,178	4,699,458	1,441,280
3. Provision and implementation of customer relationship management and knowledge base system for MyDurham311 program (G2537) (RC00002726).	KPMG LLP	5,180,034	5,880,034	700,000
4. Stage 3 archaeological assessment of two archaeological sites for the proposed Durham Rapid Transit (DRT) Bus Storage Operation and Maintenance Facility, in the City of Oshawa (H2006) (RC00003111).	Stantec Consulting Limited	10,280,914	10,865,871	584,957

Project	Vendor	Most Recent Reported Contract Value \$	Revised Upset Limit \$	Total Increase \$
5. Consulting services for Phase 2 of the Durham Regional Police Service Complex, in the Municipality of Clarington (G1405) (RC00002062).	Parkin Architects Limited / RPL Architects	4,974,708	5,496,958	522,250
6. Detailed design services for Bloor St. (Reg. Rd. 22) from 300m east of Harmony Rd. S. (Reg. Rd. 33) to 250m east of Grandview St. S., in the City of Oshawa (R2023) (RC00002925).	AECOM Canada ULC	1,996,761	2,435,203	438,442
7. Engineering services for the Seaton Long-Term Care (LTC) home, in the City of Pickering (G2110) (RC00003137).	EXP Services Inc.	24,645	459,298	434,653
8. Geotechnical services for microtunnelling design of feedermain crossings at Oshawa Creek and at the Simcoe St. (Reg. Rd. 2) and Conlin Rd. intersection, in the Town of Whitby (D1602) (RC00002030).	AECOM Canada ULC	1,475,448	1,872,003	396,555

<b>Project</b>	<b>Vendor</b>	<b>Most Recent Reported Contract Value \$</b>	<b>Revised Upset Limit \$</b>	<b>Total Increase \$</b>
9. Construction administration for the Seaton Paramedic Response Station, in the City of Pickering (G1805) (RC00002194).	AECOM Canada ULC	1,438,558	1,806,834	368,276
10. Engineering services for the rectification of deficiencies at the Port Darlington WPCP, in the Municipality of Clarington (D2216) (RC00002837).	CIMA Canada Inc.	686,581	1,050,703	364,122
11. Engineering fees for the Bowmanville WSP disinfection and electrical upgrades project, in the Municipality of Clarington (D1814) (RC00002398).	R.V. Anderson Associates Limited	1,455,445	1,750,656	295,211
12. Orono Water Supply System – standpipe refurbishment upgrades, in the Municipality of Clarington (D1704) (RC00002438).	R.V. Anderson Associates Limited	914,988	1,167,863	252,875
13. Engineering services for the detailed design of the Beaver River Bridge replacement, in the Township of Brock (R1628) (RC00002841).	WSP Canada Group Limited	851,115	1,060,460	209,345

<b>Project</b>	<b>Vendor</b>	<b>Most Recent Reported Contract Value \$</b>	<b>Revised Upset Limit \$</b>	<b>Total Increase \$</b>
14. Engineering consulting services for the expansion of the Ajax WSP and upgrades to the Harwood Avenue Pumping Station, in the Town of Ajax (D2010) (RC00003233).	Jacobs Consultancy Canada Inc.	22,184,710	22,462,545	277,835
15. Engineering services for the Uxbridge WPCP optimization study project, in the Township of Uxbridge (D1204) (RC00002524).	R.V. Anderson Associates Limited	3,516,649	3,712,324	195,675
16. Engineering services for the Corbett Creek WPCP – digester upgrades and remediation work, in the Town of Whitby (D1913 / D1823 / D1830 / D1855) (RC00002935).	AECOM Canada ULC	2,177,197	2,360,710	183,513
17. Preliminary and detailed design for the Courtice Trunk Sanitary Sewer (TSS) Phases 4-6, in the Municipality of Clarington and City of Oshawa (D2303) (RC00001478).	WSP Canada Inc.	1,355,160	1,536,360	181,200

<b>Project</b>	<b>Vendor</b>	<b>Most Recent Reported Contract Value \$</b>	<b>Revised Upset Limit \$</b>	<b>Total Increase \$</b>
18. Management support services for Supervisory Control and Data Acquisition (SCADA) Division (RC00003008).	R.V. Anderson Associates Limited	270,000	434,000	164,000
19. Architectural and engineering services for the Duffin Creek WPCP Regional Environmental Lab expansion, in the City of Pickering (Y1602) (RC00001735).	Saccoccio Wepler Architects Inc.	881,350	1,022,331	140,981
20. Consulting services for the cable car feasibility study for Simcoe St. (Reg. Rd. 2), in the City of Oshawa (IC030) (RC00003193).	Shea, Carr & Jewell, Inc. (SCJ Alliance)	746,492	878,595	132,103
21. Professional consulting services for the renovation and restoration of 1635 Dundas St. E., in the Town of Whitby (G2435) (RC00003372).	LGA Architectural Partners	1,467,432	1,589,927	122,495

