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The Regional Municipality of Durham Report

To: Works Committee
From: Commissioner of Works
Report: #2026-W-8
Date: April 8, 2026

Subject:

Approval to Award a Sole Source Agreement for Annual Hoist Inspections and
Manufacturer Preventative Maintenance at Durham Region Transit Facilities

Recommendations:

That the Works Committee recommends to Regional Council:

- A) That a sole source agreement be awarded for the provision of annual vehicle hoist inspections and manufacturer-recommended preventative maintenance, effective January 1, 2026, for a term not to exceed six (6) years, to ensure optimal performance of the vehicle hoists at Durham Region Transit facilities, at an estimated total contract value of \$406,782* over the six-year term; and
 - B) That the Commissioner of Finance be authorized to execute the necessary documents related to this sole source agreement.
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Report:

1. Purpose

- 1.1 The purpose of this report is to obtain Regional Municipality of Durham Council's approval to execute a sole source agreement for the provision of annual vehicle hoist inspections and periodic manufacturer-recommended preventative maintenance, effective upon award, for a term not to exceed six (6) years, to ensure the optimal operation of vehicle hoists at Durham Region Transit facilities.
- 1.2 Dollar amounts followed by an asterisk (*) are exclusive of applicable taxes.

2. Background

- 2.1 There are nineteen (19) vehicle lifting hoists installed and in use at Durham Region Transit (DRT) facilities, eighteen (18) of which are manufactured by Stertil-Koni. These units are heavy-duty transit bus lifting systems specifically engineered to accommodate the size, weight, wheelbase, and axle loads of 40-foot and 60-foot articulated buses within the DRT fleet. Their design supports full vehicle elevation for major undercarriage, drivetrain, suspension, and brake work on transit buses, reflecting the specialized nature of municipal fleet maintenance infrastructure.
- 2.2 In developing specifications for the annual certification inspection and manufacturer-recommended preventative maintenance of Stertil-Koni vehicle hoists located at Durham Region Transit sites, it was confirmed that Novaquip Lifting Systems is the sole authorized distributor and factory-trained/certified installer and service representative for Stertil-Koni products in Ontario.
- 2.3 Annual vehicle hoist certification inspections are required to comply with the American National Standards Institute / Automotive Lift Institute Automotive Lift Construction, Testing and Validation (ANSI/ALI ALCTV) standard, which governs the safety, construction, testing, and certification of automotive lifting equipment. All inspections must be performed by an Automotive Lift Institute (ALI) Certified Lift Inspector. Manufacturer-recommended preventative maintenance must be completed by an authorized and qualified service provider.

3. Previous Reports and Decisions

- 3.1 In December 2019, Regional Council approved [Works Committee Report #2019-W-92](#) authorizing the approval to award a sole source agreement for Annual Vehicle Hoist Inspection and Periodic Maintenance of Stertil Koni Vehicle Hoist in Use at the Durham Region Transit Facilities with terms not to exceed six years.

4. Justification For Sole Source

- 4.1 Novaquip Lifting Systems is the sole authorized distributor, factory-authorized installer, and service provider for Stertil Koni vehicle hoists within Ontario, Quebec, Newfoundland and Labrador, Prince Edward Island, New Brunswick, and Nova Scotia. Stertil Koni, the manufacturer, provides only Novaquip technicians with direct manufacturer training and access to approved parts, technical updates, and prescribed maintenance procedures, ensuring the equipment is serviced in accordance with current manufacturer standards.

- 4.2 While annual inspections may be performed by any ALI-certified inspector, utilizing Novaquip's manufacturer-trained technicians ensures alignment with Steril Koni specifications and maintains consistency, safety, and service continuity across the installed units. This approach supports equipment reliability and maximizes hoist availability, which is critical to maintaining uninterrupted bus maintenance operations at DRT garages.

5. Financial Implications

- 5.1 Section 7.2 of the Purchasing By-law allows for the acquisition of goods and services through limited tendering (sole/single source) in specific circumstances set out in Section 1.1 of Appendix "C." Sole/single source purchases are permitted where the required goods or services can be supplied only by a particular supplier, where specialized goods must be maintained by the manufacturer of those goods or its authorized representative.
- 5.2 Financing for the sole source agreement for the provision of annual vehicle hoist certification inspections and manufacturer-recommended preventative maintenance will be provided from the annual Durham Region Transit Business Plans and Budget for the various facilities at an estimated cost not to exceed \$406,782* over a six-year term.

6. Relationship to Strategic Plan

- 6.1 This report aligns with the following strategic goals and priorities in the Durham Region Strategic Plan:
- a. Optimize resources and partnerships to deliver exceptional quality services and value.
 - b. Collaborate for a seamless service experience.
- 6.2 Standardization of supplies and services for specialized equipment will promote asset longevity and reduce unplanned facility maintenance events.

7. Conclusion

- 7.1 It is recommended that Regional Municipality of Durham Council approve the award of a sole source agreement with Novaquip Lifting Systems for the annual certification inspection and manufacturer-recommended preventative maintenance of Steril-Koni vehicle hoists at Durham Region Transit facilities, effective January 1, 2026, for a term not to exceed six (6) years.

- 7.2 This report has been reviewed by the Finance Department, and the Commissioner of Finance concurs with the financial recommendations.
- 7.3 For additional information, please contact James Kilgour, Director of Special Projects at 905-668-4113, extension 6260 and Robert Adamsz, Manager, Facilities Maintenance and Operations at 905-442-9011.

Respectfully submitted,

**Original signed by David Dunn, Director,
Transportation and Field Services
for**

Ramesh Jagannathan, MBA, M.Eng., P.Eng., PTOE
Commissioner of Works

Recommended for Presentation to Committee

Original signed by:

Elaine C. Baxter-Trahair
Chief Administrative Officer