<b>Project</b>	<b>Vendor</b>	<b>Most Recent Reported Contract Value \$</b>	<b>Revised Upset Limit \$</b>	<b>Total Increase \$</b>
22. Upgrades of Plant 1, the waste gas burner and Supervisory Control and Data Acquisition (SCADA) system for the Port Darlington WPCP, in the Municipality of Clarington (D2120) (RC00003149).	AECOM Canada ULC	3,639,179	3,760,890	121,711
23. Preliminary geotechnical investigation and hydrogeological and environmental investigations in support of the Durham Regional Local Housing Corporation (DRLHC) – Christine Crescent redevelopment, in the City of Oshawa (G2432) (RC00003284).	WSP Canada Inc.	6,100	127,455	121,355
24. Engineering services and detailed design for Liberty St. N. (Reg. Rd. 14) from Longworth Ave. to Concession Rd. 3, in the Municipality of Clarington (R1717) (RC00002514).	Robinson Consultants Inc.	1,075,985	1,197,208	121,223

<b>Project</b>	<b>Vendor</b>	<b>Most Recent Reported Contract Value \$</b>	<b>Revised Upset Limit \$</b>	<b>Total Increase \$</b>
25. Consulting services for the detailed design of the rehabilitation of Cameron St. E. from the Beaver River structure to Simcoe St. (Reg. Rd. 2), in the Township of Brock (R2516 / R2504) (RC00002872).	D. M. Wills Associates Limited	175,530	295,265	119,735
26. Design services for sanitary sewer installation on Bowmanville Ave. (Reg. Rd. 57) from Baseline Rd. to Regional Highway 2, in the Municipality of Clarington (R1721) (RC00002242).	R.V. Anderson Associates Limited	45,861	163,713	117,852
27. Environmental engineering services for Durham Regional Road 13 and Lake Ridge Rd. (Reg. Rd. 23) Improvements (R0901) (RC00002375).	BT Engineering Inc.	46,600	162,952	116,352
28. Detailed design of the Region of Durham water system Water Area Network (WAN) upgrades (D2124) (RC00000889).	Eramosa Engineering Inc.	8,533,424	8,644,406	110,982

<b>Project</b>	<b>Vendor</b>	<b>Most Recent Reported Contract Value \$</b>	<b>Revised Upset Limit \$</b>	<b>Total Increase \$</b>
29. Engineering consulting services for the detailed design of Wentworth St. (Reg. Rd. 60) from Cedar St. to Farewell St. (Reg. Rd. 56), in the City of Oshawa (R1823) (RC00002983).	GHD Limited	1,621,447	1,714,067	92,620
30. Engineering consulting services for the detailed design of Kingston Rd. (Reg. Hwy 2) from 200 m west of Steeple Hill to Merritton Rd., in the City of Pickering (D2403 / IC010) (RC00002695).	GHD Limited	1,709,572	1,796,977	87,405
31. Architectural and engineering services for the demolition of existing building and construction of a new office building for Durham Region Transit at 710 Raleigh Avenue, in the City of Oshawa (IC070) (RC00002880).	WZMH Architects	732,368	812,338	79,970

<b>Project</b>	<b>Vendor</b>	<b>Most Recent Reported Contract Value \$</b>	<b>Revised Upset Limit \$</b>	<b>Total Increase \$</b>
32. Engineering services for the workplan and budget for contaminant management plan activities at 710 Raleigh Avenue, in the City of Oshawa (RC00003127).	Malroz Engineering Inc.	33,925	111,125	77,200
33. Predesign consultation and schematic design engineering services for the temporary housing facility at 1635 Dundas St. E., in the Town of Whitby (G2317) (R230000041).	Read Jones Christoffersen Ltd.	402,100	478,803	76,703
34. Design and construction services for the drainage system for existing metering chambers at the Oshawa WSP (2019_WORKS) (RC00002173).	R.V. Anderson Associates Limited	136,502	205,948	69,446
35. Hydraulic study and design of a new culvert over Corbett Creek at the Victoria St. E. (Reg. Rd. 22), west of Thickson Rd. S. (Reg. Rd. 26) crossing, in the Town of Whitby (R1102) (RC00001595).	AECOM Canada ULC	102,343	164,179	61,836

<b>Project</b>	<b>Vendor</b>	<b>Most Recent Reported Contract Value \$</b>	<b>Revised Upset Limit \$</b>	<b>Total Increase \$</b>
36. Geotechnical, hydrogeological, Phase 1 and 2 environmental site assessment of 300 Ritson Rd. S., in the City of Oshawa (R2232) (RC00002816).	WSP Canada Inc.	229,850	288,525	58,675

## **6. Emergency Expenditures Exceeding \$100,000**

6.1 Section 10 of the Purchasing By-law 16-2020 requires that where emergencies occur outside of normal business hours, the department head or their authorized delegate shall acquire goods or services required to address an emergency and where that purchase exceeds \$100,000, a report for information is to be submitted to Council setting out the nature of the emergency and the necessity of the action taken.

6.2 Instances where emergency purchases occurred are described below:

<b>Nature of Emergency</b>	<b>Vendor</b>	<b>Amount \$</b>
1. Emergency repair of underground cable after electrical supply was lost at Digester Complex #2 at the Duffin Creek WPCP, in the City of Pickering (R250000002).	Smith and Long Limited	342,074
2. Emergency asbestos and mould abatement at the Harmony Creek WPCP due to the presence of visible mould and deteriorated materials posing potential health and operational risks, in the City of Oshawa (R250000005 / R250000006).	Creative Concepts Construction, Pinchin Ltd.	153,090

Nature of Emergency	Vendor	Amount \$
3. Emergency replacement of a roof at the Ajax WSP due to 1.5 inches of water trapped between the membrane and the roof deck, in the Town of Ajax (D2429) (R250000010).	T. Hamilton and Son Roofing Inc.	147,000

**7. Request for Proposals (RFPs) \$100,000 or greater that were publicly posted on the Region's Website**

7.1 Section 9.4 of the Purchasing By-law 16-2020 requires that where RFPs are used for the total purchase price of \$100,000 or greater that a summary report for information relating to the award of the proposals shall be prepared and submitted to Council on a semi-annual basis. In some cases, the contract value covers multiple years.

7.2 Instances where the RFPs were issued and awarded are described below:

RFP Number and Description	Awarded Vendor	Number of Proposals Received	Contract Value \$
1. RFP-768-2025 – Services and quality assurance materials inspection on various construction projects, in the Region of Durham (R2525).	Construction Testing Asphalt Lab Ltd., WSP Canada Inc.	8	2,434,092
2. RFP-1103-2024 – Design, supply and construction of median Bus Rapid Transit (BRT) shelters, in the Region of Durham (IC010/IC020).	ENSEICOM INC.	2	2,290,766
3. NRFP-1016-2024 – Provision and deployment of Contact Centre as a Service (CCaaS).	Inoria Inc.	12	2,130,260

<b>RFP Number and Description</b>	<b>Awarded Vendor</b>	<b>Number of Proposals Received</b>	<b>Contract Value \$</b>
4. RFP-1112-2024 – Architectural and engineering services for Durham Regional Local Housing Corporation (DRLHC) redevelopment of Christine Crescent, in the City of Oshawa and 409 Centre Street, in the Town of Whitby (G2432 / G2436).	Montgomery Sisam Architects	11	761,424
5. N-506-2025 – Supply of Arrow EZ-IO Intraosseous Vascular Access System in Canada equipment and accessories for the Region of Durham paramedic services.	Teleflex Medical Canada Inc.	1	512,525
6. NRFP-1096-2024 – Software solution for supporting IT Service Management.	TeamDynamix Solutions	9	372,790
7. N-380-2025 – Supply and delivery of Asphalt Hot Box Trailers (2025 or newer models) (2022_WORKSFLEET / 2023_WORKSFLEET / 2024_WORKSFLEET).	Johnstone Brothers Equip Corp	1	334,351
8. RFP-1072-2024 – Engineering consulting services to undertake a traffic study and preliminary conceptual design, in the Region of Durham (T2353 / T2354).	HDR Corporation	6	251,430

<b>RFP Number and Description</b>	<b>Awarded Vendor</b>	<b>Number of Proposals Received</b>	<b>Contract Value \$</b>
9. RFP-1114-2024 – Consulting engineering services to prepare tender documents and provide field services for the construction, testing, and connection of new municipal wells 7 and 8 in Greenbank, in the Township of Scugog (D2309).	Stantec Consulting Ltd.	5	247,795
10. RFP-1009-2025 – Consulting services to produce conceptual designs and cost estimates for the expansion and optimization of the Scugog and Brock Waste Management Facilities.	HDR Corporation	3	229,761
11. RFP-1022-2025 – Consulting services for bicycle parking guidelines, in the Region of Durham.	WSP Canada Inc.	2	167,935
12. RFP-772-2024 – Durham York Energy Centre (DYEC) oversight air emissions (2024-2027).	Stantec Consulting Ltd.	1	138,556
13. RFP-1018-2025 – Feasibility study for a Regional Waste Transfer Station (G2519).	HDR Corporation	2	103,585

## **8. Relationship to Strategic Plan**

8.1 This report aligns with/addresses the following Strategic Direction(s) and Pathway(s) in Durham Region's 2025-2035 Strategic Plan:

Strong Relationships:

S5. Ensure accountable and transparent decision-making to serve community needs, while responsibly managing available resources.

8.2 This report aligns with/addresses the following Foundation(s) in Durham Region's 2025-2035 Strategic Plan:

- Processes: Continuously improving processes to ensure we are responsive to community needs. We will improve data analytics and information sharing to support data-informed decision-making. Internal business processes will be enhanced to improve cross-functional issue monitoring and action.

## **9. Conclusion**

9.1 In accordance with the Budget Management Policy and Purchasing By-law 16-2020, Regional Council is to be informed on a semi-annual basis when the threshold amounts for various expenditure limits have been exceeded, where funding is required based on a reallocation of the capital program, and where RFPs are used for the total purchase price of \$100,000 or greater.

9.2 This report has been reviewed by the Works and Social Services Department.

Respectfully submitted,

Original Signed By

Nancy Taylor, BBA, CPA, CA  
Commissioner of Finance